



FINANCE COMMITTEE APRIL 27, 2021

MINUTES

CALL TO ORDER

The regular monthly meeting of the City of Clarksville Finance Committee was called to order by Chairperson Stacey Streetman on Tuesday, April 27, 2021, at 4:30 p.m. in the City Hall Conference Room, 1 Public Square, Clarksville, Tennessee.

This meeting was conducted in person and via Zoom.

ATTENDANCE

IN PERSON: Travis Holleman (arrived 4:36 p.m.), Jason Knight, Karen Reynolds, Stacey Streetman

VIA ZOOM: Wallace Redd

APPROVAL OF ELECTRONIC MEETING

In order to comply with the technical aspects of the Governor's Executive Order regarding holding open meetings in a forum other than in the open and in public, the Finance Committee determines that meeting electronically is necessary to protect the health, safety, and welfare of its citizens due to the COVID-19 outbreak.

Councilperson Knight made a motion to approve the electronic meeting. The motion was seconded by Councilperson Reynolds. The following vote was recorded:

AYE: Knight, Redd, Reynolds, Streetman

NOTE: Councilperson Holleman was not present for this vote.

_____The motion to approve the electronic meeting passed.

MINUTES

Councilperson Knight made a motion to adopt minutes of March 23 and April 19 as presented. The motion was seconded by Councilperson Redd. The following vote was recorded:

AYE: Knight, Redd, Reynolds, Streetman

NOTE: Councilperson Holleman was not present for this vote.

The motion to adopt the minutes as presented passed.

PURCHASING REPORT

Director of Purchasing Camille Thomas shared the monthly bid summary and reported award of the following professional service contracts:

- Parks & Recreation - Asbestos Survey for the Crow, Kleeman and Burt-Cobb Community Centers from Thomas Environmental Services in the amount of \$3,750.00.
- Transit - Geotechnical Investigation of the Progressive Directions property located on Cumberland Drive for a potential new Transfer Station from ECS Southeast in the amount of \$9,900.00.
- Housing & Community Development - HUD Training for Grants Programs from Debra King, M.B.A. in the amount of \$15,000.00.
- CDE - Design for a new substation site on Tiny Town Road from Allen & Hoshall, Inc. in the amount of \$235,000.00.
- Police - Design services for the procurement and IT offices at the Vista Lane location from Lyle-Cook-Martin in the amount of \$8,658.00.

Ms. Thomas reported sales of surplus property on *GovDeals.com* during March 2021 in the amount of \$3,539.00.

GENERAL GOVERNMENT REPORT

Chief Financial Officer Laurie Matta said revenues were exceeding expenditures by \$20.6 million which was typical for the first nine months of the fiscal year and announced 82% of budgeted revenues were already collected. She said COVID-19 funds were encumbered and waiting for purchases to be delivered. Ms. Matta announced Local Option Sales Taxes increased 11.4%. She said debt for some capital expenditures had not yet been issued. The Fund Balance was reported at 20% of projected expenditures.

DEPARTMENT OF ELECTRICITY

Christy Batts announced the Broadband Division cash reached \$6.4 million with a net income of \$415,000. She said the \$2.8 million balance of the interdivisional loan was scheduled to be paid in full by June 30, 2021, which would be 17 years earlier than projected. Mrs. Batts said although there was a loss in video accounts, Broadband showed a net gain of 261 customers for the month. Electric Division operating revenues were reported at \$15 million.

CITY ATTORNEY

City Attorney Lance Baker reported payment of the following legal expenditures.

- Burr Forman, TN River Keepers v. City - \$2,370.00
- Burr Forman, 1880 Ashland City Rd matter - \$4,187.00
- Klein Solomon, Ethics Complaint - \$8,920.00
- Bradley Arant, Robinson v. City - \$17,858.00
- Bradley Arant, Kimberly Black v. City - \$462.00

GAS & WATER DEPARTMENT

ORDINANCE 94-2020-21 (First Reading) Accepting donation of certain real property from Larry Metcalf for the purpose of a sewer pump station (Applegrove 2)

The recommendation of the Gas & Water Committee was for approval. Councilperson Holleman made a motion to forward this ordinance to the City Council with a recommendation of approval. The motion was seconded by Councilperson Knight. Gas & Water General Manager Mark Riggins said land is designated for pump stations during the subdivision process and a quit claim deed is required from the developer to transfer the property to the City. The following vote was recorded:

AYE: Holleman, Knight, Redd, Reynolds, Streetman

The motion to recommend approval of this ordinance unanimously passed.

ORDINANCE 95-2020-21 (First Reading) Accepting donation of certain real property from Todd Morris for the purpose of a sewer pump station (Aspen Grove)

The recommendation of the Gas & Water Committee was for approval. Councilperson Knight made a motion to forward this ordinance to the City Council with a recommendation of approval. The motion was seconded by Councilperson Knight. The following vote was recorded:

AYE: Holleman, Knight, Redd, Reynolds, Streetman

The motion to recommend approval of this ordinance unanimously passed.

ORDINANCE 96-2020-21 (First Reading) Amending the City Code relative to water and sewer rates, charges, and/or fees

The recommendation of the Gas & Water Committee was for approval. Councilperson Knight made a motion to forward this ordinance to the City Council with a recommendation of approval. The motion was seconded by Councilperson Holleman. Mr. Riggins reviewed the proposed rate increases and said the new rate structure had been planned prior to the COVID-19 Pandemic. He emphasized the need for an additional water treatment plant and said city-wide infrastructure upgrades were necessary. Mr. Riggins said \$30 million had been received from the Federal Government for 2010 flood damage to the existing water treatment plan and noted the remaining \$100 million must be paid by the rate payers. The following vote was recorded:

AYE: Holleman, Knight, Redd, Reynolds, Streetman

The motion to recommend approval of this ordinance unanimously passed.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

The meeting was adjourned at 5:42 p.m.

ADOPTED: May 25, 2021