SENIOR CENTER BOARD OF DIRECTORS MEETING Minutes
May 15, 2025

In Attendance (alphabetically listed): Rose Bennett, Greg Fryer, Beverly Guynn, Janet Haase, Andrea Herrera, Maureen Potter, Otis Sanders, Robin Welch

CALL TO ORDER: Beverly Guynn called the meeting to order at 3:00PM.

APPROVAL OF MINUTES: All present confirmed their review of the April 10, 2025 Board meeting minutes emailed to them by Janet Haase. Andrea Herrera made the motion that these minutes be accepted as submitted, Rose Bennett seconded and the motion was approved unanimously**.**

EXECUTIVE DIRECTOR'S REPORT: Janet Haase

STAFF REPORTS:
ADC Director
Membership Coordinator
Development Coordinator
Kitchen Manager
Maintenance Facilities: Ryan Pritchett reported the installation of Closed Circuit Television equipped with audio two-way communication throughout the Center rooms is in progress. Other installations in progress include an intercom system and a new digital system of entry doors. Painting, re-keying of all doors and modernization of the fire suppression system are in progress. Laurie Matta, Liaison to the Mayor, stated that the City of Clarksville would likely be involved in the updating of the fire suppression system.

COMMITTEE REPORTS:
Marketing and Fundraising Committee: Andrea Herrera reported the fall fundraising event "60 for our 60th" will be held at the Wilma Rudolph Events Center on November 15th, 2025.
Operations Committee: Maureen Potter
Grievance Committee: Rose Bennett reported that Ceramics Activity has resumed.

BOARD DISCUSSION: The Board unanimously decided to amend the following sections of the Standard Operating Procedures as follows.

SOP Excerpts:

No persons under the age of eighteen (18) years can participate in Center activities or attend on a regular basis except for ***planned intergenerational activities*** which will become a required designation on Center activities. Andrea Herrera moved this change be made, Greg Fryer seconded and the motion was unanimously approved.

Occasional visits are allowable will be removed. A responsible adult must always supervise all visiting children. If a child is sick, has a fever, or is not well enough for school or daycare, they may not visit the Center. Rose Bennett moved the italicized statement above be removed, Otis Sanders seconded and the motion was unanimously approved.

Persons 18-49 may visit the Center as a Center Participant but may not regularly attend unless they are a spouse, date, caregiver, or dependent adult child.

Discussion around certain underage populations who have become regular participants at several Center activities ensued. Of concern is that our mission to serve the 50 Plus population is compromised due to utilization of resources not covered in funding parameters. Andrea Herrera moved that the above italicized statement would be enforced, Rose Bennett seconded and the motion was passed unanimously. Executive Director Haase stated she would intervene with involved agencies to correct this situation.

Courtesy and respect will always be shown to all people. Arguments, fights, or disruptive behavior will not be tolerated and could lead to DISCIPLINARY ACTION up to and including ***removal from membership***. This italicized statement was discussed as inadequate to address disruptive behaviors. A wording change was suggested as "DISCIPLINARY ACTION up to and including removal from the Center, suspension from an activity and/or suspension from the Center". Andrea Herrera moved the rewording be accepted, Rose Bennett seconded, and the motion was passed with unanimous approval.

Sale of Vans: Ryan Pritchett explained that the Center's 2 vans are a 2014 model valued at $7200 and a 2010 model valued at $4000. Both need to be replaced with a newer model 15 passenger van with a wheelchair accommodation to meet the transportation needs of Center participants. The approximate cost is $100,000. Laurie Matta, Liaison to the Mayor, stated that the city can help sell the vans through their established vehicle disposal and replacement system. Greg Fryer moved to allow the city to dispose of the 2 vans, Andrea seconded the motion which was then unanimously approved.
Janet Haase stated that there is a possibility that the Center would be able to purchase a newer van contingent upon utilizing any profit made from the sale of the older vans as a down payment. This purchase would also be contingent upon available funds. Andrea Herrera moved that the Board give permission for purchase of a newer van if money is available, Rose Bennett seconded this motion which was unanimously approved.

BOARD ACTION:
New Board Member: Otis Sanders shared that he is a retired Soldier with 24 years of military Service. He has resided in Clarksville for 30 years.

Formation of Facilities Committee - Robin Welch has been appointed Chair of this committee.

Approve 2025-2026 Budget: Budget approval was tabled until the next Board meeting on June 12, 2025 when additional data will be provided.

ADJOURNMENT: Beverly Guynn moved to adjourn at 4:37PM.

*****Next Meeting June 12th**

Respectfully submitted,

Maureen R. Potter
Board Secretary