



City of Clarksville Parking Commission

November 18, 2025 at 3:00 PM
City Hall Mayor's Conference Room
1 Public Square

MINUTES

1. Call to Order

The meeting was called to order by Chairperson Melissa Schaffner at 3:00 PM.

2. Announce Members in Attendance (verify quorum)

Parking Commission members present:
Chairperson Melissa Schaffner
Councilperson Joe Shakeenab
Darla Knight

3. Public Comment

(allows 3 persons; 5 minutes each)

4. Approval of Minutes

September 30, 2025

Councilperson Joe Shakeenab motioned to approve the September 30, 2025 minutes.
Darla Knight seconded, and the minutes were approved.

5. Department Reports

A. Management Report

Michael Palmore presented the management report. Mr. Palmore gave the Commission an update on previously requested action items. The EV charging stations were activated on October 29, 2025. New meter stickers were placed on October 24, 2025 to reflect new parking information such as hours of enforcement and how to redeem the 2 free hours of street parking. The Cumberland garage reopened on October 20, 2025 and will have a limited number of spaces available for monthly reservations. The Transit garage is still undergoing reopening procedures. There is currently not a set date for Transit Garage to reopen.

B. Financial Report

Heather Boyd presented the financial report. Mrs. Boyd reported that since the implementation of 2 hours free on the street, there has been an uptick in the

number of transactions for ParkMobile. The Commission plans to continue to review the impact of 2 free hours on the street.

6. New Business

A. Roxy Lot

This discussion was tabled until the next meeting.

B. Signage

This discussion was tabled until the next meeting.

7. Old Business

A. Garage Reservations

- Postponed

B. Violation Rates

- Postponed

8. Parking Commission Comments

9. Voiding Requests

No Action:

200-025-345

200-025-368

200-025-421

200-025-467

200-025-478

200-025-500

200-025-521

200-025-542

200-025-552

200-025-623

200-025-691

200-025-733

200-025-754

200-025-796

200-025-810

200-025-811

Void:

200-025-308

200-025-309

200-025-310

200-025-343

200-025-361

200-025-370

200-025-391

200-025-393

200-025-404

200-025-431
200-025-432
200-025-439
200-025-444
200-025-482
200-025-485
200-025-509
200-025-540
200-025-551
200-025-581
200-025-587
200-025-651
200-025-654
200-025-664
200-025-714
200-025-725
200-025-738
200-025-759
200-025-760
200-025-762
200-025-777
200-025-798
200-025-804
200-025-808
200-025-821

10. Adjournment

Councilperson Joe Shakeenab motioned to adjourn. Darla Knight seconded, and the meeting adjourned at 4:10PM.