



City of Clarksville Parking Commission

March 17, 2026 at 3:00 PM
City Hall Mayor's Conference Room
1 Public Square

MINUTES

1. Call to Order

The meeting was called to order by Chairperson Melissa Schaffner at 3:02PM.

2. Announce Members in Attendance (verify quorum)

Parking Commission members present:
Chairperson Melissa Schaffner
Councilperson Joe Shakeenab
Mary Cooper
Darla Knight

3. Public Comment

(allows 3 persons; 5 minutes each)

4. Approval of Minutes

Darla Knight motioned to approve the February 17, 2026 minutes. Mary Cooper seconded, and the minutes were approved.

5. Department Reports

A. Management Report

Michael Palmore presented the management report, providing a few updates on the parking department. Event pricing has officially been set for those wanting to reserve space in the parking garages for day events happening downtown. Parking and Millan Enterprises are working together to implement this accommodation. The information will be presented on the City of Clarksville website soon. A full-time maintenance employee will join the department within the next week to assist with meter maintenance, posting signage, and other departmental maintenance tasks. The downtown will have a "Colors N Concrete" event on June 12-14, 2026. It is a contest that will showcase murals in the 1st street parking garage and stairwells by artists. On June 13th, the artists will be able to be viewed live as they work. There will be art supplies for children to use on the lower levels, a car show, a pop-up art gallery, food, and music. A winner will be chosen by the Arts and Heritage board.

B. Financial Report

Mr. Palmore presented the financial report. See attached.

C. Downtown Garage Signage

Sandwich boards and arrow signage will be added throughout downtown. The signage will help create visibility for the garages. Creating visibility for the garages will help visitors who do not come downtown often, or from out of town, find proper parking.

6. New Business

A. Free On-Street Parking

Free on-street parking was a topic of discussion. The discussion centered around the feedback given by visitors who said that the app is difficult to use, and 2 free hours of street parking is not enough time. Free street parking and the removal of the meters was presented. The Commission felt it was important to also receive feedback from the downtown business owners before approving a motion. A survey will be presented to the business owners for consideration. This discussion is tabled until further notice.

7. Old Business

8. Parking Commission Comments

9. Voiding Requests

No Action:

200-026-326

200-026-360

200-026-367

200-026-468

200-026-502

Void:

200-026-373

200-026-415

200-026-434

200-026-477

200-026-501

200-026-513

200-026-525

10. Adjournment

Chairperson Melissa Schaffner motioned to adjourn. Councilperson Joe Shakeenab seconded, and the meeting adjourned at 4:18PM.