



SENIOR CENTER BOARD OF DIRECTORS MEETING

November 13, 2025 3:00 PM
AJAX TURNER SENIOR CENTER

Mission Statement: “to provide a multi-purpose facility and services for seniors that will enhance their enjoyment and quality of life”

IN ATTENDANCE (alphabetically listed): Rose Bennett, Gregory Fryer, Beverly Guynn, Maureen Potter, Otis Sanders, Robin Welch

CALL TO ORDER: Beverly Guynn called the meeting to order at 3:04PM.

ATTENDANCE & VERIFICATION OF QUORUM: Beverly Guynn verified a quorum was present.

PRAYER: Otis Sanders offered prayer.

The Board will vote to restore Maureen Potter’s Board appointment. The Board will re-nominate Maureen Potter as Board Secretary and vote. Otis Sanders made the motion to re-nominate Maureen Potter for the position of Board Secretary. Gregory Fryer seconded this motion with the motion passing unanimously by voice vote.

PUBLIC COMMENTS: No public comments

APPROVAL OF MINUTES: All Board members confirmed their respective reading of the October 16, 2025 Board meeting minutes. Rose Bennett moved that these minutes be accepted as submitted, Otis Sanders seconded and the motion was passed unanimously by voice vote.

EXECUTIVE DIRECTOR’S REPORT: Ms. Allsop has encountered difficulty in managing a Center member who has demonstrated some verbally aggressive and threatening behaviors. A brief discussion ensued regarding possible interventions.

FISCAL DIRECTOR’S REPORT: Rita Allsop reported that the contract to engage a bookkeeper has been signed but services have not actually begun. Inability to successfully establish the necessary communication with the bookkeeper identified as the factor delaying initiation of these services.

STAFF REPORTS: see attached reports

ADC Director

Membership Coordinator

Development Coordinator

Kitchen Manager

Maintenance Facilities

COMMITTEE REPORTS:

Marketing and Fundraising Committee: Jan Holleman reported that all aspects of preparations for the upcoming 60th Anniversary Fundraising Gala are coming together. This event is scheduled November 15, 2025.

Operations & Activities Committee: No report

Personnel & Grievance Committee: No report

Building & Properties: No report

BOARD DISCUSSION:

1. Rita Allsop announced that she has decided to close the Snack Shack. All of the Snack Shack products will be placed in the office of the Membership Coordinator to be sold off.
2. Approval of SOP amendment reviewed & discussed.
3. Review of suggestion to provide the new Center van with steps/running board & grab bars to ensure safe access to van transportation was discussed.

BOARD ACTION:

1. Otis Sanders moved to accept the SOP amendment, Maureen Potter seconded this motion which passed by unanimous voice vote.
2. It was decided to pursue information on available equipment and attendant expenses involved in providing safety equipment for the Center van. Further discussion to continue at the next scheduled Board meeting on December 18, 2025.
3. Beverly Guynn reported that plans for a Center Bazaar, to occur concurrently with the Center Yard Sale on December 5, 2025, are in preparation.

ADJOURNMENT: Rose Bennett moved to adjourn, Otis Sanders seconded this motion with Beverly Guynn adjourning the meeting at 3:45PM.

Respectfully submitted,

Maureen R. Potter
Board Secretary/Treasurer

*****Next Meeting December 18, 2025**