AJAX TURNER CLARKSVILLE 50 PLUS ACTIVITY CENTER

Mission Statement: "to provide a multi-purpose facility and services for seniors that will enhance their enjoyment and quality of life"

SENIOR CENTER BOARD OF DIRECTORS MEETING MINUTES
February 12, 2026

ATTENDANCE (listed alphabetically)**:** Rita Allsop, Rose Bennett, Gregory Fryer, Beverly Guynn, Maureen Potter, Otis Sanders

CALL TO ORDER: Beverly Guynn called the meeting to order at 3:00PM.

QUORUM VERIFICATION: Beverly Guynn verified quorum.

PRAYER: Otis Sanders offered prayer.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Following the reading of the minutes, Greg Fryer motioned that the minutes be approved, Otis Sanders seconded with unanimous acceptance by voice vote.

EXECUTIVE DIRECTOR'S REPORT: Rita Allsop reported that the Center was given a "green flag" by the Fire Department, HVAC repair work is scheduled, work on the Center wide overhead announcement system continues. On several issues a lack of synchronization between the old and new buildings is proving problematic.

FISCAL DIRECTOR'S REPORT: Michelle Philo, local representative with Chazin & Company, nonprofit accounting experts currently providing services to the Center, was present. Ms. Philo explained details of the submitted Financial Report covering the first half of the current fiscal year. All Board members were in agreement that the following additional categories be included in future financial reports: profit & loss, past year to current year comparisons, total monthly expenses. Ms. Philo confirmed this information would be included in future reports. Otis Sanders motioned that the financial report be accepted, Rose Bennett seconded followed by unanimous approval by voice vote.

STAFF REPORTS: All reports read.

ADC Director *see attached report*
Membership Coordinator *see attached report*
Development Coordinator *see attached report*
Kitchen Manager *see attached report*
Maintenance Facilities *see attached report*

COMMITTEE REPORTS: All reports read.

Marketing and Fundraising Committee *see attached report*
Operations & Activities Committee *see attached report*
Personnel & Grievance Committee *no report*
Building & Grounds *no report*

BOARD DISCUSSION:

1. Chazin representative Michelle Philo confirmed that Chazin will be able to assume the responsibility for the Center employee payroll. However, doing so will require replacing the current accounting system of the Center, Quicken Intuit, to the system utilized by her firm. This transition will require approximately one (1) month. She will submit this request to her team.
2. The establishment of an Emergency Fund category to be included in the Budget was suggested and discussed.
3. Beverly Guynn reported that Robin Welch has resigned from the Board due to health issues. Ms. Welch was Chair Person of the Building & Grounds Committee.

BOARD ACTION:

1. The Board unanimously approved this transfer of responsibility from Ms. Allsop to Chazin.
2. All Board members agreed to add the Emergency Fund category to the budget.

ADJOURNMENT: Otis Sanders moved for adjournment, Maureen Potter seconded. Beverly Guynn adjourned this meeting at 4:02PM.

*****Next Meeting March 12, 2026**