



City of Clarksville Parking Commission

April 21, 2026 at 3:00 PM
City Hall Mayor's Conference Room
1 Public Square

Please silence all cell phones.

AGENDA

- 1. Call to Order**
- 2. Announce Members in Attendance (verify quorum)**
- 3. Public Comment**
(allows 3 persons; 5 minutes each)
- 4. Approval of Minutes**
- 5. Department Reports**
 - A. Management Report
 - B. Financial Report
- 6. New Business**
- 7. Old Business**
 - A. Free On-Street Parking; Survey Results
- 8. Parking Commission Comments**
- 9. Voiding Requests**
- 10. Adjournment**

CITY OF CLARKSVILLE
PARKING COMMISSION REVENUE & EXPENDITURE COMPARISON

	FY2023	FY2024	FY2025	FY2026
	3/1/2023	3/1/2024	3/1/2025	3/1/2026
	3/31/2023	3/31/2024	3/31/2025	3/31/2026
REVENUES:				
PARKING METER FINES - TICKETS	\$ 8,136.00	\$ 9,962.00	\$ 10,024.00	\$ 2,946.00
INVESTMENT EARNINGS	1,218.02	1,470.49	1,246.53	1,101.84
PARKING METER MONEY - DOWNTOWN	5,454.11	11,224.07	8,363.88	3,873.41
PARKING METER MONEY - DOWNTOWN PARKMOBILE	16,379.65	11,002.40	10,755.90	2,233.20
THIRD & MAIN STREET LOT - F&M	-	-	-	-
ROXY LOT	840.00	-	-	-
TRINITY LOT	-	-	-	-
1ST STREET PARKING GARAGE - LEASED SPACES	-	-	-	5,214.00
1ST STREET PARKING GARAGE - PARKMOBILE	-	-	-	3,135.00
CONTRACTED SPACES - DOWNTOWN LOTS	6,058.31	1,402.00	2,374.00	1,388.00
OBSTRUCTION PERMITS	180.00	-	-	-
RENTAL APPLICATION FEES	30.00	-	-	-
GARAGES - LEASED SPACES - TRANSIT	880.00	2,128.50	2,098.25	2,021.25
CUMBERLAND PLAZA LEASED SPACES	810.00	3,966.50	6,051.00	270.00
CUMBERLAND PLAZA METER MONEY	2,263.35	6,268.72	771.70	2,496.60
CUMBERLAND PLAZA METER MONEY - PARKMOBILE	7,763.60	5,082.00	5,416.00	7,603.00
MISCELLANEOUS	184.04	8.56	5.40	1.18
TRANSFER IN FROM GENERAL FUND				
	<u>50,197.08</u>	<u>52,515.24</u>	<u>47,106.66</u>	<u>32,283.48</u>
EXPENSES:				
SALARIES & WAGES	14,841.60	17,833.65	23,757.82	11,212.86
OPERATING	3,724.41	5,976.33	22,129.71	15,813.44
BUILDING REPAIR & MAINTENANCE - 1ST STREET GARAGE		-	-	2,836.00
BUILDING REPAIR & MAINTENANCE - CUMBERLAND GARAGE	421.14	435.88	2,262.03	1,589.75
BUILDING REPAIR & MAINTENANCE - TRANSIT GARAGE				200.00
OTHER REPAIR & MAINTENANCE	300.19	1,048.23	324.68	853.97
OTHER EQUIPMENT PURCHASES	-	-	-	-
INTEREST - OTHER DEBT	-	-	-	-
OTHER	-	-	-	-
MACHINERY & EQUIPMENT				-
IMPROVEMENTS (NON-BUILDINGS)	-	-		-
	<u>19,287.34</u>	<u>25,294.09</u>	<u>48,474.24</u>	<u>32,506.02</u>
OPERATING INCOME/(LOSS)	30,909.74	27,221.15	(1,367.58)	(222.54)
AMORTIZATION EXPENSE	-			
DEPRECIATION EXPENSE	<u>7,916.67</u>	<u>7,083.33</u>	<u>7,083.33</u>	<u>7,083.33</u>
NET PROFIT/(LOSS):	<u>\$ 22,993.07</u>	<u>\$ 20,137.82</u>	<u>\$ (8,450.91)</u>	<u>\$ (7,305.87)</u>

CITY OF CLARKSVILLE
PARKING COMMISSION REVENUE & EXPENDITURE MONTHLY COMPARISON - YTD

	July 1, 2024 March 31, 2025	July 1, 2025 March 31, 2026	Increase (Decrease)
REVENUES:			
PARKING METER FINES - TICKETS	89,624	43,019	(46,605)
INVESTMENT EARNINGS	12,093	10,467	(1,627)
PARKING METER MONEY - DOWNTOWN	59,164	41,865	(17,299)
PARKING METER MONEY - DOWNTOWN PARKMOBILE	85,404	31,110	(54,294)
1ST STREET PARKING GARAGE - LEASED SPACES	-	53,915	53,915
1ST STREET PARKING GARAGE - PARKMOBILE	-	30,770	30,770
CONTRACTED SPACES - DOWNTOWN LOTS	39,948	51,331	11,384
OBSTRUCTION PERMITS	90	300	210
GARAGES - LEASED SPACES - TRANSIT	19,465	4,374	(15,090)
CUMBERLAND PLAZA LEASED SPACES	69,503	22,101	(47,403)
CUMBERLAND PLAZA METER MONEY	30,745	13,043	(17,702)
CUMBERLAND PLAZA METER MONEY - PARKMOBILE	47,255	45,461	(1,794)
MISCELLANEOUS	129	187	58
Includes additional hang tags, CityCourt/Pcard Rebate/other rental			-
TRANSFER IN FROM GENERAL FUND	-	-	-
	<u>453,420</u>	<u>347,943</u>	(105,477)
 EXPENSES:			
SALARIES & WAGES	177,042	157,096	(19,947)
OPERATING	123,489.54	185,583	62,094
OTHER PROFESSIONAL SERVICES	-	-	-
BUILDING REPAIR & MAINTENANCE - 1ST STREET GARAGE	-	18,966	18,966
BUILDING REPAIR & MAINTENANCE - CUMBERLAND GARAGE	9,521	5,599	(3,922)
BUILDING REPAIR & MAINTENANCE - TRANSIT GARAGE	-	9,356	9,356
OTHER REPAIR & MAINTENANCE	3,295	10,243	6,948
OTHER EQUIPMENT PURCHASES	-	-	-
INTEREST - OTHER DEBT	-	-	-
OTHER	-	-	-
MACHINERY & EQUIPMENT	-	15,995	15,995
IMPROVEMENTS (NON-BUILDINGS)	-	-	-
AMORTIZATION EXPENSE	-	-	-
	<u>313,348</u>	<u>402,838</u>	80,134
 OPERATING PROFIT/(LOSS)	 140,072	 (54,895)	 (185,611)
 AMORTIZATION EXPENSE	 -	 -	 -
DEPRECIATION EXPENSE	63,750	63,750	-
 NET PROFIT/(LOSS) AFTER DEPRECIATION:	 <u><u>76,322</u></u>	 <u><u>(118,645)</u></u>	 <u><u>(185,611)</u></u>
 PARKING FUND BALANCE		 (19,415,325)	



City of Clarksville Parking Commission

March 17, 2026 at 3:00 PM
City Hall Mayor's Conference Room
1 Public Square

MINUTES

1. Call to Order

The meeting was called to order by Chairperson Melissa Schaffner at 3:02PM.

2. Announce Members in Attendance (verify quorum)

Parking Commission members present:

Chairperson Melissa Schaffner

Councilperson Joe Shakeenab

Mary Cooper

Darla Knight

3. Public Comment

(allows 3 persons; 5 minutes each)

4. Approval of Minutes

Darla Knight motioned to approve the February 17, 2026 minutes. Mary Cooper seconded, and the minutes were approved.

5. Department Reports

A. Management Report

Michael Palmore presented the management report, providing a few updates on the parking department. Event pricing has officially been set for those wanting to reserve space in the parking garages for day events happening downtown. Parking and Millan Enterprises are working together to implement this accommodation. The information will be presented on the City of Clarksville website soon. A full-time maintenance employee will join the department within the next week to assist with meter maintenance, posting signage, and other departmental maintenance tasks. The downtown will have a "Colors N Concrete" event on June 12-14, 2026. It is a contest that will showcase murals in the 1st street parking garage and stairwells by artists. On June 13th, the artists will be able to be viewed live as they work. There will be art supplies for children to use on the lower levels, a car show, a pop-up art gallery, food, and music. A winner will be chosen by the Arts and Heritage board.

B. Financial Report

Mr. Palmore presented the financial report. See attached.

C. Downtown Garage Signage

Sandwich boards and arrow signage will be added throughout downtown. The signage will help create visibility for the garages. Creating visibility for the garages will help visitors who do not come downtown often, or from out of town, find proper parking.

6. New Business

A. Free On-Street Parking

Free on-street parking was a topic of discussion. The discussion centered around the feedback given by visitors who said that the app is difficult to use, and 2 free hours of street parking is not enough time. Free street parking and the removal of the meters was presented. The Commission felt it was important to also receive feedback from the downtown business owners before approving a motion. A survey will be presented to the business owners for consideration. This discussion is tabled until further notice.

7. Old Business

8. Parking Commission Comments

9. Voiding Requests

No Action:

200-026-326

200-026-360

200-026-367

200-026-468

200-026-502

Void:

200-026-373

200-026-415

200-026-434

200-026-477

200-026-501

200-026-513

200-026-525

10. Adjournment

Chairperson Melissa Schaffner motioned to adjourn. Councilperson Joe Shakeenab seconded, and the meeting adjourned at 4:18PM.

CITY OF CLARKSVILLE
PARKING COMMISSION REVENUE & EXPENDITURE MONTHLY COMPARISON - YTD

	July 1, 2024 February 28, 2025	July 1, 2025 February 28, 2026	Increase (Decrease)
REVENUES:			
PARKING METER FINES - TICKETS	79,600	40,073	(39,527)
INVESTMENT EARNINGS	10,847	9,365	(1,482)
INTEREST	-	-	-
PARKING METER MONEY - DOWNTOWN	50,801	37,992	(12,809)
PARKING METER MONEY - DOWNTOWN PARKMOBILE	74,648	28,877	(45,771)
1ST STREET PARKING GARAGE - LEASED SPACES	-	48,701	48,701
1ST STREET PARKING GARAGE - PARKMOBILE	-	27,635	27,635
CONTRACTED SPACES - DOWNTOWN LOTS	37,574	49,943	12,370
OBSTRUCTION PERMITS	90	300	210
GARAGES - LEASED SPACES - TRANSIT	17,366	2,353	(15,013)
CUMBERLAND PLAZA LEASED SPACES	63,452	21,831	(41,622)
CUMBERLAND PLAZA METER MONEY	29,973	10,546	(19,427)
CUMBERLAND PLAZA METER MONEY- PARKMOBILE	41,839	37,858	(3,981)
MISCELLANEOUS	124	185	62
Includes additional hang tags, CityCourt/Pcard Rebate/other rental			-
TRANSFER IN FROM GENERAL FUND	-	-	-
	<u>406,314</u>	<u>315,660</u>	<u>(90,654)</u>
EXPENSES:			
SALARIES & WAGES	153,284	145,883	(7,402)
OPERATING	101,360	169,290	67,930
OTHER PROFESSIONAL SERVICES	-	-	-
BUILDING REPAIR & MAINTENANCE - 1ST STREET GARAGE	-	16,130	16,130
BUILDING REPAIR & MAINTENANCE - CUMBERLAND GARAGE	7,259	4,009	(3,250)
BUILDING REPAIR & MAINTENANCE - TRANSIT GARAGE	-	9,156	9,156
OTHER REPAIR & MAINTENANCE	2,971	9,389	6,418
OTHER EQUIPMENT PURCHASES	-	-	-
MACHINERY AND EQUIPMENT	-	15,995	15,995
INTEREST - OTHER DEBT	-	-	-
OTHER	-	-	-
IMPROVEMENTS (NON-BUILDINGS)	-	-	-
AMORTIZATION EXPENSE	-	-	-
	<u>264,874</u>	<u>369,852</u>	<u>104,978</u>
OPERATING PROFIT/(LOSS)	141,440	(54,192)	(195,632)
AMORTIZATION EXPENSE	-	-	-
DEPRECIATION EXPENSE	56,667	56,667	-
NET PROFIT/(LOSS) AFTER DEPRECIATION:	<u><u>84,773</u></u>	<u><u>(110,859)</u></u>	<u><u>(195,632)</u></u>
PARKING FUND BALANCE		(19,415,325)	

CITY OF CLARKSVILLE
PARKING COMMISSION REVENUE & EXPENDITURE COMPARISON

	FY2023 2/1/2023 2/28/2023	FY2024 2/1/2024 2/28/2024	FY2025 2/1/2025 2/28/2025	FY2026 2/1/2026 2/28/2026
REVENUES:				
PARKING METER FINES - TICKETS	\$ 7,849.00	\$ 13,793.00	\$ 7,400.00	\$ 1,701.00
INVESTMENT EARNINGS	1,065.64	1,369.82	1,135.24	995.16
PARKING METER MONEY - DOWNTOWN	15,167.52	4,496.62	8,498.34	6,316.47
PARKING METER MONEY - DOWNTOWN PARKMOBILE	-	10,242.45	9,255.10	1,636.15
THIRD & MAIN STREET LOT - F&M	-	-	-	-
ROXY LOT	720.00	-	-	-
TRINITY LOT	-	-	-	-
1ST STREET PARKING GARAGE - LEASED SPACES	-	-	-	6,456.75
1ST STREET PARKING GARAGE - PARKMOBILE	-	-	-	2,107.00
CONTRACTED SPACES - DOWNTOWN LOTS	5,901.25	1,488.00	-	1,388.00
CONSTRUCTION PERMITS	-	-	-	-
RENTAL APPLICATION FEES	-	-	-	-
GARAGES - LEASED SPACES - TRANSIT	990.00	1,963.50	880.00	-
CUMBERLAND PLAZA LEASED SPACES	765.00	4,061.90	1,215.00	270.00
CUMBERLAND PLAZA METER MONEY	7,586.55	3,467.30	1,352.76	2,146.00
CUMBERLAND PLAZA METER MONEY - PARKMOBILE	-	5,161.05	4,198.00	8,320.00
MISCELLANEOUS	4.84	8.80	4.18	1.58
TRANSFER IN FROM GENERAL FUND	-	-	-	-
	<u>40,049.80</u>	<u>46,052.44</u>	<u>33,938.62</u>	<u>31,338.11</u>
EXPENSES:				
SALARIES & WAGES	11,818.97	17,622.09	20,740.95	12,892.11
OPERATING	8,289.39	4,449.68	11,706.20	16,364.72
BUILDING REPAIR & MAINTENANCE - 1ST STREET GARAGE	-	-	-	2,000.00
BUILDING REPAIR & MAINTENANCE - CUMBERLAND GARAGE	421.14	435.88	2,892.03	489.75
BUILDING REPAIR & MAINTENANCE - TRANSIT GARAGE	-	-	-	-
OTHER REPAIR & MAINTENANCE	2,673.40	128.86	94.78	1,014.21
OTHER EQUIPMENT PURCHASES	-	-	-	-
INTEREST - OTHER DEBT	-	-	-	-
OTHER	-	-	-	-
MACHINERY & EQUIPMENT	-	-	-	-
IMPROVEMENTS (NON-BUILDINGS)	-	-	-	-
	<u>23,202.90</u>	<u>22,636.51</u>	<u>35,433.96</u>	<u>32,760.79</u>
OPERATING INCOME/(LOSS)	16,846.90	23,415.93	(1,495.34)	(1,422.68)
DEPRECIATION EXPENSE	<u>7,916.67</u>	<u>7,083.33</u>	<u>7,083.33</u>	<u>7,083.33</u>
NET PROFIT/(LOSS):	<u>\$ 8,930.23</u>	<u>\$ 16,332.60</u>	<u>\$ (8,578.67)</u>	<u>\$ (8,506.01)</u>