



City of Clarksville
Restoring Clarksville Initiative 2025 Task Force

November 25, 2025, at 4:00 PM
City Hall 4th Floor Conference Room
1 Public Square
Clarksville, Tennessee

MINUTES

1. Call to Order

Councilperson Deanna McLaughlin called the meeting to order at 4:02 PM.

2. Attendance

PRESENT:

Deanna McLaughlin - Committee Chairman, City Councilman, Ward 2
Justin Crosby - Director, Building & Codes Department
Jason Gregory - Building & Codes Department
Valerie Ogle - Building & Codes Department
Caleb Lane - President, Mayor's Youth Council
Katie French - APSU PELP
Jacob Wiggins - APSU PELP
Scott Thornton - Deputy Chief, Clarksville Police Department
Jimmy Settle - Communications Director
Sonny Emmert - Clarksville Street Department
Michael Palmore - Director, Building Maintenance & Parking
Silas Matchem - Clarksville Montgomery County Regional Planning Commission
Michelle Austin - Director, Clarksville Neighborhood & Community Services
Mike Reed - Assistant Chief, Clarksville Fire Rescue
Zachary Johnston, Assistant City Attorney

ABSENT:

Bob Kendrick - Building & Codes Department
Viola Sykes, Finance Department
Kathrine Killebrew, City Forester
Christen Wilcox, Interim Chief Financial Officer
Lauren Winters, City Grants Director
Jesse Ramsey - TDOT
Matthew Armstrong, Assistant City Attorney
James Halford - Chief of Staff

3. Approval of Minutes

Councilperson Deana McLaughlin entertained a motion. Jimmy Settle made a motion to adopt the October 28, 2025, meeting minutes as written; seconded by Justin Crosby. No opposition; the motion passed unanimously.

4. Updates by Department

a. Chairman McLaughlin

- i. EDC Conversation regarding Fort Campbell Blvd. Corridor - Since overlays were passed at the last council meeting, re-engaged in conversation about pockets of redevelopment improvement. Buck Dillinger is developing a plan to incentivize new development from Lafayette Rd to Creek Bridge.
- ii. Updates on State Legislation Items Presented to Legislative Delegation
 1. Land Trust/Land Banks - Van Epps is in contact to assist with giving information to the legislature for bills.
 2. Enhances Code Fines

b. Building and Codes - Justin Crosby

- i. Sign Installed at Providence Blvd. Location – Sign went up this morning. Jimmy put together a Google Doc to assist with collecting data to push out a press release.
- ii. Code areas of focus based on Fort Campbell Blvd Design Overlay - Working with the Code Enforcement Manager to put together an update on our current SeeClickFix cases.
- iii. Update on Cases Resolved (Stats) – Update will be provided at the next meeting.
- iv. Update on Pending Cases (Stats) – Update will be provided at the next meeting.
- v. Staffing Update - We lost a code enforcement officer. We've already posted the three positions we were provided in this budget year in the hopes of having the start date for each position at the earliest in 2026.

c. Chief of Staff - N/A

d. City Forester - Michael Palmore

- i. Updates on City – Grant we applied for has been accepted. 30 trees are going in at Valley Brook, and 45 trees are going in at Liberty Park.

e. Communications - Jimmy Settle

- i. Google Doc - Update/Discussion on Monthly RCI Topics for Community Education.

McLaughlin – Are we at a point where we can start sharing the info collected in the Google Doc?

Settle – Yes, I will review it.

Crosby – Do we want to put all the info out or focus on the items one at a time?

McLaughlin – Perhaps break it down into themes. CGW did say we could use the info section on the invoices to send out public information.

Settle – Will work with Crosby on a seasonal information release.

- ii. Monthly RCI-related press release schedule – Annual report for the city is in the final editing stage and has a section in it devoted to RCI, and should be ready for release soon. Started drafting a news release covering a year in review for RCI and will share with all once it has been refined a little bit, possibly in December.
- iii. Coordinating with PELP and MYC members for pushing RCI information out – n/a.

f. Finance/Grants - Lauren Winters (via email)

- i. Update on Submitted Grant Applications – “There are no additional grant updates to report. We do finally have some movement post-government shutdown on the Safe Streets for All (SS4A) contract for New Providence Blvd/Ft Campbell Boulevard. We're hoping to have something to Council after the holidays.”

g. Clarksville Fire Rescue - Chief Reed

- i. Updates on occupancy business issues – Working closely with CPD on the occupancy overages at some locations, where we can plug in with authority to assist as often as possible.

h. Mayor - N/A

i. Neighborhood and Community Services - Deanna McLaughlin

- i. Homeless Coalition Update on permanent shelter – Working with Urban Ministries to create a solution to this. Will have an ordinance coming before the Neighborhood & Community Services Committee in a few weeks for the acquisition of the Well property to make renovations and provide services to the community (restrooms, laundry services, etc.) as the first phase.
- ii. Update on Potential Redevelopment Projects – Spoke with a developer, Beacon, to work with on senior housing. Looking at Frosty Morn and another site.
- iii. Report on Homeless Coalition Efforts to include overnight shelters – Temporary warming shelters will open on evenings when overnight temps are expected to drop 35 degrees three nights in a row; this will begin tomorrow night. Women and children will be housed in hotel rooms. They are looking for volunteers.

- iv. Cleanup Days - n/a.

j. Regional Planning Commission - Silas Matchem

- i. Update on New Providence efforts – Worked with reps regarding the land bank to move that process along; housing needs assessment conducted, helped put together a community development corporation that is moving along the line. Working with Leadership Clarksville, who will be putting together a report to share with the community at their town hall. Starting to look at affordability and looking to address that in terms of design.
McLaughlin – What are the boundaries of the area of focus? New Providence?
Matchem – New Providence focused.

k. Police Department - Deputy Chief Thornton

- i. Stats on vacant & dilapidated structures – Stats on vacant & dilapidated structures – The end of last week, Captain Blackman met with Bob Kendrick and looked at 505 Providence to work on trash cleanup, 922 Power St. is now in their focus, 14 Brandywine has issues needing to be addressed. House on Millstone, we are working with B&C to assist with getting vehicles addressed.
McLaughlin - What's going on with the house on D St.?
Crosby - Property is slated for demolition; I will check on the status.

l. Street Department - Sonny Emmert

- i. Maintenance of Non-TDOT Pedestrian Islands – Working to finish up restriping on Ft. Campbell Blvd. with paint and thermo.
- ii. Update on Functioning GIS Overlay - Up and running. Will touch base with Bob this week. Will be able to analyze data once we get more in the coming year.

m. Tennessee Department of Transportation - N/A

- i. Maintenance of TDOT Pedestrian Islands & Crosswalks – n/a.
- ii. Grass cutting of State/Federal right-of-ways - n/a.

n. APSU PELP - Katie French & Jacob Wiggins

- i. Update on potential PELP volunteers for cleanup days – Any events that need volunteers, email Jacob and me, and we will send those out to students in need of volunteer hours.
- ii. PELP Forum Date for RCI - n/a.

o. Mayor's Youth Council - Caleb Lane

- i. Update on potential PELP volunteers for cleanup days – It's been a great year for MYC. In December, we experience lower participation due to holidays; however, send a notice of need for volunteers, and it will be sent out to students.

McLaughlin – Use non-profits in Spring for volunteers?

Austin – Will use this Winter to plan for it. Knock on doors to ask what services are needed.

5. Committee Member Comments -

- a. **McLaughlin** – The December RCI Task Force meeting has been canceled due to the holiday.

6. Next Meeting - Tuesday, January 27, 2026, at 4:00 PM.

7. Public Comment - N/A

8. Adjournment

Deanna McLaughlin made a motion to adjourn. The meeting was adjourned without objection at 4:40 PM.