



City of Clarksville

Parking Commission

December 16, 2025 at 3:00 PM
City Hall Mayor's Conference Room
1 Public Square

Please silence all cell phones.

AGENDA

- 1. Call to Order**
- 2. Announce Members in Attendance (verify quorum)**
- 3. Public Comment**
(allows 3 persons; 5 minutes each)
- 4. Approval of Minutes**
- 5. Department Reports**
 - A. Management Report
 - B. Financial Report
- 6. New Business**
 - A. Roxy Lot
 - B. Signage
 - C. Transit Parking Spaces
- 7. Old Business**
 - A. Garage Reservations
 - B. Violation Rates
- 8. Parking Commission Comments**
- 9. Voiding Requests**
- 10. Adjournment**

CITY OF CLARKSVILLE
PARKING COMMISSION REVENUE & EXPENDITURE COMPARISON

	FY2023 11/1/2022 11/30/2022	FY2024 11/1/2023 11/30/2023	FY2025 11/1/2024 11/30/2024	FY2026 11/1/2025 11/30/2025
REVENUES:				
PARKING METER FINES - TICKETS	\$ 6,478.00	\$ 11,222.00	\$ 11,261.00	\$ 4,434.00
INVESTMENT EARNINGS	864.95	1,419.06	1,313.25	1,148.57
PARKING METER MONEY - DOWNTOWN	16,269.93	13,791.92	12,254.56	6,123.42
PARKING METER MONEY - DOWNTOWN PARKMOBILE	-	-	-	1,776.20
THIRD & MAIN STREET LOT - F&M	-	(408.00)	-	-
ROXY LOT	640.00	-	-	-
TRINITY LOT	-	-	-	-
0th STREET PARKIG GARAGE - LEASED SPACES				6,675.75
1ST STREET PARKIG GARAGE - PARKMOBILE				3,762.00
CONTRACTED SPACES - DOWNTOWN LOTS	5,461.50	(19,387.31)	2,374.00	1,388.00
CONSTRUCTION PERMITS	110.00	-	-	-
RENTAL APPLICATION FEES	-	-	-	-
GARAGES - LEASED SPACES - TRANSIT	550.00	6,038.10	2,084.50	936.75
CUMBERLAND PLAZA LEASED SPACES	765.00	21,444.81	6,340.42	270.00
CUMBERLAND PLAZA METER MONEY	7,697.50	12,381.45	9,247.25	1,812.95
CUMBERLAND PLAZA METER MONEY - PARKMOBILE				3,381.40
MISCELLANEOUS	2.42	17.48	5.56	4.30
TRANSFER IN FROM GENERAL FUND				
	<u>38,839.30</u>	<u>46,519.51</u>	<u>44,880.54</u>	<u>31,713.34</u>
EXPENSES:				
SALARIES & WAGES	9,578.20	12,514.71	25,882.87	17,792.34
OPERATING	5,717.26	5,714.36	7,899.19	7,488.26
BUILDING REPAIR & MAINTENANCE - 1ST STREET GARAGE			-	2,250.00
BUILDING REPAIR & MAINTENANCE - CUMBERLAND GARAGE	516.90	531.14	1,579.60	572.03
BUILDING REPAIR & MAINTENANCE - TRANSIT GARAGE				-
OTHER REPAIR & MAINTENANCE	325.22	195.06	105.15	501.09
OTHER EQUIPMENT PURCHASES	-	-	-	-
INTEREST - OTHER DEBT	-	-	-	-
OTHER		-	-	-
MACHINERY & EQUIPMENT				-
IMPROVEMENTS (NON-BUILDINGS)				-
	<u>16,137.58</u>	<u>18,955.27</u>	<u>35,466.81</u>	<u>28,603.72</u>
OPERATING INCOME/(LOSS)	22,701.72	27,564.24	9,413.73	3,109.62
AMORTIZATION EXPENSE				
DEPRECIATION EXPENSE	<u>7,916.67</u>	<u>7,083.33</u>	<u>7,083.33</u>	<u>7,083.33</u>
NET PROFIT/(LOSS):	\$ <u>14,785.05</u>	\$ <u>20,480.91</u>	\$ <u>2,330.40</u>	\$ <u>(3,973.71)</u>

CITY OF CLARKSVILLE
PARKING COMMISSION REVENUE & EXPENDITURE MONTHLY COMPARISON - YTD

	July 1, 2024 November 30, 2024	July 1, 2025 November 30, 2025	Increase (Decrease)
REVENUES:			
PARKING METER FINES - TICKETS	57,236	32,997	(24,239)
INVESTMENT EARNINGS	7,126	6,101	(1,024)
INTEREST	-	-	-
PARKING METER MONEY - DOWNTOWN	31,546	24,422	(7,124)
PARKING METER MONEY - DOWNTOWN PARKMOBILE	47,748	23,746	(24,002)
1ST STREET PARKING GARAGE - LEASED SPACES	-	30,001	30,001
1ST STREET PARKING GARAGE - PARKMOBILE	-	19,863	19,863
CONTRACTED SPACES - DOWNTOWN LOTS	26,634	25,729	(905)
OBSTRUCTION PERMITS	60	240	180
GARAGES - LEASED SPACES - TRANSIT	11,663	1,267	(10,396)
CUMBERLAND PLAZA LEASED SPACES	39,832	13,434	(26,398)
CUMBERLAND PLAZA METER MONEY	24,777	5,301	(19,476)
CUMBERLAND PLAZA METER MONEY- PARKMOBILE	28,003	18,004	(9,999)
MISCELLANEOUS	106	178	72
Includes additional hang tags, CityCourt/Pcard Rebate/other rental	-	-	-
TRANSFER IN FROM GENERAL FUND	-	-	-
	<u>274,732</u>	<u>201,285</u>	<u>(73,447)</u>
EXPENSES:			
SALARIES & WAGES	93,379	98,002	4,623
OPERATING	49,594	132,373	82,779
OTHER PROFESSIONAL SERVICES	-	-	-
BUILDING REPAIR & MAINTENANCE - 1ST STREET GARAGE	-	9,900	9,900
BUILDING REPAIR & MAINTENANCE - CUMBERLAND GARAGE	3,443	2,540	(899)
BUILDING REPAIR & MAINTENANCE - TRANSIT GARAGE	-	8,306	8,306
OTHER REPAIR & MAINTENANCE	2,372	6,883	4,510
OTHER EQUIPMENT PURCHASES	-	-	-
MACHINERY AND EQUIPMENT	-	15,995	15,995
INTEREST - OTHER DEBT	-	-	-
OTHER	-	-	-
IMPROVEMENTS (NON-BUILDINGS)	-	-	-
AMORTIZATION EXPENSE	-	-	-
	<u>148,788</u>	<u>273,999</u>	<u>101,813</u>
OPERATING PROFIT/(LOSS)	125,944	(72,713)	(175,260)
AMORTIZATION EXPENSE	-	-	-
DEPRECIATION EXPENSE	35,417	35,417	-
NET PROFIT/(LOSS) AFTER DEPRECIATION:	<u><u>90,527</u></u>	<u><u>(108,130)</u></u>	<u><u>(175,260)</u></u>
PARKING FUND BALANCE		1,202,708	



City of Clarksville Parking Commission

November 18, 2025 at 3:00 PM
City Hall Mayor's Conference Room
1 Public Square

MINUTES

1. Call to Order

The meeting was called to order by Chairperson Melissa Schaffner at 3:00 PM.

2. Announce Members in Attendance (verify quorum)

Parking Commission members present:
Chairperson Melissa Schaffner
Councilperson Joe Shakeenab
Darla Knight

3. Public Comment

(allows 3 persons; 5 minutes each)

4. Approval of Minutes

September 30, 2025

Councilperson Joe Shakeenab motioned to approve the September 30, 2025 minutes.
Darla Knight seconded, and the minutes were approved.

5. Department Reports

A. Management Report

Michael Palmore presented the management report. Mr. Palmore gave the Commission an update on previously requested action items. The EV charging stations were activated on October 29, 2025. New meter stickers were placed on October 24, 2025 to reflect new parking information such as hours of enforcement and how to redeem the 2 free hours of street parking. The Cumberland garage reopened on October 20, 2025 and will have a limited number of spaces available for monthly reservations. The Transit garage is still undergoing reopening procedures. There is currently not a set date for Transit Garage to reopen.

B. Financial Report

Heather Boyd presented the financial report. Mrs. Boyd reported that since the implementation of 2 hours free on the street, there has been an uptick in the

number of transactions for ParkMobile. The Commission plans to continue to review the impact of 2 free hours on the street.

6. New Business

A. Roxy Lot

This discussion was tabled until the next meeting.

B. Signage

This discussion was tabled until the next meeting.

7. Old Business

A. Garage Reservations

- Postponed

B. Violation Rates

- Postponed

8. Parking Commission Comments

9. Voiding Requests

No Action:

200-025-345

200-025-368

200-025-421

200-025-467

200-025-478

200-025-500

200-025-521

200-025-542

200-025-552

200-025-623

200-025-691

200-025-733

200-025-754

200-025-796

200-025-810

200-025-811

Void:

200-025-308

200-025-309

200-025-310

200-025-343

200-025-361

200-025-370

200-025-391

200-025-393

200-025-404

200-025-431
200-025-432
200-025-439
200-025-444
200-025-482
200-025-485
200-025-509
200-025-540
200-025-551
200-025-581
200-025-587
200-025-651
200-025-654
200-025-664
200-025-714
200-025-725
200-025-738
200-025-759
200-025-760
200-025-762
200-025-777
200-025-798
200-025-804
200-025-808
200-025-821

10. Adjournment

Councilperson Joe Shakeenab motioned to adjourn. Darla Knight seconded, and the meeting adjourned at 4:10PM.

CITY OF CLARKSVILLE
PARKING COMMISSION REVENUE & EXPENDITURE COMPARISON

	FY2023	FY2024	FY2025	FY2026
	9/1/2022	9/1/2023	9/1/2024	9/1/2025
	9/30/2022	9/30/2023	9/30/2024	9/30/2025
REVENUES:				
PARKING METER FINES - TICKETS	\$ 8,970.00	\$ 10,316.00	\$ 8,162.00	\$ 5,178.00
INVESTMENT EARNINGS	762.34	1,456.97	1,408.38	1,221.47
PARKING METER MONEY - DOWNTOWN	7,858.74	7,078.04	7,844.32	-
PARKING METER MONEY - DOWNTOWN PARKMOBILE	8,080.20	11,173.60	10,140.95	2,569.30
THIRD & MAIN STREET LOT - F&M	-	408.00	-	-
ROXY LOT	760.00	-	-	-
TRINITY LOT	-	-	-	-
1ST STREET PARKING GARAGE - LEASED SPACES	-	-	-	8,841.75
1ST STREET PARKING GARAGE - PARKMOBILE	-	-	-	6,909.00
CONTRACTED SPACES - DOWNTOWN LOTS	14,352.56	960.00	2,950.00	3,448.00
OBSTRUCTION PERMITS	-	80.00	-	60.00
RENTAL APPLICATION FEES	-	30.00	-	-
GARAGES - LEASED SPACES - TRANSIT	660.00	2,087.50	2,095.50	330.00
CUMBERLAND PLAZA LEASED SPACES	945.00	3,914.50	13,431.00	-
CUMBERLAND PLAZA METER MONEY	4,703.20	8,106.05	6,068.36	1,333.45
CUMBERLAND PLAZA METER MONEY - PARKMOBILE	4,700.95	4,670.35	5,670.05	1,182.00
MISCELLANEOUS	0.00	9.02	17.22	5.36
TRANSFER IN FROM GENERAL FUND				
	<u>51,792.99</u>	<u>50,290.03</u>	<u>57,787.78</u>	<u>31,078.33</u>
EXPENSES:				
SALARIES & WAGES	9,094.95	12,558.10	18,823.59	26,726.72
OPERATING	6,068.11	6,744.34	8,284.66	9,401.48
BUILDING REPAIR & MAINTENANCE - 1ST STREET GARAGE		-	-	2,250.00
BUILDING REPAIR & MAINTENANCE - CUMBERLAND GARAGE	526.90	541.14	435.88	582.03
BUILDING REPAIR & MAINTENANCE - TRANSIT GARAGE				8,305.63
OTHER REPAIR & MAINTENANCE	212.91	286.60	1,665.81	16.35
OTHER EQUIPMENT PURCHASES	-	-	-	-
INTEREST - OTHER DEBT	-	-	-	-
OTHER	-		-	-
MACHINERY & EQUIPMENT				15,995.00
IMPROVEMENTS (NON-BUILDINGS)	-	-		-
	<u>15,902.87</u>	<u>20,130.18</u>	<u>29,209.94</u>	<u>63,277.21</u>
OPERATING INCOME/(LOSS)	35,890.12	30,159.85	28,577.84	(32,198.88)
AMORTIZATION EXPENSE	-			
DEPRECIATION EXPENSE	<u>7,916.67</u>	<u>7,083.33</u>	<u>7,083.33</u>	<u>7,083.33</u>
NET PROFIT/(LOSS):	<u>\$ 27,973.45</u>	<u>\$ 23,076.52</u>	<u>\$ 21,494.51</u>	<u>\$ (39,282.21)</u>

CITY OF CLARKSVILLE
PARKING COMMISSION REVENUE & EXPENDITURE MONTHLY COMPARISON - YTD

	July 1, 2024 October 31, 2024	July 1, 2025 October 31, 2025	Increase (Decrease)
REVENUES:			
PARKING METER FINES - TICKETS	45,975	28,563	(17,412)
INVESTMENT EARNINGS	5,812	4,953	(859)
PARKING METER MONEY - DOWNTOWN	27,646	18,299	(9,347)
PARKING METER MONEY - DOWNTOWN PARKMOBILE	39,394	21,970	(17,424)
1ST STREET PARKING GARAGE - LEASED SPACES	-	23,326	23,326
1ST STREET PARKING GARAGE - PARKMOBILE	-	16,101	16,101
CONTRACTED SPACES - DOWNTOWN LOTS	24,260	24,341	81
OBSTRUCTION PERMITS	60	240	180
GARAGES - LEASED SPACES - TRANSIT	9,578	330	(9,248)
CUMBERLAND PLAZA LEASED SPACES	33,492	13,164	(20,328)
CUMBERLAND PLAZA METER MONEY	20,960	3,488	(17,472)
CUMBERLAND PLAZA METER MONEY - PARKMOBILE	22,573	14,623	(7,950)
MISCELLANEOUS	101	174	73
Includes additional hang tags, CityCourt/Pcard Rebate/other rental			-
TRANSFER IN FROM GENERAL FUND	-		-
	<u>229,851</u>	<u>169,572</u>	<u>(60,279)</u>
EXPENSES:			
SALARIES & WAGES	67,496	80,209	12,714
OPERATING	41,694.82	124,885	83,190
OTHER PROFESSIONAL SERVICES	-		-
BUILDING REPAIR & MAINTENANCE - 1ST STREET GARAGE	-	7,650	7,650
BUILDING REPAIR & MAINTENANCE - CUMBERLAND GARAGE	1,864	1,968	105
BUILDING REPAIR & MAINTENANCE - TRANSIT GARAGE		8,306	
OTHER REPAIR & MAINTENANCE	2,267	6,382	4,114
OTHER EQUIPMENT PURCHASES	-	-	-
INTEREST - OTHER DEBT	-		-
OTHER	-		-
MACHINERY & EQUIPMENT	-	15,995	15,995
IMPROVEMENTS (NON-BUILDINGS)	-	-	-
AMORTIZATION EXPENSE	-	-	-
	<u>113,321</u>	<u>245,395</u>	<u>123,768</u>
OPERATING PROFIT/(LOSS)	116,530	(75,823)	(184,048)
			-
AMORTIZATION EXPENSE	-	-	
DEPRECIATION EXPENSE	28,333	28,333	-
NET PROFIT/(LOSS) AFTER DEPRECIATION:	<u><u>88,197</u></u>	<u><u>(104,156)</u></u>	<u><u>(184,048)</u></u>
PARKING FUND BALANCE		1,202,708	