



## **SENIOR CENTER BOARD OF DIRECTORS MEETING**

August 14, 2025 3:00 PM

### **AJAX TURNER SENIOR CENTER**

Mission Statement: “to provide a multi-purpose facility and services for seniors that will enhance their enjoyment and quality of life”

**CALL TO ORDER:** Beverly Guynn called the meeting to order at 3:04PM.

**ATTENDANCE & VERIFICATION OF QUORUM:** Beverly Guynn verified a quorum was present.

**PUBLIC COMMENTS:** One Center member, a volunteer who sometimes sits at the front desk, asked for instruction regarding how to handle any questions about the Standard Operating Procedures (SOPs) of the Center.

Ms. Allsop stated that all inquiries about the SOPs are to be referred to Sabine Sanders, Membership Coordinator.

**APPROVAL OF MINUTES:** Maureen Potter read aloud the minutes of the July 17, 2025 Board Meeting. Rose Bennett moved that these minutes be accepted as submitted, Otis Sanders seconded and the motion was passed unanimously.

**EXECUTIVE DIRECTOR’S REPORT:** Rita Allsop reported \$55,000 in monetary support has been received from the Greater Nashville Regional Council. Both of the Center vans have been sold for \$6,000 which will go towards the purchase of a new 15 (fifteen) passenger, handicapped-equipped van.

**FISCAL DIRECTOR’S REPORT:** Rita Allsop reported that Action Air is in the process of repairing several problems with the Center HVAC including the Fire Suppressant Safety System which will cost an additional \$14,000. Two (2) new laptop computers have been purchased to begin to replace all administrative laptops which are insufficient to meet the requirements of Center business. Of the fifty-seven (57) repair items identified by the City of Clarksville in January 2025, forty-three (43) have been completed and sixteen (16) are in process. The City has taken responsibility for the high and medium priority items with the Center taking responsibility for the low priority items.

**STAFF REPORTS:** see attached reports

ADC Director

Membership Coordinator

Development Coordinator

Kitchen Manager

Maintenance Facilities

**COMMITTEE REPORTS:** see attached reports

Marketing and Fundraising Committee:

Operations & Activities Committee:

Personal & Grievance Committee:

Building & Operations:

### **BOARD DISCUSSION:**

1. Rita Allsop has been selected as the Center’s New Executive Director by the Search Committee.
2. The Fiscal Director position has not been filled as yet. The search has been suspended briefly but will be resumed in the near future.
3. Contact information on all Board Members was confirmed.

4. Jada Moore, new Activity Director, is also functioning as Volunteer Coordinator. The Board unanimously agreed to a salary increase of \$20,000 annually based on this additional role.
5. Lorie Redmon has been chosen to take Ryan Pritchett's position of Kitchen Manager
6. The city is still getting bids for the new addition to the ADC

**BOARD ACTION:**

1. Jada Moore approved for salary increase to \$20,000 annually.
2. Discussion around proposed changes to Center Standard Operating Procedures.

**ADJOURNMENT:** Maureen Potter moved to adjourn, Otis Sanders seconded with Beverly Guynn adjourning the meeting at 3:04PM.

Respectfully submitted,

Maureen R. Potter  
Board Secretary/Treasurer

**\*\*\*Next Meeting September 11, 2025**