



City of Clarksville Parks & Recreation Committee

November 18, 2025 at 4:30 PM
Parks and Recreation Conference Room
102 Public Square

Please silence all cell phones.

AGENDA

- 1. Public Comments**
- 2. Call to Order**
- 3. Announce Members in Attendance**
- 4. Approval of Minutes**
 - A. October 14, 2025
- 5. City Council Action**
- 6. Committee Action**
- 7. New Business**
 - A. Fee Increases
- 8. Old Business**
- 9. Department Reports**
 - A. Council Report
 - B. Operations Report
 - C. Projects Report
 - D. Recreation Report
- 10. Adjournment**



City of Clarksville Parks & Recreation Committee

October 14, 2025 at 4:30 PM
City Hall
4th Floor Conference Room

MINUTES

1. Public Comments

None

2. Call to Order

The Parks and Recreation Committee meeting was called to order by Councilman Zacharias at 4:30 p.m. on October 14, 2025.

3. Announce Members in Attendance

Councilman Brian Zacharias
Councilman Tim Chandler
Councilman Ambar Marquis

Councilmen Smith and Shakeenab were absent.
Councilman Lovato was also in attendance.

4. Approval of Minutes

A. September 9, 2025

Councilman Marquis made a motion to adopt the minutes as presented.
Councilman Chandler seconded the motion. A voice vote was taken, and the motion to adopt the minutes passed without objection.

5. City Council Action

None

6. Committee Action

None

7. New Business

None

8. Old Business

None

9. Department Reports

A. Council Report

Jennifer Letourneau presented the November Council report to the Committee.

B. Operations Update

Randy Kelly reported that the maintenance department completed 231 work orders in September and continues to average over 200 work orders each month. He also detailed recent maintenance work at Freedom Point and noted that electrical issues at the Riverwalk are being addressed. Photos of the new pickleball courts at Swan Lake were shown, highlighting the recent improvements. Additional photos of Burchett Park were presented, with Randy discussing the progress made, including land clearing and the construction of a new basketball court.

C. Projects Update

Jennifer Letourneau discussed an upcoming land donation. The ordinance related to this donation was not ready to be shared at this meeting, but is expected to be available in time for the next F&A meeting. She also provided updates on several ongoing projects, noting that Phase One of the Athletic Complex is nearing completion and that construction on the Red River Bridge project is underway, with completion anticipated by March 2026.

Jennifer also reviewed recent changes to the CAPRA standards, noting the increase in difficulty despite fewer standards. She noted that a plan is being developed to address these changes ahead of the department's re-accreditation in 2027.

D. Recreation Update

Jennifer Letourneau provided a list of upcoming events, including Fright on Franklin, the half marathon, fall festival, and Christmas parade. She noted that the half marathon is expected to draw close to 1,000 participants.

Jennifer also thanked Councilman Marquis for her assistance with the community garden at Burt Cobb Recreation Center. Councilman Marquis mentioned visiting the Kleeman Recreation Center to observe their garden setup.

10. Adjournment

Councilman Marquis made a motion to adjourn the meeting. Councilman Chandler seconded the motion. The meeting was adjourned at 4:52 p.m.



- Clarksville's Annual Lighted Christmas Parade is coming up on Saturday, December 6th, at 5 p.m.! Presented by the City of Clarksville and Montgomery County, this sparkling nighttime parade will light up downtown with floats, vehicles, and dazzling holiday displays.
- On Saturday, December 13th, step back in time for A 19th Century Christmas at Fort Defiance from three to four-thirty. Experience Christmas as it was celebrated during the Civil War era, with period refreshments, parlor games, caroling, and tree decorating. Pre-registration is required.
- Later that same evening, lace up for the Christmas Light Run at McGregor Park from four-thirty to six. It's a family-friendly run or walk through the park's holiday lights, supporting new displays for Christmas on the Cumberland.

Celebrate the season in Clarksville — there's festive fun for everyone!

- We are hiring! The following positions are currently open:
 - Event Facility Manager
 - Grounds and Facilities Maintenance Assistant
 - Parks and Recreation Instructor
 - Recreation Aide

For more information and a complete list of programs, classes, and ongoing activities, visit ClarksvilleParksRec.com.