

Roxy Regional Theatre – Board of Directors Meeting

August 2025 Minutes

Monday, 18 August 2025 – 114 Public Square

The meeting was called to order at 6:09 PM by Board Chair, Melissa Schaffner.

Thad Wallus recorded the attendance and ensured a quorum. All board members were present except Joseph Britton (illness) and Rich Holladay. Nancy Ladd, Treasurer, was present. Artistic and Acting Managing Director Emily Ruck was present. Nancye Britton, Roxy Ambassador, was present.

Approval of July Meeting Minutes: Motion approved unanimously.

Board Member Discussion:

- a. Open Roxy Slot – No current applications to consider.

Old Business: None

New Business:

- a. Cast House for Season 43 – Rent budget capped at \$2000 per month. Six-month lease agreement is ideal. Housing needed by October 1st. No suitable rental found as of this meeting.

Financial Report: See the Treasurer's financial report for details.

Staff Discussion: Reposting Job Application for Managing Director Position.

Artistic Director Report: See Emily Ruck's prepared report.

Fundraising Committee: None.

New Building Update

- a. Interim Space Update – work has essentially paused while the theatre operates in the original space through the end of the year.

Board Member Comments: None

Public Comments: None.

Motion to adjourn, seconded. Business concluded at 6:39 PM

The next regular board meeting will be held on 15 September 2025 at 6:00 PM.

Respectfully submitted,
Thad Wallus, Board Secretary