



HUMAN RELATIONS COMMISSION AGENDA

October 1, 2025

TIME: 5:00 p.m.

LOCATION: City Hall 4th Floor Conference Room

- 1) **CALL TO ORDER:** *Chair; Denise Smith-Martinez*
- 2) **ATTENDANCE:** (Confirm Quorum) *Chair; Denise Smith-Martinez*
- 3) **APPROVAL OF MINUTES:** *Chair Denise Smith-Martinez*
- 4) **OLD BUSINESS**
 - CHAFF
- 5) **NEW BUSINESS**
 - API
- 6) **PUBLIC COMMENT:** (allows 3 persons; 5 minutes each)
- 7) **ADJOURNMENT:** *Chair, Denise Smith-Martinez*



HUMAN RELATIONS COMMISSION MINUTES

DATE: 3 September 2025

TIME: 05:01 PM

LOCATION: City Hall 4th Floor Conference Room

CALL TO ORDER:

Denise Smith-Martinez called meeting to order, 05:01 PM

ATTENDANCE:

Present:

Denise Smith-Martinez
Jimmy Brown
Donald Cohen
Catarino Guzman
Armi Rhodes
Jose Vasquez

Absent:

LaNeecca William

Guest:

Kristi Ohlschwager
Milly Hernadez
Elizabeth Adamski

APPROVAL OF MINUTES:

- Approve August 2025 Minutes
 - ★ Motion - Catarino Guzman
 - ★ Second - Jimmy Brown
 - ★ Aye's - (6) Denise, Jimmy, Catarino, Armi, Donald, Jose
 - ★ Nay's - 0
 - ★ Comments/ Discussion - None

OLD BUSINESS:

- Cast & Crowns - Final payment made. Total was \$2,671.25

NEW BUSINESS

- Approve Clarksville Hispanic American Family Foundation (CHAFF) for \$2,464.00

- ★ Motion - Jimmy Brown
- ★ Second - Catarino Guzman
- ★ Aye's - (6) Denise, Jimmy, Catarino, Armi, Donald, Jose
- ★ Nay's - 0
- ★ Comments/Discussion - CHAFF representatives Milly Hernandez and Elizabeth Adamski spoke about the Clarksville Hispanic Heritage Festival and express to HRC the items they deemed is a priority for the Festival.

PUBLIC COMMENT: NONE

ADJOURNMENT: 05:11 PM

- Motion - Catarino Guzman
- Second -. Joze Vasquez
- Aye's - (6) Denise, Jimmy, Catarino, Armi, Donald, Jose
- Nay's - 0
- Comments/Discussion - None

/s/

Armi Rhodes
Secretary

City of Clarksville Human Relations Commission Funding Request

The City of Clarksville Human Relations Commission (HRC) may vote to make a purchase of goods and/or services supporting events or activities for community organizations that support the mission of the HRC and provide opportunities for education and/or community engagement by promoting inclusivity in the City of Clarksville. The HRC will not fund general sponsorships without the purchase of a specified good/service. Such purchases must support the HRC mission by aligning with the responsibilities and scope of power as outlined in City Code (Sec. 1.5-1608) and funds requests must be submitted to the HRC no later than 90 days prior to the event/project for fund use. Additionally, all purchases must follow purchasing policies as outlined in Appendix F of City Code and applicable City Policies and Procedures as outlined by the Finance Department including approval through a majority vote by the HRC subject to the Tennessee Open Meetings Act T.C.A. § 8-44-101. Funding requests should not exceed \$5,000.

Please complete all fields outlined above, incomplete requests will not be considered by the City of Clarksville HRC.

Organization Information

Organization Name: Asian-Pacific Islander (API) Clarksville

Organization Chairperson: Armi Rhodes

Armi Rhodes
Contact Person

(931) 272-6602
Phone

armi.rhodes@gmail.com
Email

Event Information

Name of Event: Asian-Pacific Islander Month Celebration 2026

9 May 2026	12-10 pm	WR Event Center	600-700
Date	Time	Location	Anticipated Number of Attendees

Event Description and Mission:

Asian and Pacific Islander Heritage Month, observed annually in May, is a celebration of the rich history and diverse cultures of Asians and Pacific Islanders in the United States. During this month, we recognize the significant contributions and influence of Asian Americans and Pacific Islanders on the history, culture, and achievements of our country. Here in Clarksville, our celebration will be held at Wilma Rudolph Event Center on 9 May 2025 (Saturday), from 12 pm until 9 pm. It is open to the public and attendees can visit different country booths to learn about the culture of each API country represented and there will be cultural performances/entertainment, food vendors and door prizes.

Funds Request

The Mission of the Commission is to promote equal opportunity, diversity, inclusiveness, civility and the elimination of illegal discriminatory policies or practices with regard to all City employees and citizens conducting business with the City of Clarksville, and to foster community relations without regard to culture, race, color, ethnicity, gender, age, sexual orientation, disability or religion of city residents.

Total Amount Requested: \$1,000.00

Itemization of Request:

Shuttle - \$500, to provide transportation for attendees from and to Parking Lot and venue especially for those who have disabilities or with mobility issues.

DJ - Provide audio for the event (\$500)

How does this fund request align with the mission, roles, and responsibilities of the HRC?

https://library.municode.com/tn/clarksville/codes/code_of_ordinances?nodeId=TITL5HURE_CH16HURECO_SL5-1608RESCPOREIN

This event is open to the public to foster a sense of community. The event's cultural performances and country booths serve as an educational tool to enhance the public's understanding of the Asian and Pacific Islander community which aligns with the mission of Human Resource Commission.

By signing below, I acknowledge that I understand payment will not be made until the HRC receives an invoice or itemized receipt for the purchase of the specific good/service requested above no later than 30 days following the event/project. Additionally, I understand that approval of this request is for the sole purpose of the outlined event/activity above and any request in the future for the same event/activity or any new event/activity will require submission of a new HRC Fund Request and approval by the HRC.

Requester: Armi TGA Rhodes

Print Name

Signature



Date

19 Sep 2025

HRC Action:

- Approve Request
- Deny Request

HRC Chair/Representative Signature: _____

Date Action was Taken: _____

The Joe Padula Show

"Party with a Purpose. Absolutely"

INVOICE

INVOICE# 2026-05-API
DATE: SEPTEMBER 17, 2025

FROM:

Joe Padula
126 Tyler St.
Clarksville, Tn. 37040
201.370.0882
joepadularadio@gmail.com

TO:

Armi Rhodes
Chair of API Clarksville
931-272-6602
Armi.Rhodes@gmail.com

COMMENTS OR SPECIAL INSTRUCTIONS:

- accepted forms of payment: Check / Cash / PayPal.com / CashApp

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
Joe Padula	n/a	n/a	n/a	n/a	n/a

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Asian Pacific Islander Celebration – 2026-05-09	\$500.00	\$500.00
SUBTOTAL			\$500.00
SALES TAX			n/a
SHIPPING & HANDLING			n/a
TOTAL DUE			\$500.00

Absolutely

•IF ONLINE PAYMENT METHOD IS NOT AN OPTION•

Make all checks payable to and send to:

JOE PADULA – 126 Tyler St. - CLARKSVILLE, TN. 37040

Payment is due within 10 business days

Any questions concerning this invoice, contact:

Joe Padula • 201.370.0882 • joepadularadio@gmail.com

Thank you for your partnership, absolutely.



**City
of
Clarksville**

Kristi Ohlschwager <kristi.ohlschwager@cityofclarksville.com>

Fwd: Request for a Shuttle Quote

1 message

Armi Rhodes <armi.rhodes@gmail.com>

Mon, Sep 22, 2025 at 9:07 AM

To: Kristi Ohlschwager <kristi.ohlschwager@cityofclarksville.com>

Here is the email. I will follow up for an invoice.

Thank You.
Armi

----- Forwarded message -----

From: **Jasmine Miller** <jandjshuttleservices@gmail.com>

Date: Thu, Sep 18, 2025 at 4:13 PM

Subject: Re: Request for a Shuttle Quote

To: Armi Rhodes <armi.rhodes@gmail.com>

Okay! It will be \$500

James Miller
J&J Charter Services
jandjshuttleservices.com
931.802.1242/931.237.5240
[2237 Lowes drive suite G](#)
[Clarksville, TN 37040](#)

JM: Jasmine



On Mon, Sep 8, 2025, 4:59 PM Armi Rhodes <armi.rhodes@gmail.com> wrote:

It is the Asian Pacific Islander Celebration. It will be on 9 May 2026 and we need the service like before, for 8 hrs.

Thank You,
Armi

On Mon, Sep 8, 2025 at 12:18 PM Jasmine Miller <jandjshuttleservices@gmail.com> wrote:

Please send me information about your event! Thank you!

James Miller
J&J Charter Services
jandjshuttleservices.com
931.802.1242/931.237.5240
[2237 Lowes drive suite G](#)
[Clarksville, TN 37040](#)

JM: Jasmine



On Mon, Sep 8, 2025, 10:11 AM Armi Rhodes <armi.rhodes@gmail.com> wrote:

Hello,

I need the quote please. 🙏

Thank You.

Armi
Sent from my iPhone

On Sep 4, 2025, at 5:01 PM, Jasmine Miller <jandjshuttleservices@gmail.com> wrote:

Hello!

Sure thing!

James Miller
J&J Charter Services
jandjshuttleservices.com
931.802.1242/931.237.5240
2237 Lowes drive suite G
Clarksville, TN 37040

JM: Jasmine



On Thu, Sep 4, 2025, 4:46 PM Armi Rhodes <armi.rhodes@gmail.com> wrote:

Hello,

I am working on getting funding for the shuttle. Can you please give me a quote? The event will be on May 9th. I would like this info by Monday if possible.

Thank You,

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"You are Enough"

Armi Rhodes
(931) 272-6602

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"You are Enough"
Armi Rhodes

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"You are Enough"
Armi Rhodes