

Agenda for Fundraising Meeting for “Diamond Jubilee “ Event September 18, 2025

- Discussion of final menu (food choices, desserts, drinks, serving lines)
- Discussion of getting wine and beer donated
- Discussion of final ticket design and how to advertise them and methods of payment (paypal, check, etc.)
- Distribution of sponsorship forms, flyers, and donation forms
- Discussion about table sponsorships, silent auction donations and selling tickets
- Discussion about mailing out forms
- Discussion about table decorations
- Discussion about adding items from our programs here at the center for our silent auction and having demonstrations of our programs at the event (ballroom dancing, line dancing, braille reading, etc.)