



City of Clarksville

Neighborhood and Community Services Committee

September 8, 2025 at 4:30 PM
City Hall in the 4th Floor conference room

Please silence all cell phones.

AGENDA

1. **Call to Order**
2. **Attendance**
3. **Approval of Minutes**
 - A. August 11, 2025
4. **Department Report**
 - A. CNCS Department Report 25-09
5. **Committee Action Required (none)**
6. **New Business (none)**
7. **Public Comment**
(allows 3 persons; 5 minutes each)
8. **Adjournment**



NEIGHBORHOOD AND COMMUNITY SERVICES COMMITTEE

August 11, 2025

MINUTES

CALL TO ORDER

The meeting of the Clarksville Neighborhood and Community Services Committee was called to order by Chairman Shakeenab on Monday, August 11, 2025, at 4:30 p.m. in the City Hall 4th Floor Conference Room, 1 Public Square, Clarksville, Tennessee

ATTENDANCE

PRESENT: Councilmen Shakeenab, McLaughlin, and Peters

ABSENT: Councilmen Haywood and Streetman

ADOPTION OF MINUTES

Chairman Shakeenab entertained a motion and second to adopt the July 14, 2025 minutes. Councilman Peters made a motion. The motion was seconded by Councilman McLaughlin. A voice vote was taken: the motion passed without objection.

DEPARTMENT REPORT

Michell Austin presented the [department report](#).

COMMITTEE ACTION

There were no items for committee action.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS (*five minutes each*)

There were no public comments.

ADJOURNMENT

Chairman Shakeenab entertained a motion to adjourn the meeting. A motion was made by Councilman Peters. The motion was seconded by Councilman McLaughlin. The meeting was adjourned without objection at 4:37 p.m.



CNCS

Clarksville Neighborhood & Community Services

Department Report - Committee September 2025

(Moving forward, we will report on key performance measures related to our strategic goals. We are telling the same story, tying it into our strategic plan. If you want to learn more, I would love to discuss in greater detail.)

- **Legislative Committee Item (Strategy: Preserve Affordable Housing)**
On September 3, the Clarksville Legislative Committee approved advancing legislation to amend the Tennessee Code to authorize the establishment of a land bank in Clarksville and Montgomery County. We are grateful to the committee for supporting this important step, which will not only expand affordable housing opportunities but also help activate abandoned parcels identified through the Restore Clarksville Initiative. Once the legislation is approved by the State Legislature, the next step will be the adoption of a City Ordinance to formally establish the Clarksville Land Bank. A draft ordinance is currently in development and will be presented to this committee for review and approval prior to consideration by the full City Council.
- **CNCS Home Rehabilitation Update (Strategy: Preserve Affordable Housing)**
The CNCS Home Rehabilitation is currently working with 34 Clients in various stages of intake, site review, and construction. In an effort to preserve our affordable housing stock, they are actively seeking low-income residents who need critical home repairs. This included failed HVAC, electrical, and plumbing components, as well as roof repairs.
- **CNCS Rental Assistance Program (Strategy: Create Affordable Housing & Support Services)**
The CNCS Rental Assistance Program applications are closed. There are 61 clients in the process or who have been recently subsidized through the program that launched on July 1, 2025.
- **CAPER (Strategy: Ensure timely and compliant Department Administration)**
The City of Clarksville Neighborhood & Community Services (CNCS) will release the 2024–2025 Consolidated Annual Performance and Evaluation Report (CAPER) for public review on September 5, 2025.

The CAPER is an annual report required by the U.S. Department of Housing and Urban Development (HUD). It provides a summary of how the City used federal Community Development Block Grant (CDBG) and HOME funds over the past year, evaluating progress toward meeting housing and community development goals identified in the City's Consolidated Plan. The report ensures accountability and transparency in how federal resources are invested to benefit the community.

A public hearing will be held on September 15, 2025, at 10:00 a.m. in the CNCS Conference Room at City Hall to review the report and answer any questions.

- The Department invites the community to stop by their booth at the Women's Expo on September 20. Staff will be available to share information about the Home Repair Program and highlight upcoming opportunities, including the launch of the Financial Empowerment Center, Habitat's application period, and the Restore Clarksville Initiative. Visitors can also learn about a variety of community support services.