City of Clarksville
ACT Authority

July 25, 2024 at 3:00 PM
Mayor's 4th Floor Conference Room
1 Public Square
Clarksville, TN

MINUTES

1. Call to Order

A meeting of the ACT Authority was called to order by Chairperson Peter Reyman on Thursday, July 25, 2024 at 3:00 pm.

2. Attendance

Present: Carol Clark, Dwight Jemison, Jim Durrett, Keya Patel, Peter Reyman, Salome Herrera, Mayor Joe Pitts, Laurie Matta, Jimmy Settle, April Consulo, and Betsy Knotts (via phone)

3. Public Comments

There were no public comments.

4. Approval of Minutes

A motion was made by Carol Clark approve the minutes of the 7-9-2024 ACT Authority meeting. Motion was seconded. A voice vote was taken and the minutes were adopted as presented.

A. ACT Minutes 7/9

5. Board Action

a. **RESOLUTION 01-2024-25** A RESOLUTION DECLARING THE INTENT OF THE ART, CULTURE AND TOURISM AUTHORITY OF THE CITY OF CLARKSVILLE, TENNESSEE TO REIMBURSE ITSELF IN AN AMOUNT NOT TO EXCEED $50,000,000 FOR CERTAIN EXPENDITURES WITH THE PROCEEDS OF BONDS, NOTES OR OTHER DEBT OBLIGATIONS TO BE ISSUED BY THE AUTHORITY

Sal Herrara made a motion to approve RESOLUTION 01-2024-25 (First Reading). Keya Patel seconded the motion. A voice vote was taken and the motion passed.

b. **RESOLUTION 02-2024-25** : A RESOLUTION OF THE ART, CULTURE AND TOURISM AUTHORITY OF THE CITY OF CLARKSVILLE, TENNESSEE, APPROVING ITS BYLAWS, PUBLIC RECORDS POLICY, PUBLIC INPUT POLICY, ETHICS POLICY AND DEBT MANAGEMENT POLICY

c. Debt policy

d. Ethics policy

e. Public input Policy

f. Public records policy

g. Bylaws

Jim Durrett made a motion to defer RESOLUTION 02-2024-25 until the next scheduled meeting. Carol Clark seconded the motion. A voice vote was taken and motion passed.

6. Committee Discussion

Laurie Matta discussed the hotel/motel tax rollout and reviewed the projections of debt and profitability. Jim Durrett brought forth the idea of a sub-committee for the ACT Authority's budget and for the different parts of the hiring process. Carol Clark brought forth points on reviewing the job description for the Executive Director of the CPAC position.

7. Agenda for Next Meeting

- Board Nomination/appointment for Treasurer
- Job description review/discussion
- Approve deferred resolutions

9. Adjournment

The meeting was adjourned at 4:23pm.