



City of Clarksville

ACT Authority

July 9, 2024 at 12:00 PM
Mayor's 4th Floor Conference Room
1 Public Square
Clarksville, TN

MINUTES

1. Call to Order

A meeting of the ACT Authority was called to order by Mayor Joe Pitts on Tuesday, July 9, 2024 at 12:00 pm.

2. Announce Members in Attendance (verify quorum)

MEMBERS PRESENT:	Carol Clark
	Dwight Jemison
	Jim Durrett
	Keya Patel
	Peter Reyman
	Salome Herrera
OTHERS PRESENT:	Mayor Joe Pitts
	Chief of Staff James Halford
	John Hilborn
	Laurie Matta
	Jimmy Settle
	Betsy Knotts
	Brad Martin
	Tracey Miller
	April Consulo

3. Overview of Board Responsibilities

Mayor Pitts explained the responsibilities of the ACT Authority Board.

4. Overview of the ACT Authority

Betsy Knotts gave an explanation of the ACT Authority's powers, to include bonds and contracts. She explained that there would need to be reasonable notice prior to meetings (48 hours) and there would be no virtual meetings. Public comment would need to be allowed at every meeting, with a sign-up in advance.

5. Board Binder Review

Laurie Matta reviewed the content of the binders provided to board members. She explained that she will aid the board in setting up accounts, funding, and debt issuance. She reviewed the resolution in the binder that explains the parcel of land where the Roxy sits and the economic studies provided to show the model for the CPAC. Mayor Pitts explained that the hotel occupancy tax covers the budget for the ACT Authority.

6. Project design and construction update

John Hilborm explained the RFQ process and that Lyle-Cook Martin was selected for the CPAC construction project. Brad Martin explained that structural engineers and theater consultants have been brought into the project. He provided a schematic for attendees to review.

7. Board Officer nominations/appointments

Chair: Peter Reyman

Vice Chair: Jim Durrett

Treasurer: on hold pending confirmation of final board member

Secretary: Carol Clark

8. Committee Discussion

Setting dates for future meetings. Proposed future meetings on Thursdays at 3:00 pm, with the first two meetings being July 25 at 3:00 pm and August 8 at 3:00 pm. Frequency of future meetings to be determined.

9. Adjournment

A motion to adjourn was made by Chairperson Peter Reyman, seconded by Vice Chairperson Jim Durrett, and unanimously approved.