



City of Clarksville

Neighborhood and Community Services Committee

August 11, 2025 at 4:30 PM
City Hall in the 4th Floor conference room

Please silence all cell phones.

AGENDA

- 1. Call to Order**
- 2. Attendance**
- 3. Approval of Minutes**
 - A. July 14, 2025
- 4. Department Report**
 - A. CNCS Department Report 25-08
- 5. Committee Action Required (none)**
- 6. New Business**
- 7. Public Comment**

(allows 3 persons; 5 minutes each)
- 8. Adjournment**



NEIGHBORHOOD AND COMMUNITY SERVICES COMMITTEE

July 14, 2025

MINUTES

CALL TO ORDER

The meeting of the Clarksville Neighborhood and Community Services Committee was called to order by Chairman Shakeenab on Monday, July 14, 2025, at 4:30 p.m. in the City Hall 4th Floor Conference Room, 1 Public Square, Clarksville, Tennessee

ATTENDANCE

PRESENT: Councilmen Shakeenab, McLaughlin, Haywood, and Peters

ABSENT: Councilman Streetman

ADOPTION OF MINUTES

Chairman Shakeenab entertained a motion and second to adopt the May 12, 2025 minutes. Councilman Haywood made a motion. The motion was seconded by Councilman Peters. A voice vote was taken: the motion passed without objection.

DEPARTMENT REPORT

Michelle Austin presented the [department report](#) and the following updates were provided:

South Central Village

- An open meeting was held June 26, 2025 at South Central Village to address resident and community concerns. There were City leaders and department staff as well as local agency representatives present to view the facilities, meet with residents and staff, and discuss issues. There will be a follow-up.

Disaster Recovery

- City residents who were affected by the recent flooding events have been encouraged to meet in-person with FEMA representatives at the public library and to seek information regarding an SBA low-interest loan. A press release will be going out soon.

Financial Empowerment

- The program implementation plan is anticipated for January 2026.

Programs

- The Home Repair Program press release has generated lots of inquiries. Customers are also being referred to the CDE partnership program with TVA (Home Uplift) regarding energy upgrades.
- There has been great interest in the Rental Assistance Program. New submissions are currently pause while staff processes over 350 applications.
- First Time Homebuyer Program has also gotten a lot of interest.

Clarksville Housing Needs

- A public meeting will be held July 29, 2025 at 4pm at the Wilma Rudolph Event Center for presentation of the results from the survey. An RSVP invitation was emailed to committee members.

COMMITTEE ACTION

There were no items for committee action.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS (*five minutes each*)

There were no public comments.

ADJOURNMENT

The meeting was adjourned by Chairman Shakeenab at 5:05 p.m.



Department Report

August 2025

(Moving forward, we will report on key performance measures related to our strategic goals. We are essentially telling the same story, just tying it into our strategic plan. If you want to learn more, please let me know.)

- The Clarksville Neighborhood and Community Services Committee scheduled for June 9 was canceled. The Committee will meet again on Monday, July 14, at 4:30 p.m. in the Fourth Floor Conference Room of City Hall.
- **Strategy: Create Affordable Housing & Support Services**
CNCS launched its new 12-month rental assistance program on July 1. It was closed by July 9 with a waiting list of 352 applications. Our current waiting list is now at 251. The Program team provides regular email updates to clients on the wait list and consistently reminds clients that this funding aims to help meet 12-month financial goals, not to offer emergency rental assistance.
- **Strategy: Preserve Affordable Housing**
Home Rehabilitation Program's recent marketing has worked!
 - 51 Applications in Waiting
 - 30 Clients in Progress
 - New software allows us to process applications and verify eligibility much faster than previous methods, enabling us to serve more clients at the same time.
- **Strategy: Develop & Expand Economic Opportunities**
The Volunteer Income Tax Assistance (VITA) program provides free tax preparation services to low- and moderate-income residents in Clarksville, TN, helping them access tax credits like the Child Tax Credit and Earned Income Tax Credit and save hundreds in preparation fees. Locally supported by United Way and hosted at the Clarksville-Montgomery County Public Library, VITA returns millions in refunds to the community each year. At Austin Peay State University (APSU), VITA is also a hands-on learning opportunity where accounting students, under faculty supervision, gain real-world experience by preparing tax returns for underserved populations through virtual platforms. This dual-impact program boosts both community financial stability and student career readiness.
 - Clarksville 2024 returns facilitated by VITA: 1,318 Returns Completed, average \$33,133 median household income, \$1,475,993 refunds returned, \$227,875 Child Tax Credits