City of Clarksville
ACT Authority

4/24/25 at 3PM
Mayor’s 4th Floor Conference Room
1 Public Square
Clarksville, TN

MINUTES

1.Public Comment
None present

2. The meeting was called to order by Chairman Peter Reyman at 4:01 PM

3. Board Members Present
Carol Clark
James Durrett
Sal Herrera
Dwight Jemison
Chairman Peter Reyman
April Consulo
Julie Knotts

4. Mr. Durrett made a motion to approve the March 6, 2025 meeting minutes, Ms. Clark seconded and the minutes were adopted.

5 Executive Director Search Process
Ms. Clark presented the proposed Screening Process document. Sunshine Law was discussed.

Mr. Durrett made a motion to allow the hiring committee (Ms. Clark/Ms.Consulo) to exercise the process set forth, steps 1-4. The motion was seconded by Mr. Jemison and the motion passed.

Laurie Matta, CFO, reports that some applications have come in. She said the job could be posted to various arts organizations but noted fees were higher than the posting in Playbill. Mr. Durrett made a motion for Ms.Matta to post the position in Art Jobs and the Association for the Performing Arts, and a reset of the posting in Playbill. Mr. Reyman seconded, and the motion passed.

Mr. Durrett made a motion that the process that's been approved in steps 1-4 in the screening process also be applied to step 5 and that the Chairman, at his discretion, can add a member or additional members to the hiring committee. Mr. Reyman seconded and the motion passed.

6. Management Agreement

Ms. Matta will issue bonds, Betsy Knotts says sooner is better

Mr. Reyman suggested a draft Management Agreement at the next meeting, and at the June meeting amendments can be made as needed. If changes are suggested prior to the meeting, email Ms. Matta so an amendment can be made.

7. Roxy Financials, Ms. Matta

Ms. Matta noted that The Roxy moves to its new location after the Patsy Cline show. The Mayor agreed to pay 100% of rent and utilities for 3 years ($92,700 per year).

It was noted that the Arts & Heritage Council will operate out of the PAC once it is completed.

Mr. Durrett asked if the ACT Committee can invest funds and draw interest. Regina Hampton said the current Legends account is drawing 4% and the LGIP account is drawing 4.2%.

Mr. Reyman made a motion that we have the Treasurer and City CFO as signers on the bank account. Mr. Herrera seconded and the motion passed.

8. Parks Event/Rental Information

9. Budget 1st draft for Discussion

Brad Martin gave an update on the design for the PAC.

The next meeting will be May 22 at 3:00

4:27 Mr. Reyman motioned to adjourn at 4:27 PM, Ms. Clark seconded and the meeting was adjourned.