



City of Clarksville

ACT Authority

December 19, 2024 at 3PM
Mayor's 4th Floor Conference Room
1 Public Square
Clarksville, TN

MINUTES

1. Public Comments

There were no public comments.

2. Call to Order

A meeting of the ACT Authority was called to order by Chairperson Peter Reyman on Thursday, December 19, 2024 at 3pm

3. Attendance

Present: Carol Clark, Dwight Jemison, April Consulo, Peter Reyman, Salome Herrea, Jim Durrett,
Additional attendees: Laurie Matta and Emily Ruck

4. Approval of Minutes

Meeting minutes from [November 13, 2024](#) were approved. Carol Clark motioned, Dwight Jemison seconded.

5. Board Action

a. Process of hiring: Carol Clark provided an update, stating that the position should be posted in January. While the position description was approved by the board at an earlier meeting, editing is still in process for the supporting materials that will be posted with the position description.

b. Benefit structure : Clark stated that once the position is posted, the Hiring Committee will focus on preparing a proposed benefits plan to be brought to the board for review and approval

c. Parcel consolidation to transfer/accept City assets update (attachment) The transfer has been completed and resolutions are being prepared for the ACT to accept parcels being donated.

d. Debt Issuance Limitations – 501c3 Option Discussion The attorney will give further explanation of the debt and 501c3 options

e. Hotel/Motel Tax Form Approved – Resolution 26-2024-25 (attachment)

6. Committee Discussion

A Budget Committee is the next step once the hiring process is complete. Target date June 30, 2025. Dwight Jemison nominated Jim Durrett as an intermediary for the Budget Committee. April Consulo second. Nomination passed.

7. Set agenda for next meeting – potential items to discuss

a. Budget

b. Attorney to discuss bond issuance

c. Attorney & Exec Director of Roxy - Roxy lease review/discussion, request a draft from the attorney.

d. Benefit structure

e. January 16, 2025 next meeting date.

8. Motion to adjourn Peter Reyman, Second: Dwight Jemison meeting was adjourned 3:37pm