



City of Clarksville

ACT Authority

August 22, 2024 at 3:00 PM
Mayor's 4th Floor Conference Room
1 Public Square
Clarksville, TN

MINUTES

1. Public Comments

There were no public comments.

2. Call to Order

A meeting of the ACT Authority was called to order by Chairperson Peter Reyman on Thursday, August 8, 2024 at 3:00 pm.

3. Attendance

Present: Dwight Jemison, Keya Patel, Peter Reyman, April Consulo, Carol Clark, and Jim Durrett

Additional attendees: Laurie Matta and Casey Williams

Absent: Sal Herrera

4. Approval of Minutes

A motion was made by Carol Clark to approve the minutes of the 8-8-2024 ACT Authority meeting. Motion was seconded by April Consulo. A voice vote was taken and the minutes were adopted as presented.

- a. [ACT Minutes 8/8/2024](#)

5. Board Action

- a. [Executive Director Job Description Review](#)

Proposed edits to the language in the job description were made by Carol Clark. Carol Clark moved to approve the description as amended. Jim Durrett seconded the motion. A voice vote was taken and the job description was approved as amended.

6. Committee Discussion

- a. Executive Director Job posting/recruiting

A discussion was held to determine when the best time to post the Executive Director position would be. It was determined that a final decision regarding the posting date and the method of posting would be made at the next meeting.

- b. Acceptance of real property

Laurie Matta explained the process with accepting real property and how the land parcels are divided.

- c. [Hotel/Motel communication plan](#)

Laurie Matta reviewed the Frequently Asked Questions (FAQ) handout regarding the hotel/motel tax.

- d. Committee Formation

A decision was made to postpone the formation of a hiring/application review committee and a budget committee until all members of the ACT Authority could be present.

7. Agenda for Next Meeting

- a. Hiring/Application Review Committee
- b. Budget Committee

9. Adjournment

Dwight Jemison made a motion to adjourn the meeting. Jim Durrett seconded the motion. The meeting was adjourned at 3:53pm.