

Roxy Regional Theatre - Board of Directors Meeting

September Minutes

Monday, 16 September 2024 - Edward's Steakhouse

The meeting was called to order at 6:02 PM by Board President, Dr. Kurt Kowalski

Thad Wallus recorded the attendance and ensured a quorum. All board members present. Laurie Matta, representative of the City of Clarksville, was present. Artistic and Acting Managing Director Emily Ruck was present. Nancy Britton, Roxy Ambassador, was present.

Approval of August Meeting Minutes: Andrea motioned to approve, Nancy seconded. Motion passed unanimously.

Old Business: None brought forth.

New Business: No new business brought forth.

New Board Member Candidates: Riley Braem was present via call-in. Dr. Kowalski initiated the interview with questions referring to qualifications. Interview concluded and board discussion continued.

Riley Braem would be a Roxy appointee. Laurie informed us that city candidates had not yet applied.

Joe asks if a vote should be taken for these applicants, filling in two vacancies on the Roxy side. Brad Morrow would also be a Roxy appointee.

Joe motions to appoint two applicants, second Melissa. Passed unanimously.

Ex-Officio Members:

Kurt provides an update on Jason Knight. Jason Knight understands his expulsion from the board and expressed a wish to be an Ex Officio member.

Andrea begins discussion of the merits of "Ex Officio". Emily reads the "Ex Officio" portion from the By-Laws

Rich motions to make Jason Knight Ex Officio, seconded by Charlie.

Kurt takes a vote, 5-3 against, motion does not pass.

New Check Signer(s):

Kurt begins discussion of two new check signers in closer proximity to downtown.

Nancy brings motion that Thad and Andrea become check signers.

Kurt brings a vote, motion passes.

See the Treasurer's financial report for details. Payments for Gala discussed, Nancy reports that most of the expenses toward Gala are paid.

Staff Discussion:

Emily updates the Board on Staff, introduces her assistant Jen Workman. Zoe approached Emily about becoming a full-time hourly employee with benefits. Normally she works under 20 hours, except during times of greater need (running the lightboard during Matilda, etc.) Another part-time employee may be considered for set-building. Emily recommends a part-time employee hire, rather than making Zoe full-time. Board discusses the merits of a new part-time hire. A motion is not required to hire a part-time staff member.

Nancy brings up an issue with the insurance company drafting too much per amount of employees.

See Artistic Director Emily Ruck's report for details.

New Building Update:

Charlie does not have any updates. Emily discusses the new location in Public Square, Andrea can find an electrician. City is slow to move on plumbing the building. Lease yet to be signed, but Stacy Turner is assisting.

Board Member Comments:

Joe requests an update on donor list for the Gala. Emails have been sent.

Public Comments: none

Nancy motions meeting adjourned, Andrea seconds.

Business concluded at 6:59 PM

The next regular board meeting will be held Monday, 21 October 2024 - 6 PM.

Respectfully Submitted,

Thad Wallus - Board Secretary