

Roxy Regional Theatre – Board of Directors Meeting

April Minutes

Monday, 21 April 2025 – Edward's Steakhouse

The meeting was called to order at 6:02 PM by Board Vice Chair, Melissa Schaffner.

Thad Wallus recorded the attendance and ensured a quorum. All board members were present except Kurt Kowalski, Joseph Britton, and Riley Braem. Laurie Matta, representative of the City of Clarksville, was present. Nancy Ladd, Treasurer, was present. Artistic and Acting Managing Director Emily Ruck was present. Nancye Britton, Roxy Ambassador, was not present.

Approval of March Meeting Minutes: Motion approved unanimously.

Old Business:

- a. Purchase of Conex Container and Location – Location has been found at no cost. Rich recommends outright purchase rather than rent (10x40x10). Pricing to be investigated. Location is near Dixon Park on City property.

Motion to purchase Conex (up to \$3500) – Motion passed unanimously.

- b. Bar Leak Update – Consult Artistic Director Report. Insurance is not covering cost of Servpro and RotoRooter Service, but still covering the damaged costumes.

New Business:

- a. Chamber of Commerce Membership – Rich has joined the Chamber of Commerce on behalf of the Roxy Regional Theatre (\$320 for non-profits).

Board Member Discussion: Riley Braem has resigned from the Board of Directors. There is an open Roxy-appointed position on the Board.

Financial Report: See the Treasurer's financial report for details.

- a. Laurie Matta – The City of Clarksville will pay 100% rent and utilities at new interim facility. None of the build-out costs.

Staff Discussion:

- a. Wages/Salaries for Season 43 – Discussion about salary vs. hourly wages for certain employees. Revisited the hiring of a Managing Director, nothing of note determined. Also offering Zoe a more full-time position was discussed, but no moves made as of this meeting.

Motion to change Kenneth Waters from salary to full-time hourly (guaranteed 30 hours a week) for Season 43 (effective July 1) – Motion passed unanimously.

Artistic Director Report - See Emily Ruck's prepared report.

Fundraising Committee – Focused on April 26 Gala.

New Building Update – Emily continues to have meetings regarding CPAC.

a. Interim Space Update – Drywall, flooring is in. Construction is advancing.

Board Member Comments:

Charlie - brings up local fiddle player and educator Dr. Solie Fott, who played on "Sweet Dreams" by Patsy Cline (as well as other songs). Board discusses engaging with Dr. Fott during the upcoming production of Always, Patsy Cline. Details to be determined in a future meeting.

Rich – Recommends a one-way group text for easier and more urgent communication within the bounds of Sunshine Laws.

Nancy Ladd - needs a resolution and agenda item regarding Planters Bank and accounts.

Public Comments:

Motion to adjourn, seconded. Business concluded at 7:02 PM

The next regular board meeting will be held on 19 May 2025 at 6:00 PM

Respectfully submitted,
Thad Wallus, Board Secretary