

Roxy Regional Theatre – Board of Directors Meeting

May Minutes

Monday, 19 May 2025 – Edward's Steakhouse

The meeting was called to order at 6:06 PM by Board Vice Chair, Melissa Schaffner.

Thad Wallus recorded the attendance and ensured a quorum. All board members were present except Kurt Kowalski, Rich Holladay, Charlie Foust, and Brad Morrow. Laurie Matta, representative of the City of Clarksville, was present. Nancy Ladd, Treasurer, was present. Artistic and Acting Managing Director Emily Ruck was present. Nancy Britton, Roxy Ambassador, was present.

Approval of April Meeting Minutes: Motion approved unanimously.

Old Business:

- a. Purchase of Conex container and location – Conex has been purchased for \$3300 delivered.

New Business: None discussed.

Board Member Discussion:

- a. Open Roxy Board Member position – Application will be uploaded to the Roxy website.

Financial Report: See the Treasurer's financial report for details.

- a. Moving accounts to Planters bank – Board approval required
- b. Authorizing Nancy for Transferring of Funds – Board approval required
- c. Authorizing Creation of ACH for Equity Actors – Board approval required

Motion encompassing the three items above (moving accounts, approval for Nancy Ladd's powers to transfer funds, creation of ACH for Equity Actors) made by Andrea Herrera, Joseph Britton seconds. Motion passed unanimously.

Staff Discussion:

- a. Wages/Salaries for Season 43 – Zoe requests raise.

Motion to raise Zoe to \$20 an hour, seconded – Motion passed unanimously

- b. Managing Director Search – Repost and pursue a candidate more vigorously. Board agrees to post the job again.

Artistic Director Report: See Emily Ruck's prepared report.

Fundraising Committee: More discussion regarding upcoming fundraising pushes.

New Building Update:

- a. Interim Space Update – Construction continues, Angie will foot the bill to paint the inside of the building.

Board Member Comments: None.

Public Comments: None

Motion to adjourn, seconded. Business concluded at 6:57 PM

The next regular board meeting will be held on 16 June2 2025 at 6:00 PM

Respectfully submitted,
Thad Wallus, Board Secretary