



City of Clarksville

Parks & Recreation Committee

May 13, 2025 at 4:30 PM
City Hall
4th Floor Conference Room

MINUTES

1. Public Comments

Christen Wilcox introduced herself to the Committee as the interim CFO.

2. Call to Order

The Parks and Recreation Committee meeting was called to order by Councilman Zacharias at 4:31 p.m. on May 13, 2025.

3. Announce Members in Attendance

Councilman Brian Zacharias
Councilman Tim Chandler
Councilman Joe Shakeenab

Councilman Jimmy Brown was also in attendance.
Councilmen Marquis and Smith were absent.

4. Approval of Minutes

A. April 8, 2025

Councilman Shakeenab made a motion to adopt the minutes as presented.
Councilman Chandler seconded the motion. A voice vote was taken, and the motion to adopt the minutes passed without objection.

5. City Council Action

A. Ordinance amending Title 2, Chapter 1 of the official City Code to amend section 2-105, sub-paragraph 4.

Councilman Brown explained the need to extend the timeframe for special event beer permits from five days to 14 days, citing the importance of flexibility in rescheduling due to inclement weather.

Jennifer Letourneau provided an overview of the department's responsibilities in processing and facilitating special event permits. She also addressed the challenges involved in enforcing permit compliance and noted that fines are imposed when appropriate permits are not secured.

Councilman Chandler made a motion to approve the ordinance. Councilman Shakeenab seconded the motion. A voice vote was taken, and the motion passed without objection.

6. Committee Action

None

7. New Business

None

8. Old Business

None

9. Department Reports

A. Council Report

Jennifer Letourneau presented the June council report to the Committee.

B. Recreation Report

Karla Ellis provided an overview of upcoming events, including Fit Fest and Rhythm and Reels, and announced the launch of the Summer Youth Program on June 2, which will serve approximately 1,100 participants. She also reported that a Junior Drone Pilot Camp, sponsored by CDE, is scheduled for July 21–25. Safety protocols and equipment requirements for the camp were discussed.

Councilman Zacharias expressed his interest in supporting the drone camp.

C. Operations Update

Randy Kelly provided an update on park maintenance activities, noting that flood cleanup efforts are nearly complete. He reported that splash pads are scheduled to open this weekend, followed by pools next week, with staff actively preparing the facilities. He also discussed the purchase and planned installation of benches made from repurposed windmill blades at Valleybrook Park.

D. Projects Update

Jennifer Letourneau updated the committee on the Red River bridge project, with construction starting in July 2025 and completion expected by March 2026. She highlighted the challenges faced over the past six years.

10. Adjournment

Councilman Shakeenab made a motion to adjourn the meeting. Councilman Chandler seconded the motion. The meeting was adjourned at 4:48 p.m.