



## City of Clarksville Parking Commission

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June 17, 2025 at 3:00 PM  
City Hall Mayor's Conference Room  
1 Public Square

### MINUTES

#### 1. Call to Order

The meeting was called to order by Chairperson Andy Kean at 3:02PM.

#### 2. Announce Members in Attendance (verify quorum)

Parking Commission members present:

Chairperson Andy Kean

Councilperson Joe Shakeenab

Vice Chairperson Melissa Schaffner

Mary Cooper

Darla Knight

#### 3. Public Comment

(allows 3 persons; 5 minutes each)

Jeff Robinson and Wayne Wilkinson both presented concerns about the time limit of the loading zones. Both citizens emphasized that the confusion about loading zones started when the time limit was added. Both parties urged for the removal of time limits on loading zones.

#### 4. Approval of Minutes

May 20, 2025

Councilperson Joe Shakeenab motioned to approve the May 20, 2025 minutes.

Mary Cooper seconded and the motion passed.

#### 5. Department Reports

##### A. Management Report

##### i. Commission Discussion

Michael Palmore did not present a managers report for this meeting. Instead, Mr. Palmore took interest in what the members of the Parking Commission would like to see in the monthly report besides financial reports. The Parking Commission highlighted wanting updates on current events and future events that may impact parking in the downtown area. The members also requested a

report that separates past due debt from current debt prior to the implication of ParkMobile.

ii. 1st Street Closure for PAC construction

Closure for 1st street construction has not been determined at this time.

B. Financial Report

Michael Palmore presented the financial report. See attached.

**6. New Business**

A. 1st & Commerce Street last parking space (Vote for removal)

The last parking space on the corner of 1st and Commerce street was subjected to a vote for removal. Commission members say the parking space reduces visibility and safety for turning vehicles. Mary Cooper motioned to remove the space. Vice Councilperson Schaffner seconded the motion, and the motion passed.

B. Loading Zone: Time Limits

A concern about timed loading zones was addressed in the previous meeting, stating that a vote was taken to remove limits on loading zones. Mr. Palmore explained that research was done from 2016 to the present that showed there was not a vote taken to remove time limits from the loading zones, but to restructure the area instead. The commission then took a vote to remove all time limits from the loading zones, and the motion was passed.

**7. Old Business**

A. Parking City Code- Postponed

B. Event Rates

C. SOP for Parking

D. Violation Rate Increase

**8. Parking Commission Comments**

The Parking Commission explored the idea of parking spaces for those who are making quick trips into the courthouse, such as flower or food delivery. The commission presented some spaces they felt may service the need well, and notated to return to the conversation in future meetings.

**9. Voiding Requests**

No Action:

200-021-832

200-021-961

200-022-334

200-022-348

200-022-438  
200-022-535  
200-022-603  
200-022-633  
200-022-652  
200-022-705  
200-022-737  
200-022-816  
200-022-869  
200-022-875  
200-022-909  
200-022-975

Voids:

200-022-056  
200-022-144  
200-022-225  
200-022-262  
200-022-295  
200-022-318  
200-022-341  
200-022-429  
200-022-431  
200-022-435  
200-022-470  
200-022-474  
200-022-483  
200-022-487  
200-022-526  
200-022-561  
200-022-562  
200-022-573  
200-022-590  
200-022-620  
200-022-658  
200-022-733  
200-022-797  
200-022-853  
200-022-879  
200-022-895  
200-022-913

## **10. Adjournment**

Vice Chairperson Melissa Schaffner motioned to adjourn. Mary Cooper seconded, and the meeting adjourned at 5:19PM.