



City of Clarksville Parks & Recreation Committee

July 8, 2025 at 4:30 PM
City Hall
4th Floor Conference Room

Please silence all cell phones.

AGENDA

- 1. Public Comments**
- 2. Call to Order**
- 3. Announce Members in Attendance**
- 4. Approval of Minutes**
 - A. May 13, 2025
 - B. June 10, 2025
- 5. City Council Action**
- 6. Committee Action**
- 7. New Business**
- 8. Old Business**
- 9. Department Reports**
 - A. Council Report
 - B. Operations Update
 - C. Projects Update
 - D. Recreation Update
- 10. Adjournment**



City of Clarksville

Parks & Recreation Committee

May 13, 2025 at 4:30 PM
City Hall
4th Floor Conference Room

MINUTES

1. Public Comments

Christen Wilcox introduced herself to the Committee as the interim CFO.

2. Call to Order

The Parks and Recreation Committee meeting was called to order by Councilman Zacharias at 4:31 p.m. on May 13, 2025.

3. Announce Members in Attendance

Councilman Brian Zacharias
Councilman Tim Chandler
Councilman Joe Shakeenab

Councilman Jimmy Brown was also in attendance.
Councilmen Marquis and Smith were absent.

4. Approval of Minutes

A. April 8, 2025

Councilman Shakeenab made a motion to adopt the minutes as presented.
Councilman Chandler seconded the motion. A voice vote was taken, and the motion to adopt the minutes passed without objection.

5. City Council Action

A. Ordinance amending Title 2, Chapter 1 of the official City Code to amend section 2-105, sub-paragraph 4.

Councilman Brown explained the need to extend the timeframe for special event beer permits from five days to 14 days, citing the importance of flexibility in rescheduling due to inclement weather.

Jennifer Letourneau provided an overview of the department's responsibilities in processing and facilitating special event permits. She also addressed the challenges involved in enforcing permit compliance and noted that fines are imposed when appropriate permits are not secured.

Councilman Chandler made a motion to approve the ordinance. Councilman Shakeenab seconded the motion. A voice vote was taken, and the motion passed without objection.

6. Committee Action

None

7. New Business

None

8. Old Business

None

9. Department Reports

A. Council Report

Jennifer Letourneau presented the June council report to the Committee.

B. Recreation Report

Karla Ellis provided an overview of upcoming events, including Fit Fest and Rhythm and Reels, and announced the launch of the Summer Youth Program on June 2, which will serve approximately 1,100 participants. She also reported that a Junior Drone Pilot Camp, sponsored by CDE, is scheduled for July 21–25. Safety protocols and equipment requirements for the camp were discussed.

Councilman Zacharias expressed his interest in supporting the drone camp.

C. Operations Update

Randy Kelly provided an update on park maintenance activities, noting that flood cleanup efforts are nearly complete. He reported that splash pads are scheduled to open this weekend, followed by pools next week, with staff actively preparing the facilities. He also discussed the purchase and planned installation of benches made from repurposed windmill blades at Valleybrook Park.

D. Projects Update

Jennifer Letourneau updated the committee on the Red River bridge project, with construction starting in July 2025 and completion expected by March 2026. She highlighted the challenges faced over the past six years.

10. Adjournment

Councilman Shakeenab made a motion to adjourn the meeting. Councilman Chandler seconded the motion. The meeting was adjourned at 4:48 p.m.



City of Clarksville

Parks & Recreation Committee

June 10, 2025 at 4:30 PM
City Hall
4th Floor Conference Room

MINUTES

1. Public Comments

None

2. Call to Order

The Parks and Recreation Committee meeting was called to order by Councilman Zacharias at 4:30 p.m. on June 10, 2025.

3. Announce Members in Attendance

Councilman Brian Zacharias

Mayor Pitts, Councilman Brown, and Councilman Lovato were also in attendance. Councilmen Chandler, Marquis, Shakeenab, and Smith were absent.

4. Approval of Minutes

A. May 13, 2025

Due to a lack of a quorum, the minutes will be considered at the next committee meeting.

Councilperson Zacharias thanked the two council members who, though not on the committee, attended the meeting.

5. City Council Action

None

6. Committee Action

None

7. New Business

A. Fee Study

Jennifer Letourneau highlighted the department's history of low fees and mentioned that they might increase for future programs, likely next year, after a fee study is completed.

8. Old Business

None

9. Department Reports

A. Council Report

Jennifer Letourneau presented the July council report.

Councilperson Zacharias shared positive feedback on the kids' market held during the previous weekend's Downtown Market, noting the children's enthusiasm.

B. Operations Update

Jennifer Letourneau shared that, because the weather finally cooperated, Randy Kelly had to rush out to meet the painters at the new pickleball courts at Swan Lake Sports Complex, marking a long-anticipated step after several months of waiting.

C. Projects Update

Jennifer Letourneau provided updates on several projects, such as the construction of the pedestrian bridge, the planting of 70 trees, and the demolition and installation of a new playground at Ewing Burchett Park. Additionally, she discussed upcoming ribbon-cutting events.

Councilman Lovato asked whether no-swimming signs had been considered at Billy Dunlop Park. Jennifer Letourneau described the existing signage in place to warn visitors about natural area conditions, which are posted even before reaching the water. Various additional signage options were discussed.

Councilman Brown reported broken boards along the walkway around the pond at Liberty Park. Jennifer Letourneau explained the ongoing challenges of maintaining the walkway and noted that repairs had been carried out the previous week.

D. Recreation Update

Karla Ellis provided updates on the Summer Youth Program, aquatics programming, and the new adaptive program, Mighty Moves. She also highlighted the upcoming Fit Fest event, which will feature various health and wellness activities along with a one-mile fun run. Additionally, Karla shared the success of the first Rhythm and Reels event at Edith Pettus Park, which drew 100 attendees for a showing of Moana 2. She also discussed the Mayor's Summer Night Lights and noted the popularity of the Dive-In Movies.

Mayor Pitts informed the Committee that, after several years, the deal for the Speedway property had fallen through due to the owner receiving a better offer. He thanked the Council for approving the acquisition of the right-of-way for Needmore Road, noting that this project is still moving forward.

Councilman Zacharias expressed his disappointment and then asked about the progress of the skate park. Jennifer Letourneau responded that they had just received the final drawings last Friday and would be going out to bid soon. She

also noted her goal to include an enhanced playground as part of the overall project.

10. Adjournment

The meeting was adjourned at 4:48 p.m.



- Join special guest Carolyn Ferrell for a unique Victorian Tea Party at Fort Defiance on August 30, 2025, at 1 p.m. This special gathering will also include discussions about the Civil War and other topics of the day.
- Step back in time at Fort Defiance during the annual Sevier Day on September 13 from 10 a.m. to 3 p.m. This free event brings Clarksville's 18th century history to life with engaging demonstrations from Native American and frontier reenactors. Registration is not required, just bring your curiosity and enjoy a day of history.
- The Downtown Market is still going strong every Saturday from 8 AM until 12 PM until October 4th.
- The 2nd Annual Clarksville Half Marathon, 5K, and 1 Mile Race will take place on Saturday, November 1, 2025. The course winds through downtown Clarksville, through beautiful scenery and popular landmarks.
- The regular pool season wraps up on August 3, 2025. Beachaven Pool will close on that day, but don't worry — New Providence Pool and Swan Lake Pool will stay open to the public on the weekends until September 1. Plus, New Providence Pool will still be open during the week for programming. We hope to see you there!
- We are hiring! The following part-time positions are currently open:
 - Gym Assistant
 - Parks and Recreation Instructor
 - Special Events Set Up and Maintenance
 - Weekend Facility Manager

For more information and a complete list of programs, classes, and ongoing activities, visit ClarksvilleParksRec.com.