



## HUMAN RELATIONS COMMISSION MINUTES

**DATE:** 7 May 2025

**TIME:** 5:03 PM

**LOCATION:** City Hall 4th Floor Conference Room

**CALL TO ORDER:**

Denise Smith-Martinez called meeting to order, 05:03 PM

**ATTENDANCE:**

**Present:**

Denise Smith-Martinez  
Catarino Guzman  
Armi Rhodes  
Donald Cohen  
LaNeeca William

**Absent:**

Jose Vasquez

**Guest:**

Tessa Luntz - HR Director

**APPROVAL OF MINUTES:**

- Approve April 2025 Minutes
  - ★ Motion - Catarino Guzman
  - ★ Second - LaNeeca William
  - ★ Aye's - 5 Denise, Catarino, Armi, Donald, Laneeca
  - ★ Nay's - 0
  - ★ Comments/ Discussion - None

**OLD BUSINESS:**

- CHAFF Funding Request - In April 2025 meeting, a motion to approve funding in the amount of \$2,973.34 contingent with the City Budget Purchasing Policy/Guidelines. HRC need an update from Kristi after she discuss the matter with city Purchasing Office.
- Discussion - to create marketing brochure for HRC promotion at event. No funds needed and no need for a motion.

- FY26 Budget - HRC approved budget in April 2025, Denise presented budget to the city of Clarksville. Awaiting final approval by City Council in June of 2025.

### **NEW BUSINESS**

- AA Legacy AR Trail Funding Request - motion to table, HRC needs more info since the funding request to pay for the cost of a hosting platform cost \$3,300.00
  - ★ Motion - Catarino Guzman
  - ★ Second - LaNeece William
  - ★ Aye's - (4) Denise, Catarino, Armi, Donald, Laneeca
  - ★ Nay's - 0
  - ★ Comments/Discussion - HRC needs 3 different quotes for consideration or the completion of the Sole Vendor Justification Form.

### **PUBLIC COMMENT:**

None

### **ADJOURNMENT:** 0510 PM

- Motion - Catarino Guzman
- Second -. LaNeece William
- Aye's - (4) Denise, Catarino, Armi, Donald, LaNeece
- Nay's - 0
- Comments/Discussion - None

/s/

Armi Rhodes  
Secretary