SENIOR CENTER BOARD OF DIRECTORS MEETING
May 15, 2025 3:00 PM
AJAX TURNER SENIOR CENTER

CALL TO ORDER: Beverly Guynn

APPROVAL OF MINUTES

EXECUTIVE DIRECTOR'S REPORT: Janet Haase

STAFF REPORTS:

ADC Director

Membership Coordinator

Development Coordinator

Kitchen Manager

Maintenance Facilities

COMMITTEE REPORTS:

Marketing and Fundraising Committee: Andrea Herrera

Operations Committee: Maureen Potter

Grievance Committee: Stacy Turner

BOARD DISCUSSION:

SOP Excerpts:

No persons under the age of eighteen (18) years can participate in Center activities or attend on a regular basis except for planned intergenerational activities. **Occasional visits** are allowable. A responsible adult must always supervise all visiting children. If a child is sick, has a fever, or is not well enough for school or daycare, they may not visit the Center.

Persons 18-49 may visit the Center as a Center Participant but may not regularly attend unless they are a spouse, date, caregiver, or dependent adult child. **PDI?**

Courtesy and respect will always be shown to all people. Arguments, fights, or disruptive behavior will not be tolerated and could lead to DISCIPLINARY ACTION up to and including **removal from membership**.

Sale of Vans

BOARD ACTION:

New Board Member: Otis Sanders

Formation of Facilities Commitee - Robin Welch Chairperson

Approve 2025-2026 Budget

ADJOURNMENT: Beverly Guynn

*****Next Meeting June 12th**

SENIOR CENTER BOARD OF DIRECTORS MEETING Minutes

April 10, 2025

Ajax Turner Senior Center

Mission Statement: “to provide a multi-purpose facility and services for seniors that will enhance their enjoyment and quality of life”

IN ATTENDANCE: Beverly Guynn, Janet Haase, Rita Allsop, Gregory Fryer, Maureen Potter, Ryan Pritchett, Jan Holleman, Stacy Turner, Robin Welch

1. CALL TO ORDER: Beverly Guynn called the meeting to order at 3:00PM.

2. ATTENDANCE & VERIFICATION OF QUORUM: Quorum verified.

3. APPROVAL OF MINUTES: Copies of the March 10, 2025 minutes were reviewed by all Board members. Robin Welch made a motion that these minutes be accepted as written, Beverly Guynn seconded this motion which was then unanimously approved.

4. PUBLIC COMMENTS ON AGENDA ITEMS ONLY: No public comments were made.

5. EXECUTIVE DIRECTOR’S REPORT: Janet Haase

6. STAFF REPORTS:

a. ADC Director

b. Fiscal Director

c. Kitchen Manager

d. Maintenance Facility

Ryan Pritchett submitted the Facility Assessment Summary identifying multiple issues in need of repair, their order of urgency and attendant expenditure amounts.

7. COMMITTEE REPORT:

a. MARKETING AND FUND RAISING COMMITTEE REPORT: Jan Holleman reported that multiple local venues have been explored as possible locations for the Center’s “60 for our 60th” fundraising event to be scheduled in the October/November 2025 timeframe. Ms. Holleman explained that this process has proven complicated due to the busyness of area activities and events. No decision has been made at this time.

b. OPERATIONS AND ACTIVITIES COMMITTEE REPORT: Maureen Potter reported that the following persons agreed to serve on this committee at the initial meeting April 9, 2025; Eva

Austin, Anita Randolph, Connie St. John and Howard Welch.

c. PERSONNEL AND GRIEVANCE COMMITTEE: Stacy Turner reported that Rose Bennett is currently working on remediation to resolve divisive issues around the Ceramics

8. BOARD ACTION: New Board Member, Center Budget, 125 Plan

a. Robin Welch, new Board member, shared her 15 years of active involvement with the Center participating in quilting, sewing, line dancing.

b. Rita Allsop submitted the Center's Budget vs. Actuals July 2024 -

March 2025 Report which was reviewed by Board members. Stacy

Turner moved that this report be approved, Maureen Potter

seconded, all present approved unanimously.

c. Laurie Matta submitted the Center's proposed 125 Plan outlining benefits available to cafeteria employees. Beverly Guynn made a motion to approve this plan, Greg Fryer seconded this motion which was then unanimously approved.

d. Board Training: Representing the City of Clarksville Lisa Canfield, City Clerk and Laurie Matta, Liaison to the Mayor, conducted training on both the roles and responsibilities of Board membership as well as the importance of following legal and ethical guidelines in both public and private life. In addition, attorney Stacy Turner offered clarification on the Sunshine Law as it applies to non-profit corporations. There was emphasis on particular attention to special circumstances that require confidentiality thereby permitting closed meetings to address sensitive issues and situations.

9. MOTION TO ADJOURN: Stacy Turner made a motion to adjourn at 4:10PM.

Maureen Potter seconded this motion which was approved by all in attendance.

Respectfully submitted,

Maureen R. Potter

Board Secretary