



## HUMAN RELATIONS COMMISSION AGENDA

**DATE:** May 7, 2025

**TIME:** 5:00 p.m.

**LOCATION:** City Hall 4th Floor Conference Room

1) **CALL TO ORDER:** *Chair; Denise Smith-Martinez*

2) **ATTENDANCE:** (Confirm Quorum) *Chair; Denise Smith-Martinez*

3) **APPROVAL OF MINUTES:** *Chair Denise Smith-Martinez*

4) **OLD BUSINESS**

- CHAFF Funding Request
- Discussion - Creating marketing brochures for tables at events
- FY26 budget

5) **NEW BUSINESS**

- AA Legacy AR Trail Funding Request

6) **PUBLIC COMMENT:** (allows 3 persons; 5 minutes each)

7) **ADJOURNMENT:** Chair, Denise Smith-Martinez



## HUMAN RELATIONS COMMISSION MINUTES

**DATE:** 9 April 2025

**TIME:** 5:23 PM

**LOCATION:** City Hall 4th Floor Conference Room

**CALL TO ORDER:**

Denise Smith-Martinez called meeting to order, 05:23 PM

**ATTENDANCE:**

**Present:**

Denise Smith-Martinez  
Catarino Guzman  
Armi Rhodes  
Donald Cohen

**Absent:**

LaNeece Williams  
Jose Vasquez

**Guest:**

Kristi Ohlschwager - Deputy Director

**APPROVAL OF MINUTES:**

- Approve December 2024 Minutes
  - ★ Motion - Catarino Guzman
  - ★ Second - Armi Rhodes
  - ★ Aye's - 4 Denise, Catarino, Armi, Donald
  - ★ Nay's - 0
  - ★ Comments/ Discussion - None

**OLD BUSINESS:**

- Commission Seats - one is still open; Kristi will follow up and give update to HRC

### **NEW BUSINESS**

- Motion to approve funding for CHAFF in the amount of \$2,973.34 contingent with the City Budget Purchasing Policy/Guidelines
  - ★ Motion - Catarino Guzman
  - ★ Second - Armi Rhodes
  - ★ Aye's - (4) Denise, Catarino, Armi, Donald
  - ★ Nay's - 0
  - ★ Comments/Discussion - Kristi will discuss matter with City Purchasing Office and will update HRC
- Discussion - Create marketing brochure for HRC promotion at events, all 4 HRC members present is in agreement of the need to create marketing brochure. No funds required and no need for a motion.
- Motion to Approve of FY 2026 Budget Request, after Review
  - ★ Motion - Catarino Guzman
  - ★ Second - Armi Rhodes
  - ★ Aye's - (4) Denise, Catarino, Armi, Donald
  - ★ Nay's - 0
  - ★ Comment/Discussion - Denise will present approved HRC FY 2026 Budget to the City of Claksville's Budget meeting for consideration

### **PUBLIC COMMENT:**

HRC welcome new member Donald Cohen to the group.

### **ADJOURNMENT:** 05: 39 PM

- Motion - Catarino Guzman
- Second -. Armi Rhodes
- Aye's - (4) Denise, Catarino, Armi, Donald
- Nay's - 0
- Comments/Discussion - None

/s/

Armi Rhodes  
Secretary

## City of Clarksville Human Relations Commission Funding Request

*The City of Clarksville Human Relations Commission (HRC) may vote to make a purchase of goods and/or services supporting events or activities for community organizations that support the mission of the HRC and provide opportunities for education and/or community engagement by promoting inclusivity in the City of Clarksville. The HRC will not fund general sponsorships without the purchase of specified good/service. Such purchases must support the HRC mission by aligning with the responsibilities and scope of power as outlined in City Code (Sec. 1.5-1608) and funds requests must be submitted to the HRC no later than 90 days prior to the event/project for fund use. Additionally, all purchases must follow purchasing policies as outlined in Appendix F of City Code and applicable City Policies and Procedures as outlined by the Finance Department including approval through a majority vote by the HRC subject to the Tennessee Open Meetings Act T.C.A. § 8-44-101.*

*Please complete all fields outlined above, incomplete requests will not be considered by the City of Clarksville HRC.*

### **Organization Information**

**Organization Name:** \_\_\_\_\_ Mount Olive Cemetery Historical Preservation Society \_\_\_\_\_

**Organization Chairperson:** \_\_\_\_\_ Nick Nicholson \_\_\_\_\_

\_\_\_\_\_ Terry Morris \_\_\_\_\_ 931-614-1903 \_\_\_\_\_ mochpstrail@gmail.com  
**Contact Person** **Phone** **Email**

### **Event Information**

**Name of Event:** The CMC African American Legacy Trail, Augmented Reality Version

#### **Event Description and Mission:**

The Clarksville African American Legacy Trail has been thriving for 6 years now! The second edition CMCAALT brochure came out with a bang across the state of TN in May 2024! In June, Mount Olive Cemetery Historical Preservation Society launched the A.R. version of the trail which you can view with the help of an app called Hooverlay. This platform allows a version of each stop on the trail to be viewed with video, viewers are educated by narrators, and audio which features Clarksville's world-famous musician, Clarence Camaron White to be heard softly in the background and between videos!

In 2024, between Visit Clarksville and MC websites, the MOCHPS and AA legacy websites, the trail gets over 10K views a day from inside our county, state, and all over the world! TN Municipality League has been informed and now other counties are working on their own Legacy trails. The HRC committee helped with the 2<sup>nd</sup> edition brochure cost (10K brochure order) we now have less than 4k – it has been spread across the state of TN and beyond!

As requested last year for the first time, this A.R. version cannot be seen without the cost associated with hosting/server space. Mount Olive is committed to keeping this unique feature alive for 2025 and beyond. With the help from the HRC – we can then begin to build on other creative endeavors which would also enhance the human relations in Clarksville Montgomery

County, such as working with CMCSS to bring this state-of-the-art technology into the classroom for demonstrations and viewings! Exposure to school kids of all ages will help educate them and help inspire them to be creative and passionate about the history of MC.

### **Funds Request**

*The Mission of the Commission is to promote equal opportunity, diversity, inclusiveness, civility and the elimination of illegal discriminatory policies or practices with regard to all City employees and citizens conducting business with the City of Clarksville, and to foster community relations without regard to culture, race, color, ethnicity, gender, age, sexual orientation, disability or religion of city residents.*

**Total Amount Requested: \$ 3,300**

#### **Itemization of Request:**

**This is a cost for platform hosting to be visible by the viewing public for one year.**

#### **How does this fund request align with the mission, roles, and responsibilities of the HRC?**

[https://library.municode.com/mn/clarksville/codes/code\\_of\\_ordinances?nodeId=TIT1.5HURE\\_CH16HURECO\\_SI.5-1608RESCPOREIN](https://library.municode.com/mn/clarksville/codes/code_of_ordinances?nodeId=TIT1.5HURE_CH16HURECO_SI.5-1608RESCPOREIN)

It promotes the rich history we have in this county. It aligns with the HRC mission precisely and MOCHPS. The HRC and the citizenry are all responsible for furthering the education of our public to the significance of such a rich history that has helped build our community to what it is today! This Augmented Reality Trail enhances and inspires people of all ages. The AR stops have sponsorships which are building scholarship dollars as well for our community! It is a living growing educational brochure, an ever-developing technological achievement with the AR version and it spawned a MC wide AA Oral history project, budgeted and in partnership with the MOCO Archives. These tools allow MOCHPS to educate the growing youth and adult populations alike.

*By signing below, I acknowledge that I understand payment will not be made until the HRC receives an invoice or itemized receipt for the purchase of the specific good/service requested above no later than 30 days following the event/project. Additionally, I understand that approval of this request is for the sole purpose of the outlined event/activity above and any request in the future for the same event/activity or any new event/activity will require submission of a new HRC Fund Request and approval by the HRC.*

**Requester:** \_\_\_\_\_ Terry Morris \_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

4/16/25

\_\_\_\_\_  
Date

**HRC Action:**

- Approve Request
  - Deny Request
- HRC Chair/Representative Signature: \_\_\_\_\_  
Date Action was Taken: \_\_\_\_\_

# Invoice



Invoice number 2F2D219E-0002

Date due April 22, 2025

**MB Usable Security, LLC**

73 White Bridge Road, #103-122

Nashville, Tennessee 37205

United States

+1 615-392-0896

info@mbusecurity.com

**Bill to**

Mt. Olive Cemetery Historical Preservation Society c/o Terry Morris

mtolivecemetery.hps@gmail.com

**\$3,300.00 USD due April 22, 2025**

| Description                                                         | Qty | Unit price | Amount                |
|---------------------------------------------------------------------|-----|------------|-----------------------|
| Platform Cost for AR Setup for African American Legacy Trail Add-on | 1   | \$3,300.00 | \$3,300.00            |
| Subtotal                                                            |     |            | \$3,300.00            |
| Total                                                               |     |            | \$3,300.00            |
| Amount due                                                          |     |            | <b>\$3,300.00 USD</b> |