



City of Clarksville

Parking Commission

April 15, 2025 at 3:00 PM
City Hall Mayor's Conference Room
1 Public Square

MINUTES

1. Call to Order

The meeting was called to order by Chairperson Andy Kean at 3:01pm.

2. Announce Members in Attendance (verify quorum)

Parking Commission members present:

Chairperson Andy Kean

Councilperson Joe Shakeenab

Mary Cooper

Darla Knight

3. Public Comment

There were no members present.

4. Approval of Minutes

March 18, 2025

Councilperson Shakeenab motioned to approve the March 18, 2025 minutes. Darla Knight seconded and the motion passed.

5. Department Reports

A. Management Report

The management report was presented by Michael Palmore.

i. Parking Manager

ii. Ballparc Report

See attached.

iii. Parkmobile Report

See attached.

iv. Cumberland Renovation Update

The Cumberland parking garage renovations are nearing completion, with lighting and landscaping almost finished. Dog waste stations are planned for both sides of the garage. The estimated completion date is the end of July or beginning of August.

v. Loading Zone Update

The time limit for loading zones was debated. The group considered extending the time from 15 to 30 minutes due to complaints, but also acknowledged that this could lead to increased violations. There was also a discussion about the need to enforce the loading zone rules, particularly concerning larger vehicles that block traffic.

vi. Parking City Code (Timeline)

A timeline for the updated appendix parking city code approval process is estimated for late September/early October.

vii. Budget Highlights

Mr. Palmore presented budget highlights, including a golf cart for increased team efficiency in the large parking garage and a digital screen for advertising parking and local businesses. There was also a discussion about "Art Link" which will provide business owners a new way to advertise their businesses.

B. Financial Report

Heather Boyd gave the financial report. See attached.

6. New Business

A. SOP for the voiding process

Mr. Palmore stated that he will work on an SOP for what constitutes "No Action".

B. Parking Appendix

Creating an SOP for the voiding process of tickets is under consideration to be posted for transparency.

C. Violation Cost

Postponed until next month's meeting.

D. 200-020-342

This parking violation was resolved prior to the meeting

7. Old Business

A. Event Rates-Postponed

B. Parking City Code- Postponed

8. Parking Commission Comments

9. Voiding Requests

No Action:

200-020-606
200-020-641
200-020-729
200-020-735
200-020-847
200-020-876
200-020-889
200-020-948
200-020-951
200-020-998
200-021-027
200-021-199
200-021-201
200-021-203
200-021-208
200-021-217
200-021-243
200-021-251
200-021-286
200-021-302
200-021-322
200-021-323

Voids:

200-020-507
200-020-602
200-020-645
200-020-678
200-020-693
200-020-721
200-020-740
200-020-742
200-020-747
200-020-754
200-020-776
200-020-808
200-020-816
200-020-821
200-020-869
200-020-878
200-020-903
200-020-919

200-021-005
200-021-020
200-021-076
200-021-079
200-021-108
200-021-145
200-021-148
200-021-167
200-021-175
200-021-196
200-021-205
200-021-212
200-021-213
200-021-222
200-021-238
200-021-248
200-021-287
200-021-292
200-021-321
200-021-357

10. Adjournment

Chairperson Andy Kean motioned to adjourn. Mary Cooper seconded, and the meeting was adjourned at 5:51PM.