



# City of Clarksville

## Transit, Street & Garage Committee

April 8, 2025 at 3:30 PM

City Hall, 4th Floor, Large  
Conference Room

### AGENDA

1. **Call to Order**
2. **Attendance**
3. **Approval of Minutes: February Meeting**
4. **Department Reports**

a) Transit Report - Mike Ringgenberg

CTS had 43,963 riders in March = 39,801 riders on Fixed route buses including 7,733 Senior riders rode for free and 4,162 riders rode on Paratransit.

As of February the year-to-date (YTD) revenues were over budget \$1,767.87. The YTD expenses were under budget \$118,975.48. The combined net YTD under budget was \$120,743.35.

b) Street Report

Department Report - Orville Sykes

We completed 429 work orders in March.

We began our spring debris cleanup on Monday, March 31st and will continue through Monday, May 12th.

Capital Project Update - Chris Cowan

c) Garage Report

Department Report - Bill Lee

The total number of work orders for March was 363. The total number of work order hours was 867.15. Total parts cost was \$65,014.24. Total tire cost was \$11,798.94. At last delivery on 3-26-25 unleaded was \$2.24 per gallon, an increase of 7.7% from \$2.08 on 2-28-25. At last delivery on 3-18-25 diesel was \$2.35 per gallon, a decrease of 5.6% from \$2.49 on 2-24-25.

5. **Committee Action Required (none)**
6. **City Council Action**

**7. Old Business**

**8. New Business**

**Public Comment**

(allows 3 persons; 5 minutes each)

**9. Adjournment**



## **Transportation, Streets, Garage Committee**

### **February 11, 2025 MINUTES**

Tuesday, February 11th at 3:30 pm  
City Hall, 4th Floor, Large Conference Room

#### **Members Present:**

Wanda Smith, Chairperson  
Tim Chandler, Councilman  
Jimmy Brown, Councilman  
Keri Lovato, Councilperson  
Carlos Peters, Councilman

#### **Members Absent:**

None

#### **Transit**

Michael Ringgenberg, Director  
Randie Cilk, Administrative Support Specialist

#### **Street**

David Smith, Director  
Orville Sykes, Equipment Operations Manager  
Bonny Blyzes, Administrative Support Supervisor  
Chris Cowan, Senior Engineering Manager

#### **Garage**

Bill Lee, Director

#### **Internal Audit**

Stephanie Fox

### **CALL TO ORDER:**

February 11, 2025 at 3:30 p.m...Transportation, Street & Garage Committee (TSG) meeting was called to order by Chairperson Wanda Smith. The members in attendance were Tim Chandler, Jimmy Brown, Keri Lovato and Carlos Peters. There were no members absent.

Chair Smith made a motion to entertain the minutes as printed. The motion was seconded by Brown. All were in favor and none opposed.

## **TRANSPORTATION**

### **Departmental Report - Mike Ringgenberg**

CTS had 41,222 riders for January 2025 = 37,389 riders on Fixed route buses including 6,723 Senior riders that rode for free and 3,833 riders on Paratransit.

As of November 2024 the year-to-date (YTD) revenues were under budget \$4,475.85. The YTD expenses were under budget \$274, 565.62. The combined net YTD under budget was \$279,041.47.

CTS just received notice that we will receive a \$4.5M State Grant in July to help purchase land for our new Transit Center and \$1.2M State Grant in July for new vehicle scheduling software, vehicle cameras and bus radios.

### **COMMITTEE ACTION REQUIRED:**

No action required

## **STREET DEPARTMENT**

### **Departmental Report:**

### **DEPARTMENTAL REPORT - Orville Sykes**

We closed 289 work orders in the month of January.

### **Capital Project Update - David Smith**

We will be starting a new sidewalk project on the south side of Ringold Rd on March 10th while school is out for spring break. The signal at Trenton Rd and Spring Creek Parkway is now operational. We have completed road widening on Rossvie Rd from the interstate to Dunbar Cave Rd and will be continuing past Cardinal Ln., to the entrance of Page Estates. We will be realigning Dunbar Cave Rd to Cardinal Ln and installing a traffic signal. We will begin bidding on March 14 for Phase II of Spring Creek Parkway from Wilma Rudolph to Trenton Rd.

### **Committee Action Required:**

No action required

### **CITY COUNCIL ACTION REQUIRED:**

## **GARAGE DEPARTMENT**

**Departmental Report: Bill Lee**

### **CITY GARAGE REPORT:**

For January, the total number of work orders was 380. The total number of work order hours was 650.80. Total parts cost was \$44,396.09. Total tire cost was \$8,700.32. At last delivery on 1-27-25 unleaded was \$2.25 per gallon, an increase of 7% from \$2.10 on 12-20-24. At last delivery on 1-23-25 diesel was \$2.57 per gallon, an increase of 6.6% from \$2.41 on 12-30-24.

### **COMMITTEE ACTION REQUIRED:**

No action required

### **CITY COUNCIL ACTION REQUIRED:**

No action required

### **NEW BUSINESS:**

None.

### **OLD BUSINESS:**

None.

### **PUBLIC COMMENTS:**

None.

### **Adjournment:**

A motion to adjourn was made by Chairperson Smith and seconded by Councilperson Brown. The meeting was adjourned without objection at 3:48 pm.

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Chairperson

Date



Date: 04/01/2025

To: Councilman Smith, TSG Chairman

From: Mike Ringgenberg, Director 

**TRANSPORTATION COMMITTEE CHAIRPERSON'S REPORT**  
(for the April 3, 2025 Council Meeting)

CTS had 43,963 total riders for the month of March 2025.

39,801 riders were on Fixed Route buses, including: 7,733 Seniors who rode for free.

4,162 riders were on Paratransit buses.

# STREET DEPARTMENT



## Street Department Report

### Capital Project Update

- Work Orders completed last month - 429
- Spring cleanup will begin on March 31<sup>st</sup>, 2025 and continue through May 12<sup>th</sup>, 2025
- Ringgold Rd sidewalk is now 25% complete
- Final paving on Whitfield Rd and Needmore Rd has been completed
- We are planning to bid the sidewalks for E. St and Beech St. on April 25, 2025

**TSG Committee Meeting**  
**City Garage Monthly Report**

**March 2025**

**Total number of citywide work orders: 363**

**Total number of mechanic/work order hours: 867.15**

**Total parts cost for all city vehicles \$65,014.24**

**Total tire cost for all city vehicles: \$11,798.94**

**Total AIMS device cost: \$0**

**Total labor billed to Gas and Water for vehicle repairs: \$57.75**

**Outside body shop work: \$12,615.64**

**City Employee Fuel Usage Costs**

|                                                               |                            |
|---------------------------------------------------------------|----------------------------|
| Gas and diesel total costs by employees at onsite fuel pumps: | Unleaded: \$82,882.93      |
|                                                               | Diesel: \$23,548.78        |
|                                                               | <b>Total: \$106,431.71</b> |

|                                                                           |                         |
|---------------------------------------------------------------------------|-------------------------|
| Gas and diesel total gallons purchased by employees at onsite fuel pumps: | Unleaded: 38,665.37     |
|                                                                           | Diesel: 9,795.03        |
|                                                                           | <b>Total: 48,460.40</b> |

|                                                                |                           |
|----------------------------------------------------------------|---------------------------|
| Gas and diesel total costs by employees at offsite fuel pumps: | Unleaded: \$24,803.84     |
|                                                                | Diesel: \$32,774.17       |
|                                                                | <b>Total: \$57,578.01</b> |

|                                                                            |                         |
|----------------------------------------------------------------------------|-------------------------|
| Gas and diesel total gallons purchased by employees at offsite fuel pumps: | Unleaded: 9,180.19      |
|                                                                            | Diesel: 9,772.72        |
|                                                                            | <b>Total: 18,952.91</b> |

**Fuel purchases made by City Garage for onsite fuel pumps**

Unleaded total cost: \$69,345.01      Unleaded total gallons: 32,115

Diesel total cost: \$19,055.74      Diesel total gallons: 8,005

Fuel cost unleaded: \$2.24 per gallon at last delivery 3-26-25, an INCREASE of 7.7% from \$2.08 on 2-28-25

Fuel cost diesel: \$2.35 per gallon at last delivery 3-18-25, a DECREASE of 5.6% from \$2.49 on 2-24-25

**City Garage vehicle repair totals: \$251.69**

**City Garage vehicle fuel usage totals: 43.57 gallons, total fuel cost \$99.16**

Bill Lee, Fleet Manager