



City of Clarksville

Transit, Street & Garage Committee

March 11, 2025 at 3:30 PM

City Hall, 4th Floor, Large
Conference Room

AGENDA

1. **Call to Order**
2. **Attendance**
3. **Approval of Minutes: February Meeting**
4. **Department Reports**

a) Transit Report - Mike Ringgenberg

CTS had 38,328 riders in February = 34,853 riders on Fixed route buses including 6,327 Senior riders rode for free and 3,475 riders rode on Paratransit.

b) Street Report

Department Report - Orville Sykes

We completed 313 work orders in February.

Capital Project Update - Chris Cowan

c) Garage Report

Department Report - Bill Lee

The total number of work orders for February was 399. The total number of work order hours was 794.55. Total parts cost was \$64,109.58. Total tire cost was \$10,505.29. At last delivery on 2-28-25 unleaded was \$2.08 per gallon, a decrease of 7.5% from \$2.25 on 1-27-25. At last delivery on 2-24-25 diesel was \$2.49 per gallon, a decrease of 3% from \$2.57 on 1-23-25.

5. **Committee Action Required (none)**
6. **City Council Action**
7. **Old Business**
8. **New Business**

Public Comment

(allows 3 persons; 5 minutes each)

9. Adjournment



Transportation, Streets, Garage Committee

February 11, 2025 MINUTES

Tuesday, February 11th at 3:30 pm
City Hall, 4th Floor, Large Conference Room

Members Present:

Wanda Smith, Chairperson
Tim Chandler, Councilman
Jimmy Brown, Councilman
Keri Lovato, Councilperson
Carlos Peters, Councilman

Members Absent:

None

Transit

Michael Ringgenberg, Director
Randie Cilk, Administrative Support Specialist

Street

David Smith, Director
Orville Sykes, Equipment Operations Manager
Bonny Blyzes, Administrative Support Supervisor
Chris Cowan, Senior Engineering Manager

Garage

Bill Lee, Director

Internal Audit

Stephanie Fox

CALL TO ORDER:

February 11, 2025 at 3:30 p.m...Transportation, Street & Garage Committee (TSG) meeting was called to order by Chairperson Wanda Smith. The members in attendance were Tim Chandler, Jimmy Brown, Keri Lovato and Carlos Peters. There were no members absent.

Chair Smith made a motion to entertain the minutes as printed. The motion was seconded by Brown. All were in favor and none opposed.

TRANSPORTATION

Departmental Report - Mike Ringgenberg

CTS had 41,222 riders for January 2025 = 37,389 riders on Fixed route buses including 6,723 Senior riders that rode for free and 3,833 riders on Paratransit.

As of November 2024 the year-to-date (YTD) revenues were under budget \$4,475.85. The YTD expenses were under budget \$274, 565.62. The combined net YTD under budget was \$279,041.47.

CTS just received notice that we will receive a \$4.5M State Grant in July to help purchase land for our new Transit Center and \$1.2M State Grant in July for new vehicle scheduling software, vehicle cameras and bus radios.

COMMITTEE ACTION REQUIRED:

No action required

STREET DEPARTMENT

Departmental Report:

DEPARTMENTAL REPORT - Orville Sykes

We closed 289 work orders in the month of January.

Capital Project Update - David Smith

We will be starting a new sidewalk project on the south side of Ringold Rd on March 10th while school is out for spring break. The signal at Trenton Rd and Spring Creek Parkway is now operational. We have completed road widening on Rossvie Rd from the interstate to Dunbar Cave Rd and will be continuing past Cardinal Ln., to the entrance of Page Estates. We will be realigning Dunbar Cave Rd to Cardinal Ln and installing a traffic signal. We will begin bidding on March 14 for Phase II of Spring Creek Parkway from Wilma Rudolph to Trenton Rd.

Committee Action Required:

No action required

CITY COUNCIL ACTION REQUIRED:

GARAGE DEPARTMENT

Departmental Report: Bill Lee

CITY GARAGE REPORT:

For January, the total number of work orders was 380. The total number of work order hours was 650.80. Total parts cost was \$44,396.09. Total tire cost was \$8,700.32. At last delivery on 1-27-25 unleaded was \$2.25 per gallon, an increase of 7% from \$2.10 on 12-20-24. At last delivery on 1-23-25 diesel was \$2.57 per gallon, an increase of 6.6% from \$2.41 on 12-30-24.

COMMITTEE ACTION REQUIRED:

No action required

CITY COUNCIL ACTION REQUIRED:

No action required

NEW BUSINESS:

None.

OLD BUSINESS:

None.

PUBLIC COMMENTS:

None.

Adjournment:

A motion to adjourn was made by Chairperson Smith and seconded by Councilperson Brown. The meeting was adjourned without objection at 3:48 pm.

Chairperson

Date



Date: 03/03/2025

To: Councilman Smith, TSG Chairman

From: Mike Ringgenberg, Director 

TRANSPORTATION COMMITTEE CHAIRPERSON'S REPORT
(for the March 6, 2025 Council Meeting)

CTS had 38,328 total riders for the month of February 2025.

34,853 riders were on Fixed Route buses, including: 6,327 Seniors who rode for free.

3,475 riders were on Paratransit buses.

STREET DEPARTMENT



Street Department Report

Capital Project Update

- Construction on Ringgold Rd sidewalk to begin during Spring Break (March 10th)
- Final paving on Whitfield Rd and Needmore Rd to be done during Spring Break (March 10th)
- Construction has started for Rossvie Road/Dunbar Cave Improvements
- Bid opening for Spring Creek Pkwy Phase 2 (Connecting to Wilma Rudolph)- March 14
- Bid Opening for Hazelwood Sidewalk - March 21

TSG Committee Meeting
City Garage Monthly Report

February 2025

Total number of citywide work orders: 399

Total number of mechanic/work order hours: 794.55

Total parts cost for all city vehicles \$64,109.58

Total tire cost for all city vehicles: \$10,505.29

Total AIMS device cost: \$799.86

Total labor billed to Gas and Water for vehicle repairs: \$0

Outside body shop work: \$7,522.65

City Employee Fuel Usage Costs

Gas and diesel total costs by employees at onsite fuel pumps:	Unleaded: \$78,122.07
	Diesel: \$29,453.29
	Total: \$107,575.36

Gas and diesel total gallons purchased by employees at onsite fuel pumps:	Unleaded: 35,213.23
	Diesel: 11,613.07
	Total: 46,826.30

Gas and diesel total costs by employees at offsite fuel pumps:	Unleaded: \$25,100.37
	Diesel: \$30,581.78
	Total: \$55,682.15

Gas and diesel total gallons purchased by employees at offsite fuel pumps:	Unleaded: 9,127.57
	Diesel: 8,940.94
	Total: 18,068.51

Fuel purchases made by City Garage for onsite fuel pumps

Unleaded total cost: \$89,226.72 Unleaded total gallons: 40,581

Diesel total cost: \$30,508.41 Diesel total gallons: 12,065

Fuel cost unleaded: \$2.08 per gallon at last delivery 2-28-25, a DECREASE of 7.5% from \$2.25 on 1-27-25

Fuel cost diesel: \$2.49 per gallon at last delivery 2-24-25, a DECREASE of 3% from \$2.57 on 1-23-25

City Garage vehicle repair totals: \$148.05

City Garage vehicle fuel usage totals: 100.13 gallons, total fuel cost \$237.09

Bill Lee, Fleet Manager