



City of Clarksville

Transit, Street & Garage Committee

January 14, 2025 at 3:30 PM

City Hall, 4th Floor, Large
Conference Room

Please silence all cell phones.

AGENDA

1. **Call to Order**
2. **Attendance**
3. **Approval of Minutes: October Meeting**
4. **Department Reports**

- a) Transit Report - Mike Ringgenberg

CTS had 41,222 riders in December = 37,389 riders on Fixed route buses including 6,723 Senior riders rode for free and 3,833 riders rode on Paratransit.

- b) Street Report

Department Report - Orville Sykes

We completed 311 work orders in December.

Capital Project Update - Chris Cowan

- c) Garage Report

Department Report - Bill Lee

The total number of work orders for December was 345. The total number of work order hours was 720.05. Total parts cost was \$56,883.06. Total tire cost was \$5,871.22. At last delivery on 12-20-24 unleaded was \$2.10 per gallon, a decrease of 2.8% from \$2.16 on 11-25-24. At last delivery on 12-30-24 diesel was \$2.41 per gallon, an increase of 0.4% from \$2.40 on 11-26-24.

5. **Committee Action Required (none)**
6. **City Council Action**
7. **Old Business**
8. **New Business**

Public Comment

(allows 3 persons; 5 minutes each)

9. **Adjournment**



Transportation, Streets, Garage Committee

October 8, 2024 MINUTES

Tuesday, October 8th at 3:45 pm
Street Department Conference Room

Members Present:

Wanda Smith, Chairperson
Karen Reynolds, Councilperson
Deanna McLaughlin, Councilperson

Members Absent:

Wanda Allen, Councilperson
Wallace Redd, Councilman

Transit

Michael Ringgenberg, Director
Randie Cilk, Administrative Support
Veronica Williams, Transit Operation Supervisor

Street

Chris Cowan, Senior Engineering Manager
Bonny Blyzes, Administrative Support Supervisor

Garage

Bill Lee, Director

Internal Audit

Stephanie Fox
Christen Wilcox

CALL TO ORDER:

October 8, 2024 at 3:45 p.m...Transportation, Street & Garage Committee (TSG) meeting was called to order by Chairperson Wanda Smith. The members in attendance were Deanna McLaughlin and Karen Reynolds. The members not in attendance were Wanda Allen and Wallace Redd.

There was a motion by Wanda Smith to entertain the adoption of the August 2024 minutes. The motion was accepted by McLaughlin and seconded by Reynolds. All were in favor and none opposed.

TRANSPORTATION

Departmental Report - Mike Ringgenberg

RIDERSHIP REPORT

CTS had 43,537 riders for September 2024, 39,714 riders on Fixed route buses including 7,829 Senior riders that rode for free and 82 riders who went to Magic in the park on September 28th. 3,823 riders were on Paratransit.

FINANCIAL REPORT:

As of August the year-to-date (YTD) revenues were under budget \$2,588.15. The YTD expenses were under budget \$30,062.33. The combined net YTD under budget was \$32,650.48.

COMMITTEE ACTION REQUIRED:

No action required

STREET DEPARTMENT

Departmental Report:

DEPARTMENTAL REPORT - Orville Sykes

We closed 315 work orders in the month of September. Our fall debris pickup dates will be October 21st - December 9th.

Capital Project Update - Chris Cowan

Peachers Mill sidewalk is 85-90% complete. Although our contractor had planned to begin the Crossland Avenue sidewalk next week, they will begin the Richview sidewalk project first, so that they can take advantage of the schools being closed for fall break. Once Richview is finished, they will continue the Crossland sidewalk project. We have a different contractor starting the Roedeer sidewalk and the connecting sidewalk from the Northeast complex to the Eagle's Bluff Subdivision. We have a bid opening on October 25th for the Ringold Rd sidewalk. Paving will begin in November for a section of Whitfield Rd, which will enable us to increase the number of lanes to alleviate traffic.

Committee Action Required:

No action required.

CITY COUNCIL ACTION REQUIRED:

No action required.

GARAGE DEPARTMENT

Departmental Report: Bill Lee

CITY GARAGE REPORT:

Bill Lee gave department report for September. The total number of work orders was 347. The total number of work order hours was 762.65. Total parts cost was \$71,817.02. Total tire cost was \$10,664.05. At last delivery on 9-30-24 unleaded was \$2.13 per gallon, a decrease of 11% from \$2.40 on 8-30-24. At last delivery on 9-19-24 diesel was \$2.32 per gallon, a decrease of 7% from \$2.49 on 8-23-24.

COMMITTEE ACTION REQUIRED:

No action required

CITY COUNCIL ACTION REQUIRED:

No action required

NEW BUSINESS:

Chairperson McLaughlin had questions for the Transit Department regarding the placement of bus stops in high traffic areas. Mr. Ringgenberg and Veronica Williams answered those questions.

A discussion was initiated by Chairperson Reynolds regarding new construction and drainage issues within her district. David Smith mentioned the Street Dept will be conducting a drainage presentation soon, which will offer information on matters of this nature.

OLD BUSINESS:

None

PUBLIC COMMENTS:

None

Adjournment:

A motion to adjourn was made by Chairperson Smith and seconded by Councilperson Redd. The meeting was adjourned without objection at 4:14 pm.

Chairperson

Date

TSG Committee Meeting
City Garage Monthly Report

December 2024

Total number of citywide work orders: 345

Total number of mechanic/work order hours: 720.05

Total parts cost for all city vehicles \$56,883.06

Total tire cost for all city vehicles: \$5,871.22

Total AIMS device cost: \$1,986.87

Total labor billed to Gas and Water for vehicle repairs: \$0

Outside body shop work: \$9,789.00

City Employee Fuel Usage Costs

Gas and diesel total costs by employees at onsite fuel pumps:	Unleaded: \$75,312.90
	Diesel: \$19,132.17
	Total: \$94,445.07

Gas and diesel total gallons purchased by employees at onsite fuel pumps:	Unleaded: 35,575.61
	Diesel: 8,187.66
	Total: 43,763.27

Gas and diesel total costs by employees at offsite fuel pumps:	Unleaded: \$21,397.89
	Diesel: \$26,713.71
	Total: \$48,111.60

Gas and diesel total gallons purchased by employees at offsite fuel pumps:	Unleaded: 8,030.26
	Diesel: 8,449.04
	Total: 16,479.30

Fuel purchases made by City Garage for onsite fuel pumps

Unleaded total cost: \$67,926.88 Unleaded total gallons: 32,145

Diesel total cost: \$18,830.26 Diesel total gallons: 8,031

Fuel cost unleaded: \$2.10 per gallon at last delivery 12-20-24, a DECREASE of 2.8% from \$2.16 on 11-25-24

Fuel cost diesel: \$2.41 per gallon at last delivery 12-30-24, an INCREASE of 0.4% from \$2.40 on 11-26-24

City Garage vehicle repair totals: \$0

City Garage vehicle fuel usage totals: 72.70 gallons, total fuel cost \$162.01

Bill Lee, Fleet Manager

STREET DEPARTMENT



Street Department Report

Whitfield Rd / Needmore Rd - open open to all lanes

- Final topping will be completed as weather and availability of asphalt permit
- As asphalt plants typically shut down this time of year for annual maintenance

Sidewalk Projects

- Peachers Mill Sidewalk - Complete
- Roedeer Sidewalk - Complete
- Crossland Avenue Sidewalk - 90% complete
- Starting on Ringgold Rd sidewalk later this month