



City of Clarksville

Transit, Street & Garage Committee

October 8, 2024 at 3:45 PM
Large Conference Room, 199 10th St

Please silence all cell phones.

AGENDA

1. **Call to Order**
2. **Attendance**
3. **Approval of Minutes: August Meeting**
4. **Department Reports**

a) Transit Report - Mike Ringgenberg

CTS had 43,537 riders in Sept = 39,714 riders on Fixed route buses including 7,829 Senior riders rode for free and 3,823 riders rode on Paratransit. CTS also had 82 riders for the Magic in the Park on Sept 28th.

b) Street Report

Department Report - Orville Sykes

We completed 315 work orders in September. Fall debris pickup dates are October 21 - December 9, 2024.

Capital Project Update - Chris Cowan

c) Garage Report

Department Report - Bill Lee

The total number of work orders for September was 347. The total number of work order hours was 762.65. Total parts cost was \$71,817.02. Total tire cost was \$10,664.05. At last delivery on 9-30-24 unleaded was \$2.13 per gallon, a decrease of 11% from \$2.40 on 8-30-24. At last delivery on 9-19-24 diesel was \$2.32 per gallon, a decrease of 7% from \$2.49 on 8-23-24.

5. **Committee Action Required (none)**
6. **City Council Action**
7. **Old Business**
8. **New Business**

Proposed Discussion - D. McLaughlin: Bus stop locations

Proposed Discussion - K. Reynolds: Drainage in the neighborhoods

Public Comment

(allows 3 persons; 5 minutes each)

9. Adjournment



Transportation, Streets, Garage Committee

AUGUST 13, 2024 MINUTES

Tuesday, August 13th at 3:45 pm
Street Department Conference Room

Members Present:

Wanda Smith, Chairperson
Karen Reynolds, Councilperson
Deanna McLaughlin, Councilperson
Wallace Redd, Councilman

Members Absent:

Wanda Allen, Councilperson

Transit

Michael Ringgenberg, Director
Randie Cilk, Administrative Support

Street

David Smith, Director
Chris Cowan, Senior Engineering Manager
Bonny Blyzes, Administrative Support Supervisor

Garage

Bill Lee, Director
Stacey Burney, Administrative Support Technician

Internal Audit

Stephanie Fox

CALL TO ORDER:

August 13, 2024 at 3:45 p.m...Transportation, Street & Garage Committee (TSG) meeting was called to order by Chairperson Wanda Smith. The members in attendance were Deanna

McLaughlin, Karen Reynolds and Wallace Redd. The member not in attendance was Wanda Allen.

There was a motion by Wanda Smith to entertain the adoption of the July 2024 minutes. The motion was accepted by Redd and seconded by McLaughlin. All were in favor and none opposed.

TRANSPORTATION

Departmental Report:

RIDERSHIP REPORT by Mike Ringgenberg

CTS had 39,932 riders for July 2024, 31,699 riders on Fixed route buses including 8,233 Senior riders that rode for free and 3,962 riders on Paratransit.

FINANCIAL REPORT:

Mike Ringgenberg provided the June Financial statement.

As of June the year-to-date (YTD) revenues were under budget \$7,575.44. The YTD expenses were under budget \$43,644.41. The combined net YTD under budget was \$36,068.97. This was mostly due to wages and fringes under budget.

COMMITTEE ACTION REQUIRED:

No action required

STREET DEPARTMENT

Departmental Report:

DEPARTMENTAL REPORT - Orville Sykes

We closed 283 work orders in the month of July. We completed 1795 debris pickups for our special storm pickup.

Capital Project Update - Chris Cowan

We began working on our paving contract which has gone to bid. Our planned paving for this month will be Paradise Hill Rd, Kelly Ln, E. Happy Hollow and Pageant Ln.

The roundabout is now open on Whitfield Rd and is functioning well. The Peachers Mill Rd sidewalk project is halfway completed. We've recently installed a new pedestrian crossing on Cunningham Ln., which utilized new lighting technology. We have also built sidewalk between Clarksville High School, Richview Middle School and the Crow Center. This sidewalk will tie in with additional sidewalk that will connect Richview Rd to Crossland Ave. There will be a bid opening on August 23 for sidewalk at the Rodeer and Northeast sidewalk connections.

Committee Action Required:

No action required

CITY COUNCIL ACTION REQUIRED:

Ordinance 09-2024-25, Memorial Extension, Chris Cowan

Chris Cowan presented Ordinance 09-2024-25, which would allow for the right of way easement negotiation and purchase to complete the project for widening of Memorial Extension. The motion for approval was made by McLaughlin and seconded by Reynolds. A vote was taken with none opposed.

GARAGE DEPARTMENT

Departmental Report: Bill Lee

CITY GARAGE REPORT:

Bill Lee gave department report for July. The total number of work orders was 426. The total number of work order hours was 895.50. Total parts cost was \$56,743.29. Total tire cost was \$12,769.40. At last delivery on 7-30-24 unleaded was \$2.72 per gallon, a decrease of 2% from \$2.78 on 6-24-24. At last delivery on 7-31-24 diesel was \$2.60 per gallon, a decrease of 7% from \$2.80 on 6-28-24.

COMMITTEE ACTION REQUIRED:

No action required

CITY COUNCIL ACTION REQUIRED:

No action required

NEW BUSINESS:

A discussion was initiated by Chairperson McLaughlin regarding new construction and drainage issues within her district. David Smith mentioned the Street Dept will be conducting a drainage presentation next month, which will offer information on matters of this nature.

OLD BUSINESS:

None

PUBLIC COMMENTS:

Mr. Ronnie Howton spoke on drainage issues at his home.

Adjournment:

A motion to adjourn was made by Chairperson Smith and seconded by Councilperson Redd. The meeting was adjourned without objection at 4:39 pm.

Chairperson

Date

TRANSPORTATION COMMITTEE CHAIRPERSON'S REPORT for October 3, 2024 meeting.

CTS Report:

We had 43,537 total riders for the month of September.

39,714 riders were on Fixed Route buses, this includes: 7,829 Seniors who rode for free and 82 riders who went to the Magic in the Park on Sept 28.

3,823 riders were on Paratransit buses.

CTS would like to thank the City Council and the Mayor for the last wage increase, that helped us to fill our 13 open Driver positions!!

**We are working to bring back the routes that were suspended due to low manning.
Thank You again from CTS!!**

STREET DEPARTMENT



Street Department Report

Operations Report - Work Orders Completed - 315

Paving Work Completed

- Hermitage Estates Subdivision

Planned paving

- Marymount Subdivision
- Beech Dr

Peachers Mill Sidewalk - 75% complete

Crossland Ave Sidewalk - Work underway

Roedeer Dr and Northeast Sidewalk - Starting this month

TSG Meeting
City Garage Monthly Report
September 2024

Total number of citywide work **orders**: 347

Total number of mechanic/work order hours: 762.65

Total parts cost for all city vehicles \$71,817.02

Total tire cost for all city vehicles: \$10,664.05

Total AIMS device cost: \$0

Total labor billed to **Gas** and Water for vehicle repairs: \$0

Outside body shop work: \$10,162.39

City Employee Fuel Usage Costs

Gas and diesel total costs by employees at **onsite fuel pumps**:
Unleaded: \$85,065.82 Diesel: \$21,953.48 **Total: \$107,019.30**

Gas and diesel total gallons purchased by employees at **onsite fuel pumps**: Unleaded: 38,103.24

Gas and **diesel** total costs by employees at **offsite fuel pumps**:

Diesel: 9,306.74 Total:
47,409.98

Unleaded: \$27,677.15

Diesel: \$28,997.51 **Total: \$56,674.66**

Gas and diesel total gallons purchased by employees at **offsite fuel pumps**: Unleaded: 9,882.32

Fuel purchases made by City **Garage** for onsite **fuel** pumps

Unleaded total cost: \$86,489.79

Unleaded total gallons: 39,467

Diesel total cost: \$18,472.20

Diesel total gallons: 7,928

Diesel: 8,775.70 Total: **18,658.02**

Fuel cost unleaded: \$2.13 per gallon at last delivery 9-30-24, a DECREASE of 11% from \$2.40 on 8-30-24

Fuel cost diesel: \$2.32 per gallon at last delivery 9-19-24, a DECREASE of 7% from \$2.49 on 8-23-24

City Garage vehicle repair **totals**: \$347.34

City Garage vehicle fuel usage totals: 104.75 gallons, total fuel cost \$241.12

Bill Lee, Fleet Manager