



City of Clarksville

Parks & Recreation Committee

September 17, 2024 at 4:30 PM
Parks and Recreation
102 Public Square
Conference Room

Please silence all cell phones.

AGENDA

- 1. Public Comments**
- 2. Call to Order**
- 3. Announce Members in Attendance**
- 4. Approval of Minutes**
 - A. June 18, 2024
 - B. July 9, 2024
 - C. August 13, 2024
- 5. City Council Action**
- 6. Committee Action**
- 7. New Business**
 - A. October Meeting Date
- 8. Old Business**
- 9. Department Reports**
 - A. Council Report
 - B. Bel-Aire Skate Park Update
 - C. Ewing Burchett Park Public Input
- 10. Adjournment**



City of Clarksville

Parks & Recreation Committee

June 18, 2024 at 4:30 PM
Parks and Recreation
102 Public Square

MINUTES

1. Public Comments

None

2. Call to Order

The Parks and Recreation Committee meeting was called to order by Chairperson Zacharias at 4:30 p.m. on June 18, 2024.

3. Announce Members in Attendance

Councilperson Brian Zacharias
Councilperson Travis Holleman
Councilperson Keri Lovato

Councilpersons Allen and Marquis were absent.

4. Approval of Minutes

A. May 14, 2024

Councilperson Holleman made a motion to adopt the minutes as presented. Councilperson Lovato seconded the motion. A voice vote was taken and the motion to adopt the minutes passed without objection.

5. City Council Action Required

None

6. Committee Action Required

None

7. New Business

None

8. Old Business

None

9. Department Reports

Jennifer Letourneau introduced Karla Ellis, the new Deputy Director of Recreation, to the committee. She highlighted that Karla joined the team from Florida.

Updating the committee on current activities, Jennifer mentioned that the summer season is underway. Recently, discussions with the Tennessee Golf Foundation and the Mayor centered on solutions for Mason Rudolph. Jennifer emphasized that while the budget and the upcoming July 3rd event are immediate priorities, planning for public input will follow. She assured the committee that details regarding timing and outreach methods would be finalized once these tasks were completed.

Additionally, Jennifer announced the retirement of Brad Damron on June 28th and informed the committee about his upcoming reception on June 26th from 1-3 pm at the golf course.

Regarding staffing, she noted that the only open full-time position is the Assistant Recreation Center Manager.

Turning to the July 3rd and 4th events, Jennifer discussed new additions for this year, including a parade on the 4th. She mentioned that there is a minimum participant requirement that has yet to be met. Councilperson McLaughlin played a crucial role in promoting the event and encouraging participation. A decision regarding the parade will be announced on Thursday morning.

A. Tournament Fees

Randy Kelly provided an update on the progress made since the last committee meeting regarding tournament fees. He conveyed that he had gathered the feedback from committee members and shared their suggestions with the Athletics staff. Additionally, he engaged in discussions with the soccer groups to explore proposed changes.

One of the key recommendations Randy put forward is the introduction of damage deposits for tournaments. These deposits would aim to cover costs associated with cleanup, damages, and facility cleaning. The committee discussed the various fee structures related to this proposal.

B. Comprehensive Revenue Policy

The Department's Comprehensive Revenue Policy was presented and briefly reviewed.

C. Council Report

The committee discussed the new process for council reports and reviewed the report scheduled for July's meeting.

10. Adjournment

Councilperson Holleman made a motion to adjourn the meeting. Councilperson Lovato seconded the motion. The meeting was adjourned at 5:03 p.m.



City of Clarksville Parks & Recreation Committee

July 9, 2024 at 4:30 PM
City Hall
4th Floor Conference Room

MINUTES

1. Public Comments

None

2. Call to Order

The Parks and Recreation Committee meeting was called to order by Chairperson Zacharias at 4:30 p.m. on July 9, 2024.

3. Announce Members in Attendance

Councilperson Brian Zacharias
Councilperson Keri Lovato

Councilpersons Wanda Allen and Ambar Marquis were absent.

4. Approval of Minutes

A. June 18, 2024

Due to a lack of quorum, the minutes will be considered at the next meeting.

5. City Council Action Required

None

6. Committee Action Required

None

7. New Business

None

8. Old Business

None

9. Department Reports

A. Council Report

The new process for council reports was discussed, and the report for the August Council meeting was presented to the Committee.

B. Blueway Responses

Jennifer Letourneau presented statistics on this year's calls for assistance on the blueway to the committee. The data showed the number of people rescued from the water on any given weekend. Jennifer noted that the biggest problem is people missing the takeout sign and needing to be rescued. Safety measures and additional access points were discussed.

C. Rental Policy

Jennifer Letourneau informed the committee members that the department's policy is to rent out facilities to anyone who pays on time, and follows the rules and intended use of the facility.

D. Planning Commission's Comprehensive Plan

Jennifer Letourneau provided the committee members with a copy of the Comprehensive Plan from the Regional Planning Commission. The plan and its goals were reviewed and discussed.

10. Adjournment

The meeting was adjourned at 5:06 p.m.



City of Clarksville Parks & Recreation Committee

August 13, 2024 at 4:30 PM
City Hall
4th Floor Conference Room

MINUTES

1. Public Comments

None

2. Call to Order

The Parks and Recreation Committee meeting was called to order by Chairperson Zacharias at 4:30 p.m. on August 13, 2024.

3. Announce Members in Attendance

Councilperson Brian Zacharias
Councilperson Keri Lovato

Councilpersons Wanda Allen and Ambar Marquis were absent.

4. Approval of Minutes

A. June 18, 2024

B. July 9, 2024

Due to a lack of quorum, the minutes will be considered at the next meeting.

5. City Council Action

None

6. Committee Action

None

7. New Business

None

8. Old Business

None

9. Department Reports

A. Council Report

The report for the September Council meeting was presented and shared with the Committee.

B. Projects Update

Jennifer Letourneau provided the Committee with an update on ongoing projects, including paving at Billy Dunlop Park, the Exit 8 Complex, the Red River pedestrian bridge, and improvements at Dixon Park. She also shared that grant funding from the Community Health and Aspire Foundations has been secured to help construct several new sections of the Greenway. Additionally, Jennifer highlighted that the second public input meeting for the future skate park has been scheduled and discussed the current challenges surrounding the project.

C. Operations Update

Randy Kelly reported that the playground at Coy Lacy Park, which was damaged by flooding, has been repaired. He also noted that shade structures have been installed at both Coy Lacy and Sherwood Parks. Randy discussed recent renovations at the Swan Lake Sports Complex, including the expansion of base paths and press box improvements. He mentioned that the old racquetball and shuffleboard courts have been removed and will be replaced with pickleball courts, and the playground is set to be replaced soon.

Additionally, Randy highlighted that the maintenance team is in the process of developing a training plan, which includes on-the-job training, leadership development, and off-site courses to ensure the team provides the best possible service to the community.

D. Recreation Update

Karla Ellis reviewed the current programming offered by the Department, emphasizing their commitment to providing a variety of programs for all ages and demographics, including youth, teens, adults, and active aging. Since the Committee is already familiar with the standard offerings, Karla highlighted the newer programs, such as a book club, Zumba, and indoor soccer. She also emphasized their focus on adaptive programming across the board, from aquatics to active aging. Notably, two members of the Aquatics division have recently been certified as adaptive swim instructors, with plans to expand these offerings further.

Karla further highlighted two major upcoming events, Magic in the Park in September and the newly certified Half Marathon in November. She also shared that the Downtown Market was voted the number one market in Tennessee this year, with sales reaching \$572,000 as of the last market.

The Committee was then shown the Department's summer recap video.

10. Adjournment

The meeting was adjourned at 5:12 p.m.