



HUMAN RELATIONS COMMISSION AGENDA

DATE: July 3, 2024

TIME: 6:00 p.m.

LOCATION: City Hall 4th Floor Conference Room

- 1) **CALL TO ORDER:** *Chair, Denise Smith-Martinez*
- 2) **ATTENDANCE:** (Confirm Quorum) *Chair, Denise Smith-Martinez*
- 3) **APPROVAL OF MINUTES:** *Chair Denise Smith-Martinez*
- 4) **OLD BUSINESS**
 - Funding Request - Juneteenth (revisions)
- 5) **NEW BUSINESS**
 - Action Vote - New HRC Secretary
 - Discussion - Badge Access and HRC Meeting Date/Time
- 6) **PUBLIC COMMENT:** (allows 3 persons; 5 minutes each)
- 7) **ADJOURNMENT:** *Chair, Denise Smith-Martinez*



HUMAN RELATIONS COMMISSION MINUTES

DATE: 5 June 2024

TIME: 6:00 p.m.

LOCATION: City Hall 4th Floor Conference Room

CALL TO ORDER:

Denise Smith-Martinez called meeting to order at 6:00 p.m.

ATTENDANCE:

Present: Denise Smith Martinez, Joe Shakeenab, Melissa Schaffner, LaNeece Williams
Kristi Ohlschwager

Absent: Armi Rhodes, Jose Vazquez, Cat Guzman

Guest: Terry Morris

APPROVAL OF MINUTES:

March 6, 2024

- Motion - Joe
- Second - Melissa
- 4 Ayes – 0 Nays
- Comments/Discussion - none

March 20, 2024 (revision)

- Motion - Joe
- Second - LaNeece
- 4 Ayes – 0 Nays
- Comments/Discussion - none

April 3, 2024 (revision)

- Motion - Joe
- Second - LaNeeca
- 4 Ayes – 0 Nays
- Comments/Discussion - none

May 1, 2024

- Motion - Joe
- Second - LaNeeca
- 4 Ayes – 0 Nays
- Comments/Discussion - none

OLD BUSINESS:

Funding Request – Hispanic Heritage Festival – no update, may change vendors

Funding Request – Legacy Trail, requesting \$7,961 to pay the printing of the brochure. Joe made a motion to waive the \$5,000 limit for each requestor. Kristi advised we stick to the \$5,000 limit. Melissa seconded and the motion passed with 4 Ayes and 0 Nays.

Motion to fund the Legacy Trail brochure printing for \$7961 and \$600 for shipping:

- Motion - Joe
- Second - Melissa
- 4 Ayes - 0 Nays
- Comments/Discussion

NEW BUSINESS:

Event Calendar – Denise reviewed the Event Calendar from the FY25 Budget request

PUBLIC COMMENT:

Kristi reminded the group that funding requests can not be for city facilities, but we can fund goods and services.

The Juneteenth event may have revisions due to their location change. Action will need to be taken at the 3 July meeting or it will be too late to help.

Security measures may be changing, and the commission may no longer have after-hours badges to access City Hall. Kristi recommended we consider moving the meeting to business hours between 8-430 Monday to Friday.

ADJOURNMENT:

- Motion - Joe
- Second - LaNeeca
- 4 Ayes - 0 Nays
- Comments/Discussion

/s/

Melissa Schaffner