

COMMISSIONERS
BETTY BURCHETT, CHAIRMAN
JOHN HUNT, VICE CHAIRMAN
MARY FRANKLIN
TRINA HILL
JAMES LITTLE
CALVIN LOCKETT
WAYNE WILKINSON



INTERIM EXECUTIVE DIRECTOR
DAWN E. SANDERS-GARRETT

Agenda

June 18, 2024

3:30 PM

1. Call to Order
2. Moment of Silence
3. Roll Call

Commissioners

Chairman Betty Burchett
Vice Chairman John Hunt
Commissioner Mary Franklin
Commissioner Trina Hill
Commissioner Calvin Lockett
Commissioner James Little
Commissioner Wayne Wilkinson

CHA Staff Members

Interim Executive Director & Consultant Dawn E. Sanders-Garrett

4. Public Comment (3 min. limit)
5. Review and approve the minutes of the May 15, 2024, Regular Meeting.
6. Executive Director's Report
 - A. Operations Update
 - B. Asset Management Update

Mission Statement

To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and community revitalization.

C. Resident Services Update

D. Financial Update

7. Committee reports

8. Old Business

9. New Business

10. Adjournment

Mission Statement

To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and community revitalization.

MINUTES OF THE BOARD MEETING
OF THE CLARKSVILLE HOUSING AUTHORITY
BOARD OF COMMISSIONERS
May 15, 2024

The Board of Commissioners met at the Clarksville Housing Authority's main office on May 15, 2024. Chairman Burchett called the meeting to order at 3:39 PM, paused for a moment of silence, and upon roll call, the following were present and absent:

Present	Absent	CHA	Also Present
Betty Burchett	James Little	Dawn E. Sanders-Garrett	Brad Gilmore
John Hunt	Calvin Lockett	Sedrick Blake	Marshall Albritton
Mary Franklin	Trina Hill		
Wayne Wilkinson			

Public Comment: None

The motion to review and approve the minutes of the April 17, 2024, regular board meeting was approved as presented by Commissioner Burchett and seconded by Commissioner Wilkinson.

AYES	NAYES	ABSTAIN	EXCUSED
Burchett			Hill
Hunt			Little
Franklin			Lockett
Wilkinson			

Executive Directors Report

A. Update

- Staff Updates
 - Several staff members attended the TAHRA Spring Workshop in Murfreesboro from April 22- April 24. The workshop included several topics related to Maintenance, Property Management, Family Self Sufficiency, Procurement and Human Resources.
- Five Year Action Plan – The public hearing will take place July 15, 2024 following the 45 day comment period deadline. The resolution to approve the Five Year Action Plan will be brought to the board in the July board meeting.
- The Clarksville Housing Authority and Concord Gardens Audit have been approved.

B. Asset Management Update

- Vacancy Update: Move-outs for this month can be attributed to nonpayment of rent, policy violations, and unit abandonment.
- Leasing Update: As of April 31, we have leased to 5 families. Some of the issues we are facing are area preferences, unit preferences, and the inability to collect a security deposit and first month's rent.
- Safety inspections for all units are still ongoing.

C. Resident Service Update

- The first resident council information meeting was held at the beginning of the month. Residents attended to learn about what the council is while exchanging ideas for the future.
- NAHRO Poster Making Contest: Four of our posters placed in the top 10 for the “What does home mean to me” contest. Our children placed 1st, 5th, 6th, and 7th.

Committee Reports – Commissioner Hunt thanked Commissioner Wilkison for his work with the city streets department in getting the roads paved at Lincoln Homes.

D. Financials

The motion to review and approve the CHA Financials for April 2024 was approved as presented by Commissioner Burchett and seconded by Commissioner Hunt.

AYES	NAYES	ABSTAIN	EXCUSED
Burchett			Hill
Hunt			Little
Franklin			Lockett
Wilkinson			

The motion to review and approve the CHA Concord Garden Financials for March 2024 was approved as presented by Commissioner Burchett and seconded by Commissioner Hunt.

AYES	NAYES	ABSTAIN	EXCUSED
Burchett			Hill
Hunt			Little
Franklin			Lockett
Wilkinson			

E. Old Business

F. New Business

The meeting adjourned at 4:21 pm.

Betty Burchett, Chairman

Dawn E. Sanders-Garrett, Secretary

COMMISSIONERS

BETTY BURCHETT, CHAIRMAN
JOHN HUNT, VICE CHAIRMAN
MARY FRANKLIN
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CALVIN LOCKETT
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WAYNE WILKINSON



INTERIM EXECUTIVE DIRECTOR
DAWN E. SANDERS-GARRETT

June 13, 2024

**NOTICE OF REGULAR MEETING
OF THE CLARKSVILLE HOUSING AUTHORITY
BOARD OF COMMISSIONERS**

Pursuant to Article III, Section I of the Bylaws of The Clarksville Housing Authority, as amended 3/16/2016, The Clarksville Housing Authority board meeting originally scheduled for June 19, 2024 has been rescheduled for June 18, 2024 and will take place at 3:30 pm at 721 Richardson St. Clarksville, TN 37040.

THE CLARKSVILLE HOUSING AUTHORITY

Dawn E. Sanders-Garrett, Executive Director

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