



City of Clarksville

Transit, Street & Garage Committee

June 11, 2024 at 3:45 PM
Large Conference Room, 199 10th St

Please silence all cell phones.

AGENDA

- 1. Call to Order**
- 2. Attendance**
- 3. Approval of Minutes: May 14, 2024 (see attached)**
- 4. Department Reports**

a) Transit Report - Mike Ringgenberg

CTS had 43,268 riders for May = 39,350 riders on Fixed route buses including 7,518 Senior riders that rode for free and 3,18 riders on Paratransit.

Financial Report - Lori Wallis

As of April the year-to-date (YTD) revenues were over budget \$64,299.13. The YTD expenses were under budget \$841,837.10. The combined net YTD under budget was \$906,136.23. This was mostly due to wages and fringes under budget of \$586,121.13 and fuel of \$198,393.93.

b) Street Report

Department Report - Orville Sykes

We completed 259 work orders in May. We began a special storm debris pickup due to the 5/25 storm and received over 1000 calls the first week.

Capital Project Update - Chris Cowan

Liberty Park Sidewalk Phase 2

Peachers Mill Sidewalk

Two Planning Studies Underway

c) Garage Report

Department Report - Bill Lee

The total number of work orders was 497. The total number of work order hours was 908.85. Total parts cost was \$81,126.73. Total tire cost was \$12,718.85. At last delivery on 5-28-24 unleaded was \$2.89 per gallon, a decrease of 9.1% from \$3.18 on 4-26-24. At last delivery on 5-29-24 diesel was \$2.56 per gallon, a decrease of 4.5% from \$2.68 on 4-24-24. Current fuel prices are \$2.73 for unleaded and \$2.43 for diesel.

5. Committee Action Required (none)

6. New Business (none)

7. Public Comment

(allows 3 persons; 5 minutes each)

8. Adjournment

Transportation Committee Meeting Minutes

Tuesday, May 14th at 3:45 pm
Street Department Conference Room

Members Present:

Wanda Smith, Chairperson
Karen Reynolds, Councilperson
Deanna McLaughlin, Councilperson

Members Absent:

Wanda Allen, Councilperson
Wallace Redd, Councilman

Transit

Michael Ringgenberg, Director
Lori Wallis, Accounting

Street

David Smith, Director
Chris Cowan, Senior Engineering Manager
Bonny Blyzes, Administrative Support Supervisor
Sonny Emmert, Assistant Director

Garage

Bill Lee, Director
Stacey Burney, Administrative Support Technician

Internal Audit

Stephanie Fox

Guest

Lisa Canfield, City Clerk

CALL TO ORDER:

May 14, 2024 at 3:45 p.m...Transportation, Street & Garage Committee (TSG) meeting was called to order by Chairperson Wanda Smith. The members in attendance were Deanna McLaughlin and Karen Reynolds. The members not in attendance were Wanda Allen and Wallace Redd. Lisa Canfield presented a Matrix for meetings to better track deadlines for the meeting agenda each month. She explained the Matrix and there were no questions afterward.

There was a motion by Wanda Smith to entertain the adoption of the April 2024 minutes. The motion was accepted by McLaughlin and seconded by Reynolds. All were in favor and none opposed.

TRANSPORTATION

Departmental Report:

RIDERSHIP REPORT by Michael Ringgenberg

CTS had 46,925 riders for April 2024, 42,773 riders on Fixed route buses including 7,694 Senior riders that rode for free and 4,152 riders on Paratransit.

FINANCIAL REPORT:

Lori Wallis provided the February Financial statement.

As of March the year-to-date (YTD) revenues were over budget \$61,567.75. The YTD expenses were under budget \$789,278.00. The combined net YTD under budget was \$850,845.75. This was mostly due to wages and fringes under budget of \$566,002.05 and fuel of \$182,178.03.

COMMITTEE ACTION REQUIRED:

No action required

STREET DEPARTMENT

Departmental Report:

DEPARTMENTAL REPORT - Orville Sykes

We closed 283 work orders in the month of April.

Spring 2024 debris pickup ended on May 6th. We completed 482 tickets for pickup.

We responded to 105 calls for tornado cleanup.

Capital Project Update - Chris Cowan

We are continuing the downtown furniture refurbishment project, with 33% completed. We are continuing to complete the sidewalk project at Liberty Park on Liberty Park sidewalk project at Hwy 48/13. The sidewalks are completed and the parts for the signalized intersection have been ordered. They will be installed upon arrival.

Liberty Park sidewalk project - Finalizing the contract and anticipate construction to begin later this month.

Peachers Mill sidewalk extension - A pre-con will be held within the next week. The sidewalk will begin at Dale Terrace and continue to Providence Point on one side of the road.

We have collected RFQs to have preliminary studies conducted for some of the ongoing projects for the Red River neighborhood study and for Spring Creek Parkway Phase IV, from Trenton Rd toward Hazelwood.

Committee Action Required:

No action required

GARAGE DEPARTMENT

Departmental Report: Bill Lee

CITY GARAGE REPORT:

Bill Lee gave a department report for April 2024. The total number of work orders was 386. The total number of work order hours was 754.10. Total parts cost was \$66,523.83. Total tire cost was \$12,771.40. At last delivery on 4-26-24, unleaded was \$3.18 per gallon, an increase of 12% from \$2.84 on 3-25-24. At last delivery on 4-24-24, diesel was \$2.68 per gallon, a decrease of 3.9% from \$2.79 on 3-22-24. Current price for unleaded is \$2.94 and diesel is \$2.59.

COMMITTEE ACTION REQUIRED:

No action required

CITY COUNCIL ACTION REQUIRED:

No action required

NEW BUSINESS:

A presentation was given by Chairperson McLaughlin regarding the following:

- Drainage issues at Freestone, S. Freestone, Elberta, Armistead, Ashbury, Shawnee Terrace, Saratoga, Bunker Hill and Meadowbrook.
- Information about the Lilac Lane Detention Project Update.
- The proposal of re-routing traffic from Peachers Mill to Pine Mountain Rd and from Providence Blvd to the bridge.
- Enhances Fines Signage

A presentation was given by Sonny Emmert to explain our paving map and the process for selecting streets to be paved. As requested by Chairperson McLaughlin, he showed the pavement rating for Wards 2, 3 and 4, with those being 88, 87 and 89 respectively.

Chairperson Reynolds presented information to David Smith from a constituent regarding drainage issues on Peterson Lane.

OLD BUSINESS:

PUBLIC COMMENTS:

Adjournment: 4:55 pm

Chairperson

Date