

Transportation Committee Meeting Minutes

Tuesday, April 9th at 3:45 pm
Street Department Conference Room

Members Present:

Wanda Smith, Chairperson
Karen Reynolds, Councilperson
Deanna McLaughlin, Councilperson

Members Absent:

Wanda Allen, Councilperson
Wallace Redd, Councilman

Transit

Michael Ringgenberg, Director

Street

David Smith, Director
Chris Cowan, Senior Engineering Manager
Bonny Blyzes, Administrative Support Supervisor

Garage

Bill Lee, Director
Stacey Burney, Administrative Support Technician

Internal Audit

Stephanie Fox

CALL TO ORDER:

April 9, 2024 at 3:45 p.m...Transportation, Street & Garage Committee (TSG) meeting was called to order by Chairperson Wanda Smith. The members in attendance were Deanna McLaughlin and Karen Reynolds. The members not in attendance were Wanda Allen and Wallace Redd. There was a motion to accept the January and February 2024 minutes. The motion was accepted and seconded.

TRANSPORTATION

Departmental Report:

RIDERSHIP REPORT by Michael Ringgenberg

CTS had 46,574 riders for March 2024, 42,551 riders on Fixed route buses, 7,694 Senior riders on Fixed route buses and 4,023 riders on Paratransit.

TSG Chairperson Smith requested a meeting with Mr. Ringgenberg to discuss deadlines for ridership numbers for the TSG Reports. A meeting is scheduled for April 12, 2024 at 10am.

FINANCIAL REPORT:

Michael Ringgenberg provided the February Financial statement.

The year-to-date combined net under budget was \$740,644.31. The total revenues over budget year to date for February was \$55,287.24, and total expenses year to date was under budget \$685,357.07. The majority of the under budget is wages and fringes due to being understaffed and fuel under budget.

COMMITTEE ACTION REQUIRED:

No action required

STREET DEPARTMENT

Departmental Report:

DEPARTMENTAL REPORT - Chris Cowan

We closed 321 work orders in the month of February and 199 in March.

Spring 2024 debris pickup will continue until May 6th. We are responding to requests for the tornado cleanup as needed.

TRANSPORTATION 2020 UPDATE - Chris Cowan

Roads that were paved in the month of March are roads in the Madison St area and Huntco Drive. Holly Point subdivision was also paved. In April, we will be paving Wilson Green subdivision, the Downtown area and Dunlop Ln.

We will be continuing replacing and refurbishing the downtown furniture.

Intersection Improvements are taking place at Ted Crozier/Dunlop We are working on widening and sidewalk expansion at Fire Station Way. The Roundabout project is continuing with new asphalt being laid and traffic being redirected.

Liberty Park sidewalk project - Finalizing the contract and anticipate construction to begin later this month.

Peachers Mill sidewalk extension bid opening on Friday, April 12th.

We have sent out RFQs to have preliminary studies conducted for the Spring Creek extension and the Red River neighborhood to potentially provide additional sidewalks.

Committee Action Required:

No action required

GARAGE DEPARTMENT

Departmental Report: Bill Lee

CITY GARAGE REPORT:

Bill Lee gave a department report for March 2024. The total number of work orders was 348. The total number of work order hours was 679.55. Total parts cost was \$48,705.25. Total tire cost was \$15,996.39. At last delivery on 3-25-24, unleaded was \$2.84 per gallon, an increase of 7% from \$2.65 on 2-27-24. At last delivery on 3-22-24 diesel was \$2.79 per gallon, an increase of 0.72% from \$2.77 on 2-26-24. Current price for unleaded is \$2.95 and diesel is \$2.88.

COMMITTEE ACTION REQUIRED:

No action required

CITY COUNCIL ACTION REQUIRED:

Name

A motion was made and seconded to amend Ordinance 63-2023-24. The vote to amend the ordinance failed with 1- yes and 3 - no.

A motion to vote on Ordinances 63-2023-24, 71-2023-24 and 72-2023-24 together was made and seconded.

Names

A motion to vote to accept and send the ordinances before City Council was made and properly seconded. The vote to accept and send to City Council failed due to lack of majority vote with 2 - yes and 2 - no. The ordinances will go before City Council without recommendation.

NEW BUSINESS:

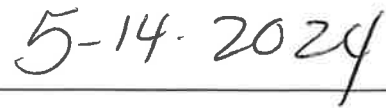
OLD BUSINESS:

PUBLIC COMMENTS:

Adjournment: 4:55 pm

A handwritten signature in black ink, appearing to be "M. J. [unclear]", written over a horizontal line.

Chairperson

The date "5-14-2024" handwritten in black ink above a horizontal line.

Date