

Roxy Regional Theatre

Board Meeting Agenda

05/10/24

1. Attendance Melissa Schaffner
2. Potential Board Member Presentations
3. Approval of March Meeting Minutes Kurt Kowalski
4. Old Business
5. New Business
6. Board Member Discussion
7. Financial Report Nancy Ladd
8. Staff Discussion
 - a. Managing Director Search
9. Artistic Director Report Emily Ruck
10. New Building Update New Building Committee
11. Board Member Comments
12. Public Comments
13. Adjourn

Next Meeting: Monday, June 17, 2024 @ 6 PM

Minutes – Regular Monthly Board Meeting

Monday, 15 April 2024

Edwards Steakhouse (location)

The meeting was called to order at 6:09PM by Board President, Dr. Kurt Kowalski.

Melissa Schaffner recorded the attendance and ensured a quorum. All board members except Jason Knight and Nancy Ladd were present. City of Clarksville, was present. Artistic and Acting Managing Director Emily Ruck was present. Nancye Britton, Roxy Ambassador, was present.

Minutes from March 2024 were approved with a motion from Andrea Herrera and a second from Linda Shephard. Motion passed.

New Building Update –Laurie Matta shared that Hoteliers plan to come to next Council Meeting to support the TDA for Arts and Heritage and the Roxy – at a lower rate of tax. Delay until January 2025 for implementation. We will be in the current location for Season 42. Considering a deal with the old Front Page Deli for the swing space during construction.

Board Member Discussion – Jennifer Scribner resigned her board position and would like to stay as ex-officio/legal consultant. Joe Britton made the motion and Rich Holladay seconded. The motion passed. This takes us to ten members on the Board. Melissa Schaffner will REMEMBER to contact the four candidates for the board position.

Emily provided Nancy's financial report and noted that while we lost a little bit, very small, of ground this month, its due to us paying the cast of Shakespeare while they rehearse, before the show actually opens.

Hiring new Managing Director – Kurt would like to have the Executive Committee present for first review and any other Board Member who wants to attend. The Executive Committee will narrow the field to three and then present three options for the full Board to consider. The on board date is 1 July and the cut off is 26 April for applicants.

Emily Ruck's review was conducted by Dr. Kurt Kowalski this past month.

Emily Ruck presented the Director's report.

Board members should seek donations for the Gala Auction on 4 May 2024 at the Roxy.

Need to source microphones, about \$1000. Kurt moved to purchase, Charlie Foust seconded. Motion passed.

First budget meeting with the City went well. We increased attendance by 12.6%. Additional partnerships in the community and revitalizing education were other goals we met. Increase of enrollment went up by 67% in the School of the Arts. Requested \$255K.

Rich recommended the documents we receive should come digitally to save paper. He asked if we have considered comedians or improv? He also asked for the Amazon Wish List to be updated.

Business concluded at 7:08PM, David Shelton moved to adjourn, Linda Shephard seconded.

The next regular board meeting will be held on Monday, 20 May, 2024, at 6PM.

Respectfully Submitted,

Melissa A. Schaffner

Vice Chair/Board Secretary