



City of Clarksville Parks & Recreation Committee

May 14, 2024 at 4:30 PM
City Hall
4th Floor Conference Room

Please silence all cell phones.

AGENDA

- 1. Public Comments**
- 2. Call to Order**
- 3. Announce Members in Attendance**
- 4. Approval of Minutes**
 - A. April 9, 2024
- 5. City Council Action Required**
- 6. Committee Action Required**
- 7. New Business**
- 8. Old Business**
- 9. Department Reports**
 - A. Tournament Fees
 - B. Commercial Filming Policy
- 10. Adjournment**



City of Clarksville

Parks & Recreation Committee

April 9, 2024 at 4:30 PM
City Hall
4th Floor Conference Room

MINUTES

1. Public Comments

None

2. Call to Order

The Parks and Recreation Committee meeting was called to order by Chairperson Zacharias at 4:31 p.m. on April 9, 2024.

3. Announce Members in Attendance

Councilperson Brian Zacharias
Councilperson Travis Holleman
Councilperson Keri Lovato

Councilpersons Allen and Marquis were absent.

4. Approval of Minutes

A. March 12, 2024

Councilperson Holleman made a motion to adopt the minutes as presented.
Councilperson Lovato seconded the motion. A voice vote was taken and the motion to adopt the minutes passed without objection.

5. City Council Action Required

None

6. Committee Action Required

None

7. New Business

None

8. Old Business

None

9. Department Reports

A. HR Update

Jennifer Letourneau informed the Committee that they are currently in the final stages of the selection process for the Deputy Director position. She announced that they have narrowed down the candidates to two finalists after conducting final interviews. She assured the Committee that a decision will be reached by the end of the week. She highlighted that both candidates are external and emphasized confidence in either choice.

Jennifer Letourneau also provided an update on the available part-time seasonal positions within the organization. She listed the opportunities, including lifeguards, cashiers, and summer youth program staff. Members were encouraged to spread the word and assist in the recruitment process. It was noted that the only full-time position currently open is the Grounds and Facilities Maintenance Assistant role.

B. Bel-Aire Skate Park Public Input

Jennifer Letourneau announced that the public input meeting for the Bel-Aire Skate Park is scheduled for May 1st at 5:30 pm at the Kleeman Recreation Center. She emphasized the importance of skaters attending the meeting to provide their valuable input, as they will be the primary users. It was noted that a design firm, dedicated to skate park design, will facilitate the meeting. Their role will be to gather suggestions and feedback from attendees to aid in creating a conceptual design for the park.

C. Public Art in the Parks

Jennifer Letourneau informed the committee about her ongoing efforts to draft a policy concerning public art in the parks. She highlighted the necessity for such a policy, citing several current requests and ongoing projects. She emphasized the importance of committee input in shaping the policy and distributed a current draft for review and discussion. The committee engaged in a discussion regarding the logistics of public art projects, considering factors such as location, installation, and maintenance. A key point of discussion centered around the maintenance and upkeep of the public art installations once they are in place. Members exchanged ideas and suggestions. Councilperson Zacharias expressed strong support for initiatives that increase the involvement of the committee.

Jennifer encouraged the committee members to review the draft policy and requested that they return to the table next month with any suggestions or concerns they may have. Additionally, she announced her intention to present a draft policy for commercial filming at the next meeting, considering the rising number of requests for such activities. The current process for Special Event permits was reviewed and discussed.

10. Adjournment

Councilperson Holleman made a motion to adjourn the meeting. Councilperson Lovato seconded the motion. The meeting was adjourned at 5:10 p.m.