



City of Clarksville

Neighborhood and Community Services Committee

May 9, 2024 at 4:00 PM
City Hall in the 4th Floor conference room

Please silence all cell phones.

AGENDA

1. **Call to Order**
2. **Attendance**
3. **Approval of Minutes: April 15, 2024 (see attached)**
4. **Department Report**
5. **Committee Action Required (see attached)**
 - A. RESOLUTION 48-2023-24 A Resolution authorizing Mayor Pitts to file with the U.S. Department of Housing and Urban Development, the City of Clarksville's FY 2024-2025 Annual Action Plan, and the FY 2024-2025 Application for Community Development Block Grant funds and Home Investments Partnership Program funds
6. **New Business (none)**
7. **Public Comment**
(allows 3 persons; 5 minutes each)
8. **Adjournment**



NEIGHBORHOOD AND COMMUNITY SERVICES COMMITTEE

April 15, 2024

MINUTES

CALL TO ORDER

The meeting of the Clarksville Neighborhood and Community Services Committee was called to order by Chairperson Shakeenab on Monday, April 15, 2024, at 4:30 p.m. in the Neighborhood and Community Services Conference Room, 1 Public Square, Suite 201, Clarksville, Tennessee

ATTENDANCE

PRESENT: Councilmembers Shakeenab, McLaughlin, and Streetman

ABSENT: Councilmembers Little and Marquis

ADOPTION OF MINUTES

Chairperson Shakeenab entertained a motion and second to adopt the March 11, 2024 minutes. Councilperson Streetman made a motion. The motion was seconded by Councilperson McLaughlin. A voice vote was taken: the motion passed without objection.

DEPARTMENT REPORT

Director Michelle Austin, provided the following updates:

- Tenant-Based Rental Assistance (TBRA) – 27 families are currently in the program, there is one pending, and some are up for renewal. During the first year of enrollment in the program, the City pays 70% of the rent and the tenant pays 30%. In the second year of the program, it's 50/50. This is a 2-year program to help families by giving them some assistance so they can be on their own by the third year. Applications were briefly suspended to manage the existing load, however, it will re-open May 1, 2024.
- Michelle Austin was in Washington, D.C. to receive a National Award for Excellence for Administrative Innovation from National Association of Housing and Redevelopment Officials (NAHRO). This award was for the partnership between CNCS and Common Ground Café program operated by Progressive Directions.
- Tornado Long-Term Recovery – The Mayor placed an all-call on April 9, 2024 (the 4-month anniversary of the December 9, 2023 tornado) to our citizens affected by the tornado. The call provided options for the citizens to select based on their need for assistance in areas for which they are continuing to try to navigate. City employees will be doing follow-up calls to get everyone who still needs assistance into the casework system.
- The department's Program Manager position has been filled.
- Community Development Block Grant (CDBG) funding awarded to subrecipients Operation Stand Down Tennessee and Clarksville Area Urban Ministries. Next year the department plans to do more training workshops to prepare nonprofits for the applications process.

COMMITTEE ACTION

Chairperson Shakeenab entertained a motion to combine the regular monthly committee meeting (May 20, 2024) with the upcoming budget review committee meeting for CNCS (May 9, 2024) and to change the time from 3:00 p.m. – 5:00 p.m. to 4:00 p.m. – 5:00 p.m. A motion was made by Councilperson Streetman. The motion was seconded by Councilperson McLaughlin. A voice vote was taken: the motion passed without objection.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS *(five minutes each)*

There were no public comments.

ADJOURNMENT

Chairperson Shakeenab entertained a motion to adjourn the meeting. A motion was made by Councilperson Streetman. The motion was seconded by Councilperson McLaughlin. The meeting was adjourned without objection at 4:51 p.m.

RESOLUTION 48-2023-24

A RESOLUTION AUTHORIZING MAYOR PITTS TO FILE WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, THE CITY OF CLARKSVILLE'S FY 2024-2025 ANNUAL ACTION PLAN, AND THE FY 2024-2025 APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND HOME INVESTMENTS PARTNERSHIP PROGRAM FUNDS

WHEREAS, In accordance with the rules and regulations governing the federal Community Development Block Grant Program and the HOME Investments Partnership Program; and

WHEREAS, As set out in HUD program requirements, the City of Clarksville has completed its one-year Annual Action Plan as required by the U.S. Department of Housing and Urban Development in accordance with applicable citizen participation requirements; and

WHEREAS, Funding in the amount of \$1,098,422 for federal Community Development Block Grant Funds, and \$504,960 for the federal HOME Investments Partnership Program will assist the City in providing funding for activities that promote safe, decent, and affordable housing, suitable living environments, and expansion of economic opportunities principally for persons that are low-and-moderate- income.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSVILLE, TENNESSEE, AS FOLLOWS:

THAT the City Council hereby approves the joint request from Neighborhood and Community Services and the Neighborhood and Community Services Council Committee to fund the activities that are described in Exhibit A, attached hereto and incorporated hereto; and

BE IT RESOLVED THAT the City Council hereby authorizes Mayor Pitts to submit the application for FY 2024-2025 funding to the U.S. Housing and Urban Development along with the FY 2024-2025 Annual Action Plan as listed in Exhibit A, attached hereto and incorporated hereto; and

THAT BE IT FURTHER RESOLVED that the Mayor, as the official representative of the City of Clarksville, is hereby authorized to execute all understandings and assurances therein, to act in connection with the application, and to provide any such additional information, and to take all actions, as may be required to effectuate this resolution.

ADOPTED:

Joe Pitts, Mayor

ATTEST:

Lisa Canfield, City Clerk