



City of Clarksville Parks & Recreation Committee

March 12, 2024 at 4:30 PM
City Hall
4th Floor Conference Room

Please silence all cell phones.

AGENDA

- 1. Public Comments**
- 2. Call to Order**
- 3. Announce Members in Attendance**
- 4. Approval of Minutes**
 - A. January 9, 2024
 - B. February 13, 2024
- 5. City Council Action Required**
 - A. Combat Veterans MOU
- 6. Committee Action Required**
- 7. New Business**
- 8. Old Business**
- 9. Department Reports**
 - A. 2023 Annual Report
- 10. Adjournment**



City of Clarksville

Parks & Recreation Committee

January 9, 2024 at 4:30 PM
City Hall
4th Floor Conference Room

MINUTES

1. Public Comments

None

2. Call to Order

The Parks and Recreation Committee meeting was called to order by Chairperson Zacharias at 4:30 p.m. on January 09, 2024.

3. Announce Members in Attendance

Councilperson Brian Zacharias
Councilperson Travis Holleman
Councilperson Keri Lovato

Councilpersons Wanda Allen and Ambar Marquis were absent.

4. Approval of Minutes-December 12, 2023

Councilperson Holleman made a motion to adopt the minutes as presented.
Councilperson Lovato seconded the motion. A voice vote was taken and the motion to adopt the minutes passed without objection.

5. City Council Action Required

A. Resolution for Canvus Donation

Jennifer Letourneau delivered an overview of Canvus and the proposed project within Valleybrook Park, accompanied by conceptual photos. She provided a detailed account of the challenges related to the agreement, notably concerning the anonymous donor. Possible solutions were discussed.

Councilperson Holleman made a motion to postpone indefinitely. Councilperson Lovato seconded the motion. A voice vote was taken and the motion to adopt the minutes passed without objection.

6. Committee Action Required

None

7. New Business

A. Insurance and FEMA Money Amendment

Jennifer Letourneau shared that the FEMA funds from the New Providence dome had been received, outlining the restrictions for their use. She explained the funds would be directed towards renovations at Swan Lake Sports Complex. This will involve renovating the press box, removing the outdated racquetball court, and constructing pickleball courts in place of the current shuffleboard courts.

8. Old Business

None

9. Department Reports

A. Park Updates

Jennifer Letourneau discussed the department's ideas for the Smith-Trahern Mansion, emphasizing the importance of preserving its historical significance. She elaborated on several of the renovations planned.

Brad Damron provided an update on the planned updates for the concession stand at Swan Lake Golf Course and highlighted their necessity. He also mentioned that the construction of the cart barn is expected to be completed first, ideally by April. He further explained that the new golf carts will be electric, citing their numerous benefits.

Jennifer Letourneau updated the Committee on several other recent developments, including the installation of a new pavilion at Trice Landing and the plans for a new playground. Additionally, she informed them that the LED sign at Liberty Park has been successfully installed and that work is underway to draft a policy outlining its usage guidelines.

B. 2024 Special Events

Jennifer Letourneau announced that a press release would be distributed soon detailing the department's 2024 events. These events include a Mud Fest, a greenway race, and a half-marathon. She emphasized that the department would prioritize featuring local musicians during these events.

10. Adjournment

Councilperson Lovato made a motion to adjourn the meeting. Councilperson Holleman seconded the motion. The meeting was adjourned at 5:05 p.m.



City of Clarksville

Parks & Recreation Committee

February 13, 2024 at 4:30 PM
City Hall
4th Floor Conference Room

MINUTES

1. Public Comments

None

2. Call to Order

The Parks and Recreation Committee meeting was called to order by Chairperson Zacharias at 4:31 p.m. on February 13, 2024.

3. Announce Members in Attendance

Councilperson Brian Zacharias
Councilperson Ambar Marquis

Councilpersons Wanda Allen, Travis Holleman, and Keri Lovato were absent.

4. Approval of Minutes

A. January 9, 2024

Due to a lack of quorum, the minutes will be considered at the next meeting.

5. City Council Action Required

A. Aspire Greenway MOU

Due to a lack of quorum, the Memo of Understanding (MOU) could not be put to a vote. Jennifer Letourneau did provide the Committee with information on the location.

6. Committee Action Required

None

7. New Business

None

8. Old Business

None

9. Department Reports

A. Park Projects Update

i. Greenway

Jennifer Letourneau highlighted several potentially significant connections to the Greenway, emphasizing their importance.

ii. Playgrounds

Jennifer Letourneau shared that the department plans to buy four playgrounds for its parks, including Swan Lake, Billy Dunlop, and Dixon Park. She mentioned that these installations will feature solid surfacing to ensure accessibility.

iii. Smith-Trahern Mansion

The focus is on historical accuracy, with Jennifer Letourneau mentioning that Roxanne Jenkins, the department's Associate Historical Interpreter, has conducted extensive research on the mansion and its various owners throughout history. They hope to have it included in the African American Historic Trail and are actively pursuing grants to assist with renovation efforts.

iv. Soccer

Jennifer Letourneau reported that the soccer season is set to start at the end of the month. She shared that the grass has been cut twice, and the fields are painted and prepped. The impact of heavy rain on field conditions was discussed, with Jennifer noting that they strive to ensure games can proceed as much as possible.

v. Swan Lake Golf Course

Brad Damron provided an update on the status of the two ongoing projects at the golf course: the construction of the new cart barn and renovations to the concession stand.

vi. Swan Lake Sports Complex

Randy Kelly discussed the plans for the sports complex, which include installing four pickleball courts, demolishing the old racquetball court, and renovating the press box.

B. HR Update

Jennifer Letourneau shared with the Committee that two positions are currently open; the Deputy Director of Recreation and the Maintenance Tech positions.

10. Adjournment

The meeting was adjourned at 4:47 p.m.