

MINUTES



**CDE Lightband
Power Board Members and Staff
Power Board Meeting
Tuesday, January 25, 2022, 8:00 am - 9:30 am
2021 Wilma Rudolph Blvd., Clarksville, TN 37040**

In Attendance

Brian Taylor; Christy Batts; Daniel Kimbell; David Johns; Garnett Ladd; Jim Manning; Joe Pitts; Keith Cutshall; Kunal Shah; Lance Baker; Privott Stroman; Ron Jackson; Sally Martino; Travis Holleman

A. Call to Order

The meeting of the Clarksville Power Board was called to order by Chairman Ron Jackson on Tuesday, January 25, 2022, at 8:00 a.m. at CDE Lightband, 2021 Wilma Rudolph Blvd, Clarksville, TN 37040.

B. December Power Board Minutes

The Power Board did unanimously approve minutes from January 6, 2022, the rescheduled December Power Board meeting.

Move: Travis Holleman Second: Darla Knight Status: Passed

C. December Monthly Report

David Johns presented the December 2021 financials. A motion was made to approve the financials as presented.

Move: Travis Holleman Second: Kunal Shah Status: Passed

D. Cost of Service Study

Walter Haynes and Jared Combs presented the Cost of Service Study. The retail rate roadmap continually monitors changes to TVA's wholesale pricing strategy and uses it as a guide to make changes to retail rate structure to protect CDE Lightband and its customers. Goals: increase fixed revenue collection, send correct price signals to customers, and reduce subsidies in all retail rate classes.

Findings & recommended changes:

Residential - increase Grid Access Charge and lower kWh

GSA1 – increase Grid Access Charge and first lower, then increase kWh

GSA2 – increase demand charge 0-50 kW block and lower kWh

0% change to total revenue and better cost recovery for each rate class

A motion was made to approve the recommended rate changes and send them to TVA for their approval.

Move: Garnett Ladd Second: Travis Holleman Status: Passed

E. Personnel Committee Recommendation

Darla Knight, chairman of the Personnel Committee, presented the 2022-2023 Benefit and Policy change recommendation to the full board.

Shan Smith and Ben Goolsby were present for the Benefit discussion. Recommend BCBS Medical Insurance renewal with no change to the policy and 0% increase, Dental renewal with a 5% increase and no increase to Vision. Dental and Vision are 100% employee paid.

POL 3-20 Service Awards - Update and modernize the policy by recognizing milestones in 5-year increments and raise the amount from \$10 to \$100 for each year of current continuous full-time service paid in the 4th quarter.

POL 3-7 Sick Leave - adding a Leave Donation to allow employees to donate accrued sick time to a general pool to be used by fellow employees who experience medical emergencies and have used all paid time off. Following IRS rules.

A motion was made to approve these recommendations.

Move: Darla Knight Second: Garnett Ladd Status: Passed

F. Purchase Requests

The following purchases were reviewed:

1. 144 Count Fiber
144 count fiber from Graybar in the amount of \$172,571.60 to replenish low stock.
2. 422x Enclosure
422x enclosure from Zhone in the amount of \$193,600 to replenish stock.
3. LED Lights
LED lights from WESCO in the amount of \$82,200 to replenish stock.
4. Switchgear
Automated PME Switchgear from Irby in the amount of \$75,974.45 for the new Water Treatment Plant.
5. DZS Inc
XGS Pon equipment from DSZ, Inc., in the amount of \$153,428.18 to serve the growing number of apartment complexes.
6. Software Renewal
Verimatrix software renewal in the amount of \$40,493 to prevent signal loss.

G. Operating Policy 2-1

Compared to January, bills for residential customers in February will decrease by \$6.50. This decrease is due to the decrease in fuel costs.

H. Management Report

The report will be given at the meeting.

5th Group training here this week on the electric grid and fiber network.

APPA Rodeo and Safety planning session here at CDE next week.

COVID update - 27 cases in January.

Wall of Memory - located in the SCADA hallway in memory of active employees who have died.
CDE Lightband Memorial Endowment - APSU scholarship to honor those active employees that passed away.

Leadership Academy - Class of 2022 - develops leaders through interdepartmental training and active participation in strategic development

Valley Public Power Leadership Academy - Privott Stroman was selected to the 1st class!

Wreaths Across America - Tom Hurt represented the Air Force

United Way - Surpassed our goal of \$12,000 with \$13,319.80!

Christmas Parade - 2nd place in Government

Solarband Project - In-service expected end of 2023, still looking for an additional piece of property

TMEPA - Legislative Rally - Feb 15th at Hermitage Hotel

Legislative Update - Bills to watch; HB1764 - Smart Meter Bill, SB150/HB3443 - Caption Bill, Rate Payer Protection Act.

Drafting legislation to make Broadband partnership easier.

House Commerce Committee review of Utilities.

I. Electric Division Update

J. Broadband Division Report

K. Customer Service Update

L. Monthly Stats

M. Revenue less Power Cost

N. Adjourned

The Mayor thanked the Power Board members for their service, time, and leadership to CDE, management, and staff.

The regular meeting paused at 9:30 a.m. to allow the board members to go into Executive Session. The board reconvened the regular meeting at 9:44 a.m.

Two Professional Service invoices were presented to the board.

The meeting adjourned at 9:45 a.m.

O. Executive Session

1. Invoices

A motion was made to approve these invoices.

Move: Travis Holleman Second: Kunal Shah Status: Passed