

MINUTES



**CDE Lightband
Power Board Members and Staff
Power Board Meeting
Tuesday, April 26, 2022, 8:00 am - 9:30 am
2021 Wilma Rudolph Blvd., Clarksville, TN 37040**

In Attendance

Brian Taylor; Christy Batts; Daniel Kimbell; Darla Knight; David Johns; Garnett Ladd; Jim Manning; Joe Pitts; Keith Cutshall; Kunal Shah; Lance Baker; Privott Stroman; Ron Jackson; Sally Martino; Travis Holleman

A. Call to Order

The meeting of the Clarksville Power Board was called to order by Chairman Ron Jackson on Tuesday, April 26, 2022, at 8:00 a.m. at CDE Lightband, 2021 Wilma Rudolph Blvd, Clarksville, TN 37040.

B. Power in Motion

The following Power in Motion awards were presented:

Tom Hurt (2 awards)

for his completion of the Certified Optical Network Administrator (CONA) program. This training entails the science of how different frequencies of light travel on different fiber optic cables. Course work also includes the study of network design, loss budget calculation and network management of both single channel and multi-channel fiber path architecture.

for his completion of the Certified Fiber to the Home Professional (CFHP) program. This certification consists of demonstrating knowledge and familiarity with FTTH architecture, network design, deployment technology and operational skills.

Ricky Sharp (2 awards)

for his completion of the Certified Wireless Design Professional (CWDP) program. This course provides training in the design and deployment of wireless networks, design around signal interference in the environment, and the proper use of wireless survey tools.

for his completion of the Certified Fiber to the Home Professional (CFHP) program. This certification consists of demonstrating knowledge and familiarity with FTTH architecture, network design, deployment technology and operational skills.

Christine Davis

for her completion of the Certified Fiber to the Home Professional (CFHP) program. This certification consists of demonstrating knowledge and familiarity with FTTH architecture, network design, deployment technology and operational skills.

Shelly Greer

for her completion of the Certified Fiber to the Home Professional (CFHP) program. This certification consists of demonstrating knowledge and familiarity with FTTH architecture, network design, deployment technology and operational skills.

Brian Wellman

for his completion of the Certified Fiber to the Home Professional (CFHP) program. This certification consists of demonstrating knowledge and familiarity with FTTH architecture, network design, deployment technology and operational skills.

Justin Carter

for his completion of the Certified Fiber to the Home Professional (CFHP) program. This certification consists of demonstrating knowledge and familiarity with FTTH architecture, network design, deployment technology and operational skills.

C. March Power Board Minutes

The Power Board did unanimously approve the minutes from the March 18, 2022, regular Power Board meeting.

Move: Darla Knight Second: Kunal Shah Status: Passed

D. March Monthly Report

David Johns presented the March 2022 financials.

A motion was made to approve the financials as presented.

Move: Garnett Ladd Second: Travis Holleman Status: Passed

E. 2022/2023 Budget & Finance Recommendation

Kunal Shah, Chairman Budget & Finance Committee, presented the recommendation to the full board for the 2022/2023 Electric and Broadband budgets. A motion was made to approve the 2022/2023 Electric and Broadband budgets as presented.

Move: Garnett Ladd Second: Travis Holleman Status: Passed

F. Resolution

State resolution to request the unclaimed balance of funds remitted for the 2020 report year.

A motion was made to approve the resolution.

Move: Travis Holleman Second: Darla Knight Status: Passed

G. Contracts/Professional Services

The following contracts were presented for approval:

1. Pole Inspections

Pole inspection and inventory from Osmose Utility Service in the amount of \$755,799.48.

A motion was made to approve the pole inspection contract.

Move: Travis Holleman Second: Garnett Ladd Status: Passed

2. Agency Voucher Agreement

Agreement with Catholic Charities to accept payment vouchers.

A motion was made to approve this agreement.

Move: Darla Knight Second: Travis Holleman Status: Passed

3. Rebate Agreement

Agreement to receive a rebate for materials purchased from Graybar.

A motion was made to approve this agreement.

Move: Travis Holleman Second: Darla Knight Status: Passed

4. Engineering Design Exit 8 Substation

For design and build of Exit 8 substation by Allen & Hoshall in the amount of \$275,000.

A motion was made to approve this contract.

Move: Travis Holleman Second: Darla Knight Status: Passed

5. Grant writer

Advisory services to match planned or potential projects with grant funding with Meguire Whitney in the amount of \$60,000.

A motion was made to approve this contract.

Move: Travis Holleman Second: Darla Knight Status: Passed

6. MDM Remote hosting and Processing

Formal agreement with CSA for licensing, upgrades, hosting, and processing of CDE MDM.

A motion was made to approve this contract.

Move: Travis Holleman Second: Garnett Ladd Status: Passed

7. Substation Power Transformers

Exit 8 and Tiny Town

Approval to purchase 4 transformers for the Exit 8 and Tiny Town Substations, pending the contract review by city legal.

A motion was made to approve the purchase of 4 transformers.

Move: Travis Holleman Second: Kunal Shah Status: Passed

8. Integrator for Sales Force Software

Integrate old data into Salesforce software by Ad Victorium in the amount of \$200,000.

A motion was made to approve this contract.

Move: Travis Holleman Second: Darla Knight Status: Passed

9. Additional circuit connection

Additional circuit connection from Iris in the amount of \$9,600 annually.

A motion was made to approve this contract.

Move: Travis Holleman Second: Garnett Ladd Status: Passed

10. Bundle Builder

Thrive Creative is our website hosting company. They will upgrade our current bundle builder in the amount of \$15,000.

A motion was made to approve this contract.

Move: Travis Holleman Second: Garnett Ladd Status: Passed

11. Attorney Invoice

Invoice for attorney fees from CHUBB in the amount of \$465.

A motion was made to approve the payment of this invoice.

Move: Travis Holleman Second: Darla Knight Status: Passed

12. Property Surveying

Survey of the Exit 11 EV charging station property by Suiter Surveying in the amount of \$1,500.

A motion was made to approve Suiter Surveying.

Move: Travis Holleman Second: Kunal Shah Status: Passed

H. Purchase Requests

The following purchases were reviewed:

1. Transformer Box Pads
2. Pole Mount Transformers
3. Fiber Mobile Tech Trailer
4. Interactive Voice Response System
5. Salesforce Licenses

I. Operating Policy 2-1

Compared to April, May bills for residential customers will decrease by \$0 .32. This decrease is due to the decrease in fuel costs.

J. Management Report

Power Breakfast tomorrow - 7:00 a.m. in the Lisenbee Room

The Homebuilder Luncheon went well for the Line Extension aid in construction fees.

K. Electric Division Update

L. Broadband Division Report

M. Customer Service Update

N. Monthly Stats

O. Revenue less Power Cost

P. Adjourned

The meeting adjourned at 9:15 a.m.