



**PARKS + RECREATION COMMITTEE
FEBRUARY 08, 2021 AT 3:00PM
MEETING MINUTES**

IN AN EFFORT TO FACILITATE THE RESPONSE TO CORONAVIRUS DISEASE 2019 (COVID-19), THIS MEETING WILL BE CONDUCTED VIA ZOOM. AN AUDIO OR VIDEO RECORDING OF THE PROCEEDINGS WILL BE MADE AVAILABLE TO THE PUBLIC WITHIN 48 HOURS. MEMBERS OF THE PUBLIC ARE, BY LAW, ALLOWED TO ATTEND MEETINGS OF THE PARKS AND RECREATION COMMITTEE, BUT ARE STRONGLY DISCOURAGED TO DO SO AT THIS TIME.

I. PUBLIC COMMENTS

None

II. CALL TO ORDER

The meeting of the Parks and Recreation Committee was called to order by Chairperson Richmond at 3:04 p.m. on February 8, 2021.

III. ANNOUNCE MEMBERS IN ATTENDANCE

Councilperson Vondell Richmond
Councilperson Ashlee Evans
Councilperson Richard Garrett
Councilperson DaJuan Little (arrived late)
Councilperson Karen Reynolds

Mayor Pitts was also in attendance.

IV. APPROVAL OF ELECTRONIC MEETING

In order to comply with the technical aspects of the Governor's Executive Order regarding holding open meetings in a forum other than in the open and in public, this committee determines that meeting electronically is necessary to protect the health, safety, and welfare of its citizens due to the COVID-19 outbreak.

V. ADOPTION OF MEETING MINUTES

- January 19, 2021

Councilperson Garrett made a motion to adopt the minutes as presented.
Councilperson Reynolds seconded the motion and the minutes were adopted.

VI. COUNCIL ACTION

None

VII. NEW BUSINESS

None

VIII. OLD BUSINESS

- Discussion: Regional Recreation Center - Land Purchase

Jennifer Letourneau informed the Committee that the City's Project Manager is working on getting an appraisal and survey for the property.

Councilperson Garrett asked when they had been ordered and the estimated time they would be complete. Jennifer Letourneau replied that she was not given the date it would be completed and would look through her emails to find the date the appraisal and survey were ordered.

Councilperson Garrett also inquired about the next steps for this project. Jennifer Letourneau replied that it would be to get public input in order to see what the community would like to see there.

Councilperson Garrett asked if Jennifer Letourneau thought there would be room for multi-purpose fields at this location. Jennifer Letourneau responded that in her opinion there would not be enough land for that.

Mayor Pitts commented that this location, next to the school, would provide an opportunity to partner with the school system to share some facilities including parking lots and playgrounds.

Councilperson Richmond asked Jennifer Letourneau to give the new committee members a summary of the project. Jennifer Letourneau informed them that this has been a few years in the making. It is a property located on the corner of Hazelwood and Needmore Road. Jennifer gave a brief description of the amenities that are expected to be included and a map of the property was shown.

Councilperson Reynolds asked that an outdoor practice area be included in the plans as it would be a good use of the land.

Councilperson Garrett would like to see a connection to Peachers Mill Rd. in order to increase walkability and bikeability.

Councilperson Little commented that community members would like to see more open fields to practice football or soccer.

IX. DEPARTMENT REPORTS

- Human Resources Report

Jennifer Letourneau announced that the Department is now hiring for summer programs and aquatics. Open positions available include Grounds & Facilities Maintenance Assistants, Crew Chief, Event Planning Specialist, Grounds & Facilities Maintenance Technicians, Assistant Groundskeeper, Event Support Staff, Facility Managers, Gym Assistants, Pro Shop Clerks, Part-time Groundskeepers, Seasonal Groundskeepers, Seasonal Maintenance Workers, Lifeguards, Aquatics Cashiers, Summer Youth Program Staff, Summer Night Lights Staff, Part-time Market Manager, and Summer Publicity Assistant.

Councilperson Reynolds inquired about the use of social media to post these positions. Jennifer Letourneau informed her that these jobs are posted on all of the Department's social media outlets. The Department goes to the schools on recruitment days and also attends job fairs when possible.

A short recruitment video was shown. A whole series of videos will be posted.

- 2020 Annual Report

Michelle Austin reviewed the 2020 Annual Report with the Committee. She stated that the document would be shared with the Committee after the meeting and will be hosted on the Department's website as well.

Councilperson Evans complimented the legibility of the report.

X. ADJOURNMENT

Councilperson Richmond made a motion to adjourn the meeting. Councilperson Reynolds seconded the motion. The meeting was adjourned at 3:41 p.m.

Meeting minutes were prepared by Leigh Harpel.

Minutes were approved via Zoom on March 8, 2021.