



PARKING COMMISSION MINUTES

DATE: November 16, 2021

**MEETING LOCATION: CITY COUNCIL CHAMBERS
106 PUBLIC SQUARE
CLARKSVILLE, TN 37040**

I. CALL TO ORDER/QUORUM CHECK

The meeting was called to order by Ryan Bowie at 3:01 pm. Members present were Andrea Herrera, Travis Holleman, David Shelton, and Andy Kean.

II. ADOPTION OF MINUTES:

October 19, 2021

Mr. Shelton made a motion to adopt. Mr. Kean seconded and all members voted in favor.

III. GUEST(S)

No guests were present.

IV. DEPARTMENT REPORTS

Financial Report: Regina Hampton presented the financial report. Month-to-date numbers: Revenue was \$26,198, expenses were \$23,449 so we had an operating income of \$2,749 and a net loss (including depreciation) of \$4619. Year-to-date our revenues are \$145,142, expenses are \$106,417, we have an operating profit of \$38,725, after depreciation a profit of \$9,250. Mr. Bowie asked about the loss for the month. Michael Palmore said it was largely due to a pay station that was not operational.

Meter Report: Caleb Copeland (Premier Parking) reported that we had 153 meters in the field. We received 12 repaired meters from IPS last week. We have 142 spares, of those we will only need 46 once we move to ParkMobile; those 46 meters will go on 1st and 2nd Streets (which will also be serviced by ParkMobile), everything else will be ParkMobile only.

V. NEW BUSINESS

1. Holiday Parking

Mr. Bowie has gotten questions about free parking to incentivize shopping and dining downtown during the holidays. After discussing options, Mr. Bowie moved to have free parking in Historic Downtown on Fridays in the month of December. Mr. Shelton seconded and the motion passed.

VI. OLD BUSINESS

1. State of the Cumberland Garage -

John Hilborn said engineers should be done with their work by the end of November, then there will be safety and remediation work that needs to be done.

2. New Parking Garage

Mr. Hilborn said the Mayor is sensitive to the need and is working on a plan. Mr. Bowie stated that it is a big concern. There was discussion about ways to partner with local businesses that have lots that are not used in the evening when there will be events happening at the MPEC.

3. ParkMobile

Mr. Bowie asked how the public will be notified about the change. Mr. Palmore said ParkMobile will provide signage and instructions. The meters will still have the existing blue signs. The thought behind the placement of the metered spaces is that they will be closer to City Hall for those who want the option to pay a meter and don't want to deal with an app. The Cumberland Garage will have ParkMobile along with two fully upgraded, brand-new Pay Stations, and we are discussing upgrading the existing Pay Station, so there may be a third. The newer 4G meters are being migrated to 1st and 2nd St. The older ones will be on Franklin and eventually removed.

4. New Parking Contract

This will be discussed at the next meeting.

VII. MISCELLANEOUS DISCUSSION

Mr. Palmore said that at the next meeting we will discuss Obstruction Permits due to increased construction in Clarksville.

Mr. Palmore also said that we are in the process of looking at an enforcement software called Ballpark to replace Cardinal. It is more user-friendly for the admin side and for our enforcement team.

It was determined that we need to come up with a plan to notify the public of coming changes.

VIII. VOIDING REQUESTS

No Action Taken: 170114738

Void: 17114634

IX. ADJOURNMENT—The meeting was adjourned at 4:40 pm.