



PARKING COMMISSION MINUTES

DATE: February 24, 2021 (rescheduled from February 16th, 2021)

MEETING LOCATION: 4th FLOOR CITY HALL MAYOR'S CONFERENCE ROOM
CITY HALL, 1 PUBLIC SQUARE
CLARKSVILLE, TN. 37040

I. CALL TO ORDER/QUORUM CHECK

The meeting was called to order by Ryan Bowie at 3:02 pm. Members present were Andrea Herrera and Councilman Travis Holleman.

II. ADOPTION OF MINUTES:

February 24th, 2021

Councilman Holleman made a motion to approve—Mrs. Herrera seconded--all members voted in favor.

III. GUEST(S)

IV. DEPARTMENT REPORT

Financial Report: The financial report was provided by Regina Hampton. Mrs. Hampton began with the month to date report for the month of January. We had \$40,342 in revenue for the month of January—expenses were \$30,200. After depreciation—there is a profit of \$2,773. Year to date—revenues are \$284,457; expenses are \$231,551. After depreciation expense we have a net profit of \$1,325. Due to COVID—the revenue office was not open at full capacity.

Meter Report: Chris Wilson provided our meter report—we are down one spare meter. We have 6 extra that have been sent to IPS to be upgraded and restored. Mr. Wilson mentioned that the weather did cause new challenges—meters freezing and ice in the poles that actually pushed the meter out—he suggested drilling a hole in the pole to prevent this. Mr. Wilson also reported that we ordered 20 new batteries for the inclement weather—8 have been used, so we are down to 12.

V. NEW BUSINESS

VI. OLD BUSINESS

1. Electric Vehicle Charging Space—Mrs. Hampton reported that we do have a solution for this now. David Smith has confirmed with Nissan that we are free to move as required. Mr. Palmore discussed making the electric vehicle space a curbside space.

VII. MISCELLANEOUS DISCUSSION

Inclement Weather Policy—Mr. Bowie asked about the official inclement weather policy. Mrs. Hampton responded that we do not have a written policy. Mr. Bowie suggested putting

something in writing for a policy—something that addresses on these inclement weather days—if you have a hang tag, you can park anywhere. Mrs. Hampton said that we would draft a policy and bring before the Commission to vote on—something that addresses void requests, what auditors should do during this time, etc.

Mrs. Bradbury wanted to discuss that Level 4A is now open to the waiting list that we currently have—they have contacted everyone and only about 5-6 people have rented a space. Most have said they prefer a covered space instead. Mr. Bowie asked about the difference in price and wanted to consider if we should reduce the price for that specific area in Cumberland. Mr. Wilson is going to follow up with those he could not get in contact with directly.

VIII. VOIDING REQUESTS

No voiding requests.

IX. ADJOURNMENT—The meeting was adjourned at 3:19 pm.