



PARKING COMMISSION MINUTES

DATE: April 20th, 2021

**MEETING LOCATION: CITY HALL MAYOR'S CONFERENCE ROOM
ONE PUBLIC SQUARE
CLARKSVILLE, TN 37040**

I. CALL TO ORDER/QUORUM CHECK

The meeting was called to order by Ryan Bowie at 3:06 pm. Members present were Andrea Herrera, Carol Clark and Councilman Travis Holleman.

II. ADOPTION OF MINUTES:

March 16, 2021

Mrs. Herrera made a motion to approve—Mrs. Clark seconded--all members voted in favor.

III. GUEST(S)

Wayne Wilkinson—Mr. Wilkinson appeared before Parking Commission to appeal a parking ticket that he received from April 7th.

IV. DEPARTMENT REPORT

Financial Report: The financial report was provided by Regina Hampton. Mrs. Hampton began with the month to date report for the month of March. We had \$38,568 in revenue for the month of March—expenses were \$33,069. After depreciation—there is a net loss of \$1870. Year to date—revenues are \$347,366; expenses are \$297,712. After depreciation expense we have a net loss of \$22,666. Mrs. Clark asked about the significant decrease in Cumberland Meter money—Mrs. Hampton responded that this is related to Covid. The Courts have been closed for the majority of the fiscal year that we are reporting for.

Meter Report: Mr. Palmore reported that all meters are active that are in the field. New meters were installed and new signs are up for curbside parking. We have 5 meters in inventory and 15 batteries in stock. We are also meeting with a company to determine what needs to be done to remove the electric vehicle station.

V. NEW BUSINESS

VI. OLD BUSINESS

1. Rate Change for Level 4A—Mrs. Hampton included this because it was tabled from the last Commission meeting. With the changes effective July 1st—Cumberland and Transit Garage will now be first come first serve—and due to feedback from customers—a rate change is not needed at this time. The Commission decided no further conversation was necessary on this.

VII. MISCELLANEOUS DISCUSSION

1. Mr. Bowie wanted to confirm that everyone was clear on the curbside spaces. The space on 2nd Street is just a temporary curbside space until the dumpster is removed for Blackhorse. Then the space at the end of Franklin will be the permanent curbside space.
2. Mr. Bowie also discussed the possibility of a downtown circular that will be sponsored by CTS. Transit is looking at a route for buses that CTS will run (similar to The Peay Pickup)—individuals will be able to park in outlying parts from downtown—and they will be able to be picked up and dropped off to locations downtown. Paul Nelson from CTS will be presenting more details next meeting.
3. Mrs. Herrerra asked for an update on the new parking garage. Mrs. Hampton reported that at this point there is no major update/movement. A possible contract has been presented and attorneys are working through it. Mr. Bowie also addressed the need for some kind of press release or information to the public regarding the relationship with Premier Parking and the Parking Commission—specifically that the Commission is still the governing body.
4. Mrs. Hampton reported that Jesseca Monck is now our full time enforcement officer; we have also identified a part-time applicant that we will be offering the part-time job to; also we will be sending communication out to current tenants regarding the change in garages effective July 1.

VIII. VOIDING REQUESTS

Void: 170209341, 170208889, 170209179, 170209102, 170208981, 170208983, 170208984, 170209061, 170209372, 170209205

No Action Taken: 170208884, 170209240, 170208895, 170209153, 170209269, 170209120, 170209157

IX. ADJOURNMENT—The meeting was adjourned at 4:02 pm.